

Forman, North Dakota
January 21, 2025

The Sargent County Board of Commissioners met on Tuesday, January 21, 2025, at 9 a.m.. Commissioners in attendance were Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Chairman, Wade Anderson. Also in attendance were Neil Weaving, Custodian; and Tia Bopp, Auditor.

Chairman Anderson called the meeting to order.

The pledge of allegiance was recited.

Motion to approve the agenda as amended. (Bopp/Arth) Motion carried.

Motion to approve minutes from the 1/7/2025 meeting as presented. (Bopp/Arth) Motion carried.

Discussion regarding trucks speeding in the Geneseo area that are hauling to the diversion. If someone notices trucks running over the speed limits and passing in dangerous areas, they are encouraged to contact the Sheriff's office so they can send deputies to the area.

Neil Weaving, Custodian, updated the board in regards to the courtroom smells. Calvin Jacobson was on site, and they knocked a hole in the pipe and cleaned out dirt and debris. Calvin wants to open the wall in the Judge's chamber and do some additional pipe work to make clean out easier in the future.

State's Attorney, Pfau, arrived at the meeting at 9:05 a.m..

Paint progress has been slow and communication has halted from the current painter. Mr. Weaving was given approval to proceed with another painter to get the work completed. Service Master will be brought in to clean the carpets in the courtroom to help with the smell that possibly penetrated into the carpeting.

Custodian Weaving left the meeting at 9:25 a.m..

Motion was made to start the process of getting the Clerk of Court and Recorder start date the same as the Treasurer which is April 1st. (Waswick/Bopp) State's Attorney, Pfau, stated that the current Treasurer/Clerk of Court/Recorder, Cindy, Yagow, is considered elected as of January 1, 2025, which is the current start date for the Clerk of Court/Recorder. Upon roll call vote, motion carried unanimously.

Custodian Weaving returned to the meeting.

Brad Nelson from Otter Tail Power Company was on site to discuss heating at the county shop as well as the courthouse. Mr. Nelson does feel it is worth the money to have dual fuel at the shop. He indicated there are rebates available. He will provide more information once he knows how much propane has been consumed in previous years to be able to provide feedback on how soon the heaters would pay for themselves. In regards to the courthouse, he suggests that we run all four boilers and go back to the deferred load rate. Motion to go back to the deferred load rate through OTPC for the courthouse. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Brad Nelson and Neil Weaving left the meeting at 9:49 a.m..

Motion to approve the ordering of P cards for the department heads and the sheriff's office deputies. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

Quotes are still being obtained for upcoming audits to be performed.

Motion to approve Michael Wyum's application to the water board (Bopp/Waswick) Following discussion, the motion was tabled to allow for advertising.

State's Attorney Pfau left the meeting at 10:08 a.m. to look into the terms of water board directors.

Motion to approve Contract for Prisoner Boarding with Barnes County for 2025. (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Motion to approve Sargent Senior Council Contract for 2025. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

A recess was taken from 10:10-10:19 a.m.

Motion to approve the January payroll in the amount of \$315,558.16 and the following bills as presented. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

88070-88079

	Health Unit Expenses		1,717.35
88080-88081	Health Unit Expenses		915.00
88091	City of Forman	CH/Shop Water, Sewer, Garbage	227.00
88092	Otter Tail Power Company	Electricity	2,719.24
88093	Ransom County	VSO Salary/Benefits	2,589.92
88095-88103	Health Unit Expenses		2,459.18
88112-88126	Ambulance Bills - All squads		5,611.81
88127	Advance Business Methods	Copier Contracts and Overages	273.70
88128	Alcohol Monitoring Systems, Inc.	SCRAM 24/7	100.00
88129	Avid Hawk	Website Services	45.00
88130	Tia Bopp	Fairboard annual report filing fee	10.00
88131	Mark Bopp	snow removal	215.00
88132	Cenex Fleet	Sheriff/County Travel	98.06
88133	Computer Express	Tech Support//Equipment	3,682.99
88134	Creative TZs	Matron Clothing	150.00
88135	Crossroads Electric	HVAC service call/mileage	158.75
88136	Dakota Plains	Sheriff/County Health Travel	451.82
88137	Dickey Rural Networks	Telephone Services	926.03
88138	ESRI	Annual Software Subscription	700.00
88139	Everspring Suites	Water Board/Auditor Office Travel	297.00
88140	Forman Lumber	Drop Cloth	12.45
88141	G & R Controls	Heating system service	451.85
88142	Gordy's Grill & Fill	Sheriff's Office Carwash	20.00
88143	Information Technology Department	WAN Access/Netmotion	1,358.80
88144	Innovating Office Solutions	Auditor/Building Maintenance/Copier Supplies	556.96
88145	Loffler	Sheriff's Office Supplies	9.24
88146	Wyatt Lyon	Plaster Repair Tax Director Vault	2,650.00
88147	National Association of Counties	Dues	450.00
88148	ND Association of Counties	Dues/Special Operations/Marriage License Program	8,220.00
88149	ND County Auditor/Treasurers Association	Dues	400.00
88150	ND County Commissioners Association	Dues	1,725.00
88151	ND Department of Corrections and Rehabilitation	Prisoner Board	150.00
88152	ND State Radio	Teletype Rental	120.00
88153	Nelson Paint N Projects	Courthouse interior painting	5,563.30
88154	North Dakota League of Cities	Capitol Connection Registration (6)	360.00
88155	Office of Attorney General	SCRAM 24/7	245.00
88156	Logan Peterson	Cell Phone Reimbursement 2024	497.83
88157	Pitney Bowes	Postage Machine Lease	150.00

88159	Rutland Oil	Sheriff's Office gas	713.74
88160	Sargent County Treasurer	Property Taxes	1,801.22
88161	Sargent County Treasurer	Auditor certified mail/ACH fees/Postage and Mailing fees	6,382.60
88162	Southeast ND County Commissioners Association	Dues	400.00
88163	Sidwell	Tax Director Software	23,462.50
88164	Southside Automotive	Sheriff's Department maintenance/Tow strap	495.42
88165	Lori Strom	Transcript Preparation	196.00
88166	The SC Teller	Publishing Fees	795.14
88167	The SC Teller	Publishing Fees	90.00
88168	Verizon	Sheriff Mifi Cards	240.06
88169	Neil Weaving	Gas for Snowblowers	15.63
88170	Wild Rice Soil Conservation District	Rent	550.00
88171	AW Diesel	Highway Department Repairs and Parts	2191.97
88172	Bismarck Hotel & Conference Center	Road Supervisor Lodging	198
88173	Butler Machinery	Parts	128.73
88174	Central Grocery	County Shop supplies	19.53
88175	Dakota Water Solutions	Bottle watered Service (new install)	335.00
88176	Tim Faber	Mileage	341.70
88177	Forman Lumber and Fire	County Shop supplies	178.40
88178	General Equipment & Supplies, Inc	Snow tires and Rims for JCB 4220	12,500.00
88179	Hansen Lumber and Hardware	Hardware/Bolt Bin/Paint	740.93
88180	Interstate Engineering	Bridge 41-135-18.0 replacement measurements, estimates, discussion	2,490.04
88181	J & M Printing	Road Department business cards and load forms	166.84
88182	Kimball Midwest	Hardware	2,998.25
88183	Lee's Service Station	Road department gas and battery	283.95
88184	Little Falls Machine	Mack Truck assembly	1,858.20
88185	NAPA	Road Department glass and brake cleaner	138.96
88186	Plunkett's	Road Department General Pest Program	69.44
88187	Rutland Oil	Road Department Gas and Fuel	3,910.16
88188	Southside Automotive	Road Department / Brake hose assembly/hardware/hydraulic fittings/tire repair	401.05
88189	Vestis	Road Department Monthly Service	253.64
88190	Visto's	Markers/Pigtail/Super Trans/repair kit/ wire cutter/ hardware/hand reel/batteries/battery charger/	1,035.14
88191	Welton's Tire Service	Tires	9,003.00
88192	Advance Business Methods	Extension Copier Plan and overage	181.86
88193	Forman Lumber	Extension lumber/sign frame/concrete mix	113.06
88194	Michelle Geottle	JDA mileage	14.74
88195	Innovative Office Supplies	Extension office supplies	70.07
88196	ND State Radio	911 Line fees	19,603.17

88197	NDSU Extension	Payroll	5,944.30
88198	Sargent County Treasurer	Extension postage	4.14
88199	Melissa Seykora	Extension workshop supplies	185.74
	JP Morgan	Courthouse/Sheriff/Extension/HR/Ambulance expense	1,236.09

State's Attorney Pfau returned to the meeting at 10:28 a.m.. She informed the Commission that the water board term ends on January 1, however, new terms don't start until a successor starts.

Motion to advertise for two applicants to the water board to fill the two terms currently held by Michael Wyum and Todd Stein. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve the Application for Local Permit or Restricted Event Permit as submitted by Cogswell Rural Fire Department. (Johnson/Waswick) Upon roll call vote, motion carried unanimously.

A review of upcoming dates was completed. There being no further business, the meeting adjourned at 10:39 a.m..

WADE ANDERSON - CHAIRMAN

ATTEST:

TIA BOPP – COUNTY AUDITOR

