

Forman, North Dakota
January 7, 2025

The Sargent County Board of Commissioners met on Tuesday, January 7, 2025, at 9 a.m.. Commissioners in attendance were Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Chairman, Wade Anderson. Also in attendance were Neil Weaving, Custodian; Jayne Pfau, State's Attorney; and Tia Bopp, Auditor.

Chairman Anderson called the meeting to order.

The pledge of allegiance was recited.

Motion to approve the agenda as amended. (Johnson/Bopp). Motion carried.

Motion to approve minutes from the December 17, 2024, meeting as presented. (Bopp/Arth) Motion carried.

Discussion on county audit schedule. Auditor Bopp will work on getting quotes.

Mr. Weaving discussed some heating issues he has been dealing with. He recommended having a heating loss audit conducted. Otter Tail Power will be contacted.

Human Resources Director, Duane Peterson, arrived at the meeting at 9:12 a.m..

Commissioner Waswick informed the commission that all the lights are currently LED so there is nothing to apply for in regard to the grant available.

Mr. Weaving also stated that the plaster work has been done in the Tax Director's vault. The contractor is not willing to tackle the front steps and his opinion is they should be torn out and redone. Mr. Weaving expressed some frustration in the time that it is taking to get some painting projects completed in the courthouse.

Mr. Weaving left the meeting at 9:24.

Mr. Peterson, addressed the commission on the President declaring January 9th a federal holiday. It was decided that Sargent County will remain open on January 9th. Mr. Peterson also talked about AFLAC coverage for those employees not taking part in the county medical insurance. Motion to offer AFLAC coverage not to exceed a monthly premium of \$125.00 for those employees who do not take part in the county medical insurance effective today. (Bopp/Arth). Upon roll call vote, motion carried unanimously.

Melissa Seykora, NDSU Extension Agent, arrived at 9:43.

Mr. Peterson also talked about the new software that will be used for time and attendance tracking. Commissioner Waswick also has experience with this software and will be able to help with any reports etc. The long term plan will be to move to payroll being done two times a month. Mr. Peterson also advised the Commission that a resignation letter was received from Amber Hazard. Amber is support staff for the NDSU Extension Office. Motion to accept Ms. Hazard's resignation letter with regret. (Arth/Bopp) Upon roll call vote, motion carried unanimously. Ms. Seykora and Mr. Peterson will work together to get advertising done for a replacement.

State's Attorney Pfau left the meeting at 10:00 a.m..

Ms. Seykora proceeded to give her quarter 4 report. She shared information on an upcoming workshop entitled Lead Local. Motion for the county to cover the registration fee of \$75.00 and have department heads determine who can attend the Lead Local workshop. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve pledges of securities at Stock Growers Bank. (Arth/Waswick). Upon roll call vote, motion carried unanimously.

Motion to approve ambulance bills as submitted. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

Computer Express \$1379.99; First Medic \$300.00; Oakes Ambulance \$148.80;
City of Milnor \$61.96; and Milnor Fire District \$2000.00.

Motion to approve the following county deeds as prepared and submitted by State's Attorney, Pfau. Parcel 30-9224000 to John R Blanchard and Shelly R Blanchard; Parcel 30-9172000 to Julie Marshall; Parcel 06-2480001 to Curtis Arthur Ficenec; and Parcel 25-7542000 to the City of Milnor (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor and Damon DeVillers, Interstate Engineering, arrived at the meeting at 10:27 a.m..

Sales tax reimbursement was briefly discussed.

Mr. Faber presented a quote he received from Crossroads Electric for floor heat repairs in the county shed. Motion to leave the updating of the county shop heating up to the discretion of the road supervisor based on the quote from Crossroads Electric (Waswick/Scott). Tabled due to wanting more information.

The Memorandum of Understanding with Marshall County has been signed and returned to the state in regard to Bridge #41-136-24 in Marboe Township.

Motion to pay the dues for the National Association of County Engineers (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Mr. Faber reported that Eckstrom Repair is going to repurpose an old International Truck with a bad engine to be used a pull behind trailer. In exchange for the labor, Eckstrom Repair will take possession of the 1982 yellow International truck with the conveyer box. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Mr. DeVillers wants to visit with the Commissioners regarding what projects they want to look to prioritize for the upcoming year. Mr. DeVillers also believes the county should be seeing Prairie Dog funds in the next month or so.

There being no further business, meeting adjourned at 11:10.

WADE ANDERSON - CHAIRMAN

ATTEST:

TIA BOPP – COUNTY AUDITOR