

Forman, North Dakota  
February 4, 2025

The Sargent County Board of Commissioners met on Tuesday, February 4, 2025, at 9 a.m. Commissioners in attendance were Jerry Waswick, Scott Johnson, Lyle Bopp, and Chairman, Wade Anderson. Absent was Commissioner Jason Arth. Also in attendance were Neil Weaving, Custodian; Jayne Pfau, State's Attorney; Brenda Wyckoff, Health Department Administrator; and Tia Bopp, Auditor.

Chairman Anderson called the meeting to order.

The pledge of allegiance was recited.

Motion to approve the agenda as amended. (Johnson/Bopp). Motion carried.

Motion to approve the minutes from the January 21, 2025, meeting as presented. (Wswick/Johnson). Motion carried.

Commissioner Johnson discussed with the Commission the potential of securing a kiosk from the ND Department of Transportation/Motor Vehicle Division to be placed in the Courthouse which would allow people to renew their vehicle registrations. Motion to proceed with the process of obtaining a kiosk from the ND Department of Transportation/Motor Vehicle Division. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

Custodian Weaving was present to update the Commission on the courthouse. The motor on the compressor that controls the thermostat is locked up. Motion to purchase a new Quincy motor through Triton Mechanical. (Waswick/Johnson). Upon roll call vote, motion carried unanimously.

Mr. Weaving stated that Crossroads Electric would be on site to install an outlet. Mr. Weaving did not have an eta from Calvin Jacobson on when he would be returning to the do additional work in the judge's chambers. Mr. Weaving had secured a couple bids from Service Master for the stripping and waxing the floors. The carpeting upstairs was also cleaned by Service Master. Mr. Weaving was asked to get a quote from Service Master to do all the floors in the courthouse. Mr. Weaving also stated the painter intends on returning to complete the projects he had previously bid and would like to bid the remaining projects. Mr. Weaving has made some purchases through Ebay. Mr. Weaving will set up an account for the county that is tax exempt and the user name and password will be stored in the auditor's office. Mr. Weaving left the meeting at 9:22 a.m.

The Commission received three applications seeking to fill the two openings on the Sargent County Water Resource Board. All applicants will be invited to the next commission meeting to discuss their applications. The term for these two will end December 31, 2028, to begin the process of resetting the terms to a January 1 start date which was changed in statute back in 1985.

Treasurer/Recorder/Clerk of Court, Cindy Yagow, arrived at the meeting at 9:23. Mrs. Yagow shared a Treasurer's report with the Commission and provided a list of outstanding taxes. Discussion was also held regarding CDs. Brenda Wyckoff, Health Department Administrator, was in attendance and was inquiring about the process for obtaining CDs for her department. A motion was made to authorize the health department to take out up to two CDs containing non-levied revenue for the purpose of preserving funding for staff retention up to the discretion of the health board. (Waswick/Johnson). Upon roll call vote, motion carried unanimously.

Neil Weaving arrived back at the meeting at 9:34 a.m.

Brenda Wyckoff and Cindy Yagow left the meeting at 9:40 a.m. Road Supervisor, Tim Faber arrived at the meeting.

A motion was made to proceed with Service Master's quote to strip and wax all the floors and stairs in the courthouse for \$2300.00. (Johnson/Bopp). Upon roll call vote, motion passed unanimously. Mr. Weaving left the meeting at 9:42 a.m.

Two county deeds were presented for approval. Motion to approve county deed from Sargent County to 3ACX, dba as Z Gas, LLC, for parcel #278375000 for Lots 7-8, Block 8, Original Townsite, Cogswell and Sargent County to Sonora Homero and Nivia Homero for parcel #031542000 for Lots 9-12, Block 5, Auditor's Plat, Crete Village. (Bopp/Waswick). Upon roll call vote, motion carried unanimously.

Motion to approve Harvest for Hunger Gaming Permit. (Waswick/Johnson.) Upon roll call vote, motion carried unanimously.

Audit quotes were received and reviewed. Motion to proceed with the next audit for fiscal year 2022 through the state as was previously used. (Johnson/Bopp). Upon roll call vote, motion passed unanimously.

Sheriff Paeper arrived at the meeting at 9:52 a.m..

The credit card policy was updated and presented for approval. Motion to accept the changes to the current policy and have cardholders sign the credit card user agreement prior to receipt of their card. (Bopp/Waswick). Upon roll call vote, motion passed unanimously.

Damon DeVillers, Interstate Engineering, arrived at the meeting at 9:56 a.m..

Sheriff Paeper updated the commission on the installation of new cameras that were installed over the weekend by Computer Express. There was \$9800 of this expense covered through a grant. Sheriff Paeper left the meeting at 10:00 a.m..

Motion to instruct the county auditor to call for sealed bids in the newspaper for furnishing of supplies for the period of April 1, 2025-March 31, 2026. Bids shall be opened on March 18, 2025, as follows: Gravel (with the stipulation that all graveling will be done by October 1, 2025, and all bills received by December 1, 2025) 11:00 a.m.; Mixing & Drying Blacktop Surfacing – 11:20 a.m.; Bituminous Materials – 11:25 a.m.; Bulk purchase of 10% blended ethanol gasoline, fuel, biodiesel blend/10% biodiesel with 90% petroleum diesel or “B10” and LP Gas – 11:30 a.m.. (Johnson/Waswick) Upon roll call vote, motion carried unanimously.

Motion to approve the following ambulance bills: Oakes Ambulance \$234.00; Trent Mahler \$43.66; Brian Tayer \$280.00; AED Everywhere \$455.80; Brian Tayer \$7.00; AW Diesel \$336.49; OTPC \$196.37; Trent Mahler \$288.11. (Bopp/Johnson) Upon roll call vote, motion passed unanimously.

Damon presented a list of potential road projects for the summer of 2025. Motion to bid out project (1) mastic repair on county road 10; (2) pavement marking for 37 miles throughout the county; (4) rubberized crack sealing on areas of county roads 7, 10 & 14; (7) inslope grading on county 12; and (9) pavement patching on various county roads. (Johnson/Bopp) Upon roll call vote, motion carried unanimously.

Damon DeVillers and Tim Faber left the meeting at 10:52.

LaJuana Hayen arrived at the meeting at 10:58.

Motion to authorize Chairman Anderson to sign a letter of support for HB 1591 regarding county fairs. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

There being no further business, the meeting adjourned at 11:07 a.m.

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WADE ANDERSON - CHAIRMAN

ATTEST:

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TIA BOPP – COUNTY AUDITOR