

Forman, North Dakota
February 6, 2018

The Sargent County Board of Commissioners met in the Commissioners' Room at the Sargent County Courthouse at 9:10 a.m. with the following members present: Dave Jacobson, Sherry Hosford, Jason Arth, & Mike Walstead. Absent was Bill Anderson. Also present was Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Commissioner Walstead read a resignation letter from Sandra Hanson which had been left on the commissioner's table. She is resigning her position as Emergency Manager/911 Coordinator effective February 28, 2018. The commissioners did not accept her resignation yet, as they would like to visit with her first & she was out of the office at this time.

Approve January 16, 2018 & January 29, 2018 meeting minutes as corrected. (Hosford/Jacobson, unanimous)

There was some discussion regarding the Outdoor Heritage Fund Grant through the North Dakota Industrial Commission for supplemental funding for the Special Road Project. Commissioner Walstead had spoken with Bryon Fuchs, ND DOT, at the North Dakota Association of County Engineers Conference and Mr. Fuchs had stated that he believed that Sargent County could not receive funds from two state agencies for the one project. Commissioner Walstead will contact Karlene Fine, ND Industrial Commission, to find out for sure.

There was more discussion on the tabled motion from the January 2nd meeting to deny a request for cost share funding from Heimbuch Farms for 2 36" x 100' culverts that were installed across County Road #5 in Brampton Township. The Sargent County Water Resource Board has met and denied the request as their attorney indicated the anti-gifting clause of the North Dakota Constitution prohibits political subdivisions from providing public funds to private parties for private purposes. (Jacobson/Arth) Upon roll call vote, motion carried unanimously.

There was discussion on the tractor rental program through the ND Association of Counties. Specifications were received for a smaller tractor from Green Iron Equipment, Milnor, ND. Commissioner Walstead would like to do a 12 month rental instead of the 8 month rental that was done last year. No decision was made.

Lyle Bopp, State's Attorney; & Jayne Pfau, Assistant State's Attorney; arrived at the meeting at 9:50 a.m.

Travis Paeper, Sheriff; & Sargent County Personnel Board Chairman; arrived at the meeting to discuss the new employee handbooks. The books now need to be printed and distributed to the employees. Sheriff Paeper had a quote from J & M Printing in the amount of 596.77 for 50 books including print, 3 hole drill & inserting into the binders. Commissioner Hosford believes that it would be far cheaper to do the printing & putting together the books in-house. Motion to print & prepare the books for distribution in-house with the county's paper & copy machines. (Hosford/Jacobson) Roll Call Vote: Yes – Jacobson, Hosford & Walstead. No – Arth. Motion carried. The personnel board was again thanked for all the hard work done on updating the handbook.

Sheriff Paeper also requested to use a check the sheriff's department received from the TransCanada Pipeline to offset the cost of up fitting the newest patrol car for the sheriff's department. This check in the amount of \$1550 was for vehicle expenses when the department was helping with security patrol at the pipeline spill in Marshall County, South Dakota. Motion to allow Sheriff Paeper to get an exchange check from the Sargent County Treasurer to apply to the up fitting of the newest patrol car. (Hosford/Arth) Upon roll call vote, motion carried unanimously.

Mr. Bopp was asked if there had been any communication regarding the Gallagher Benefit Services Contract. He did email the amended contract last week to Greg Mangold & Jim Fox and is awaiting a response from them.

Mr. Bopp has also contacted the Attorney General's Office regarding the Five-Star Dairy taxation status. They directed him to the State Tax Commissioner's Office and he is waiting on a call back from them.

Re-appoint Bruce Speich to the Sargent County Water Resource Board, term ending February 1, 2021. (Jacobson/Arth) Upon roll call vote, motion carried unanimously.

Re-appoint Jessica Peterson to the Sargent County Job Development Authority, term ending December 4, 2020. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously.

Approve 2018 Sargent Seniors Council Contract and authorize Chairman to execute the same. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously.

Brian Tayer, Sargent County Ambulance-Milnor Squad Coordinator, arrived at the meeting. He reported that there was 115 ambulance runs total in 2017; they are working on EMT recertifications; they are looking for a young person/people to get involved with the squad; & he has sent a letter to Ransom County requesting some reimbursement from the county as the Milnor Ambulance Squad does serve some of their county. The commissioners thanked Mr. Tayer for the squad's dedication and hard work.

Joe Butler, Custodian, had provided a quote from Nelson Home Center for interior doors at the front entrance. This would, hopefully, reduce the amount of cold air coming into the building. The commission would prefer to get the radiators in the front entryway working instead, as these doors would not fit properly & they would look too modern for the building. They also suggested looking up in the attic to see if the original doors would be stored up there.

Commissioner Walstead also stated that the custodian would also like to replace the toilets in the men's & women's restrooms in the basement, as the toilets in place now are 30-40 years old & in need of repair. It was decided to replace one toilet in each restroom at this time at an approximate cost of \$280/toilet.

Due to increased hours for the part-time employee in the Health Department, the County Health Department Director and Nurses paragraph of the Cell Phone Reimbursement Policy should be changed to read "3 full time" instead of "2 full time and 1 part-time at 40%". Motion to change 3. E. on the Sargent County Mobile Electronic Communications Device Program for County Officials and Employees to read: County Health Department Director and Nurses – 3 full time (Hosford/Arth) Upon roll call vote, motion carried unanimously. This will be partially reimbursed by Ransom County.

Meeting adjourned at 11:20 a.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR