

Forman, North Dakota  
December 16, 2025

The Sargent County Board of Commissioners met for their regularly scheduled meeting at 9:00 a.m. on Tuesday, December 16, 2025. Commissioners present were Chairman Jerry Waswick, Wade Anderson, Lyle Bopp and via electronic means was Scott Johnson. Absent was Commissioner Jason Arth. Also present was Tia Bopp, Auditor.

Chairman Waswick called the meeting to order and the pledge was recited.

Motion to approve the agenda with amendments. (Anderson, Bopp) Motion carried.

Motion to approve the minutes from the December 2, 2025, meeting. (Anderson/Bopp) Motion carried.

An update was provided on the windows. They are presently in Fargo and should be delivered within the next day. Installation should begin on Wednesday, December 17<sup>th</sup>.

Chairman Waswick made an adjustment to the portfolio assignments so that he would remain on the JDA and Commissioner Arth would remain on the RSR Zone. After this amendment the portfolio assignments are as listed below.

Highway Department and Highway Building--- Jerry Waswick

- Park Board
- Extension Office
- Soil Committee
- State's Attorney
- JDA

Fairboard – Lyle Bopp

- Park Board
- Fairboard
- Coroner
- Water Resources
- Personnel Board
- RSR Zone

Courthouse – Jason Arth

- Park Board
- Custodian
- Auditor
- Veteran's Services Officer
- Treasurer/Recorder/Clerk of Court
- Human Resources
- RSR Zone
- Tax Director

Emergency Medical Advisory Board– Scott Johnson

- Park Board
- Forman Ambulance
- Milnor Ambulance
- Gwinner First Responders
- Emergency Manager/911 Coordinator
- Health Department & Building
- Planning and Zoning Board
- JDA
- Housing Authority

Sheriff's Department – Wade Anderson

- Park Board
- Gwinner Airport
- Milnor Airport
- Lake Agassiz Regional Council
- Planning Commission
- Weed Control Board

Discussion was held around the road department pickup that has a blown engine. A quote was received from Hopewell Salvage for a remanufactured engine for the price of \$2750. Motion to purchase the engine and have it installed and the pickup then will be utilized by the park department. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Motion to purchase a heater for the highway department shop from Triton for \$6367.00 to be paid before the end of the year. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Jayne Pfau, State's Attorney arrived at the meeting.

Joe Reinke, Veteran's Service Officer, had requested permission to park a Veteran's Service Office vehicle in the courthouse parking lot. Motion to approve the parking of a Veteran's Service Office vehicle in the courthouse parking lot. (Bopp/Anderson) Motion carried.

Motion to approve the Applications for Beer/Retail Liquor License as received from Olivia and Austin Stenvold and Jeremy Daggett. (Anderson/Johnson) Upon roll call vote, motion carried unanimously.

Motion to approve the Chairman to sign the county deed to the City of Rutland for the property that was forfeited to the county for back taxes. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held on the impact on levies for taxing districts as the valuations for budgeting were not known until after the final budget hearings due to the valuations being determined at the state level.

An update was given on the software by Tia Bopp, Auditor.

Motion for the Chairman to sign the county deed to the City of Gwinner for a parcel that was forfeited to the county on back taxes. (Bopp/Anderson). Upon roll call vote, motion carried unanimously.

Jayne Pfau, State's Attorney had some concern with the snow piled on the retaining wall and covering the sidewalk on the west side of the courthouse.

Motion to authorize the Commission Chairman to sign the Sargent County Commission Resolution for Sargent County Emergency Management. (Anderson/Johnson). Upon roll call vote, motion carried unanimously.

LaJuana Hayen, Tax Director, arrived at the meeting to ask for approval to purchase an archiving module for property cards. The module would store six years of property cards. Motion to purchase the archive module from Vanguard for six years' worth of storage and authorize the Chairman to sign the agreement. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Travis Paeper, Sheriff, arrived at the meeting and discussion was held about paying ahead on the Axon agreement with funds he had in his budget. He also discussed with the Commissioners the designation of ND Highway 200 as the ND Fallen Peace Officers Memorial Highway wherein a mile of the highway can be dedicated to the memory of a fallen officer. Motion to put a sign on the Memorial Highway in remembrance of Sargent County Sheriff Herbert E. Parmeter with the expense coming from the general fund. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held around snow removal and cleaning coverage during the upcoming vacation of the janitor.

Sheriff Paeper also informed the Commissioners that a job offer had been given to a deputy from South Dakota. He is presently waiting for all background information to come back. The deputy will be sent to the academy for 80 hours of training. While the deputy has prior experience, she will need to learn North Dakota's traffic laws and criminal code.

Advertising will take place regarding upcoming water board positions and JDA board positions.

Tim Faber, Road Supervisor, and Damon DeVillers, Interstate Engineering, arrived at the meeting. Faber shared the county had spread some sand at the Sargent Central School parking lot. He had a bill to be submitted to the school for reimbursement.

Motion to approve the Chairman to sign the 404 Permit Application for the Bridge removal projects BRJ-0041(021) PCN 23724 (Anderson/Bopp). Upon roll call vote, motion carried unanimously. Discussion was held around what projects should be looked at for the upcoming season.

Motion to approve the Grotberg Electric bid to do a base board heater with thermostat in the bathroom at the county highway department shop. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Faber further reported that Robert Zantow wants to sell the A-Z Body Shop building. He was inviting the Commissioners to take a look at it. Chairman Waswick and Faber will look at the building and review budget numbers for 2026.

Discussion was held on some funds the county will be receiving from the water board for work done by the highway department and also from Steffes Auction for the auction sale proceeds. Faber would like to see those funds put back into this budget and then used for the purchase of a new pickup. More discussion will be held on this topic once the checks are received.

A bid was presented for road ridge scarifiers from DMC Wear Parts. Cost is \$12,500 and the request was to be able to purchase two along with heavy duty bit boards for \$1000/piece for a total bid of \$27,000. Motion to purchase one scarifier by Bopp. Motion died for lack of a second. Motion to purchase two new bit boards for \$2000. (Anderson/Johnson) Roll call was taken. Voting in favor were Johnson and Anderson. Voting against were Bopp and Waswick. Motion failed.

Motion to approve the December payroll in the amount of \$319,319.23 and bills as presented. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

89610-89611		Weed Control Expenses	293.00
89612-89624		Health Unit Expenses	4,123.67
89625-89628		Ambulance Squads Expenses	832.74
89631	City of Forman	CH/Road Water/Sewer/Gas	222.94
89632	Ottertail Power Company	Electricity	1,820.75
89633	Ransom County	VSO Salary/Benefits	2,745.39
89636-89637		JDA Expenses	4,894.46
89644-89653		JDA Expenses	2,313.98
89664	Arth, Jason	Cell Phone Reimbursement/Mileage	1,019.60
89665	Avid Hawk	Web Services	45.00
89666	Axon Enterprise, Inc.	Sheriff-Security Equipment	26,895.34
89667	Bayger, Vanessa	Cell Phone/Dues Reimbursements	250.00
89668	Bopp, Lyle	Cell Phone Reimbursement	300.00
89669	Bryant, Rick	Cell Phone Reimbursement	600.00
89670	Cenex Fleet	Gwinner 1st Responders/Health Gas	72.75
89671	Cole Papers, Inc.	Treasurer-Office Supplies	186.10
89672	Computer Express	Tech Support/Cable Rewire	30,950.00
89673	Dakota Plains Cooperative	Sheriff/Health Gas	454.89
89674	Dakota Water Solutions	CH/Road 5 Gallon Water Jugs	72.00
89675	Dickey Rural Networks	Telephone	799.42
89676	Forman Lumber	CH Maintenance	6.90
89677	Gall's	Sheriff-Gloves/Boots/Belt/Pullover/ Holster	479.95
89678	Gordy's Grill & Fill	Sheriff Car Wash	10.00
89679	H Window Direct	CH Windows (4)	27,322.61
89681	Information Technology Dept.	Off Prem Connectivity/WAN/Office 365/Adobe/NetMotion	1,893.05
89682	Innovative Office Solutions	Treasurer/Tax/State's Attorney Office Supplies	1,704.56
89683	Johnson, Scott	Cell Phone Reimbursement/Travel	453.80
89684	Johnson, Bryan	Cell Phone Reimbursement	200.00
89685	KLJ	Multi Hazard Mitigation Plan Update	2,157.74
89686	Loffler	Copier Overage Charges	14.55
89687	Maly, Kevin	Lift Rent/Garage Opener	1,600.00
89688	Mattson Munitions	Sheriff-Thermal Monocular	1,399.00
89689	ND County Commissioner's Ass'n	Summit Fees	50.00
89690	NDACO Resources Group	SmartZone	50.00
89691	Office of the Attorney General	Scram 24/7	580.00
89692	Paeper, Travis	Cell Phone Reimbursement	600.00

89693	Peterson, Logan	Cell Phone Reimbursement	600.00
		State's Attorney License Fee/Cell	
89694	Pfau, Jayne	Phone Reimbursement	680.00
89695	PharmChem	PatchKit/Sweat Patch Analysis	671.52
89697	Rutland Oil Company	Sheriff Gas	1,257.50
89698	Schilling, Samantha	Tax-Training Travel	483.00
89699	Southside Automotive	Sheriff-Wiper Blades	25.98
89700	Streicher's	Sheriff-Ammunition	1,492.50
89701	Taylor Print Impressions, Inc.	Election Envelopes	11,638.92
89702	The Sargent County Teller	Publishing	895.85
89703	Underground Vaults & Storage	Treasurer-Storage MicroForm Box	219.00
89704	Uniform Center	Sheriff-Uniform Pants	184.98
89705	Vanguard Appraisals, Inc.	Tax-Training/Renewals/Web Services	15,075.00
89706	Verizon	Sheriff Mifi Cards	240.06
89707	Vestis	CH/Road Rugs/Supplies	725.31
89708	Walock-Johnson	County Car Insurance	871.00
89709	Waswick, Jerry	Cell Phone/Travel Reimbursement	430.80
89710	Wild Rice Soil Conservation	Extension Rent	1100.00
89711	Wold, Jon	Cell Phone Reimbursement	600.00
		Rd-Hose/Fittings/Seals/Sterling Plow	
		Truck Repairs/Mack Plow Truck	
89712	A W Diesel	Repairs/#140 Repairs	19,473.84
89713	Bear Creek Gravel	CR#3, CR#2 Gravel	8,631.15
89714	Bergstrom, Harvey	CR#12 Inslope Clay	61,086.00
89715	Bernard Mahrer Construction	Rd-Sand	1,200.50
89716	Bobcat of Gwinner	Rd-Bobcat Repair	558.15
		Rd-Cat Contracts/Fuel	
89717	Butler Machinery	Elements/Cutting Edges	4,917.08
89718	Christensen, Randy	Cell Phone Reimbursement	300.00
89719	Crandall Construction	CR#1, CR#10-A, CR#10 Gravel	1,443.19
89720	Ekstrom Repair	Rd-OXM	45.95
89721	Faber, Tim	Cell Phone Reimbursement	600.00
89722	Forman Lumber	Rd-Batteries	15.98
89723	General Equipment	Rd-Wiper Blades/Block Heater	135.93
89724	Glacier Dust Control	Rd-Dust Control Product	2,523.60
89725	Griggs, Brad	Rd-Cell Phone Reimbursement	175.00
		Rd-Office Chairs/Chain/Clevis/Key	
89726	Hansen Lumber & Hardware	Rings	774.83
		Bridge Fund Apps/CR#14 Haul	
		Status/Structure Info/Flex Fund	
89727	Interstate Engineering	Lists/HBP Patching Plans	42,023.30
89728	Job Erection & Engineering	Rd-Cuting Edge Mount	5,965.68
89729	Kuchar, Dustin	Cell Phone Reimbursement	300.00
		Minn-Kota Communications,	
89730	Inc.	Rd-VM Radio Install	18,272.40
		Rd-Sand/Salt/Equipmemt	
89731	ND DOT	Usage/Labor	1,486.10
		Rd-Bulk De-Icing Northern	
89732	Northern Salt, Inc.	Salt/Delivery	4,332.82
89733	Plunkett's Pest Control	Shop Pest Control	72.22
89734	Power Plan OIB-RDO	Rd-Backhoe Loader Repair	2,568.84
89735	RDO Equipment-Moorhead	Rd-Motorgrader/Wing/V Plow	302,500.00
		Rd-Fuel/Gas/PowerGuard/Window	
89736	Rutland Oil Company	Cleaner	16,339.87
		Rd-Floor Dry/Thread Sealant/2016	
		Chevy Repair/Wiper Blades/2006	
		Plow Truck Repair/Hydraulic Hose &	
		Parts/Block Heater/ND VIN	
89737	Southside Automotive	Inspection	1,170.37
89738	Swede's Plumbing, Inc.	Rd- PVS Pipe/Coupling	78.34
89739	Tractor Supply Company	Rd-Tools/Tool Chest Combo	2,041.31

89740	Triton Mechanical	Shop-200K BTU Unit Heater	6,367.00
		Rd-Rechargable Battery/Christensen Boots/Kuchar Boots/Gloves/Quick Links	512.10
89741	Visto's		
89742	Welton's Tire Service	Rd-#150 Tires (6)	8,892.00
89743	ACSESS	Ext-Certified Crop Advisor	128.00
89744	Froemke Excavating	Kraft Slough Project-2" Rock	999.50
89745	ND 911 Association	Ext-Membership Dues	100.00
89746	NDAAEA	Ext-Membership Dues	75.00
		Ext-Folders/Note Cards/Letterhead & Envelopes/4H Thank You Cards	449.32
89747	North Dakota State University		
89748	Sargent County	Ext-Postage	32.34
89749	Seykora, Melissa	Ext-Travel Reimbursement	399.00
89750-89759		Ambulance Squads Expenses	1,909.63
ACH	JP Morgan	Various Departments Expenses	1,671.63

There being no further business, the meeting adjourned at 11:27 a.m.

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WADE ANDERSON, CHAIRMAN

ATTEST:

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TIA BOPP –AUDITOR