

Forman, North Dakota
April 1, 2025

The Sargent County Board of Commissioners met on Tuesday, April 1, 2025, at 9 a.m. Commissioners in attendance were Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Chairman, Wade Anderson. Also in attendance were Jayne Pfau, State's Attorney; and Tia Bopp, Auditor.

Chairman Anderson called the meeting to order.

The pledge of allegiance was recited.

Motion to approve the agenda with additions. (Johnson/Arth). Motion carried.

Motion to approve the minutes from the March 18, 2025, meeting as presented. (Bopp/Arth). Motion carried.

Discussion regarding the window on the second floor. Jerry will follow up on the status.

Overtime was briefly discussed. All overtime must be preapproved by a supervisor/portfolio holder prior to being worked.

Motion to sign the North Dakota Insurance Reserve Fund (NDIRF) proxy voting for Lyle Bopp to the Board of Directors. (Waswick/Johnson). Voting yes were Waswick, Johnson, Arth and Anderson. Bopp abstained from voting. Motion carried.

Wendy Willprecht, EMS/911 Coordinator arrived at the meeting at 9:08 a.m. Ms. Willprecht explained the Hazardous Mitigation Agreement and that a grant was received for the same. Motion to sign the Hazardous Mitigation Agreement with the contractor KLJ. (Bopp/Arth). Upon roll call vote, motion carried unanimously. The grant is a 75% /25% cost share. The amount of federally obligated funds is \$47,208.00 with the additional \$15,736.00 being the local share.

Discussion led to reimbursement for the Gwinner First Responders. A proposal was put together and submitted for Commission review. No action was taken on the matter, as the Commission wants to wait until budget time to make a decision.

Neil Weaving arrived at the meeting at 9:16 a.m.; Jay Enderson arrived at the meeting at 9:25 a.m.; and Wendy Willprecht left the meeting at 9:30 a.m.

Discussion was held regarding the Triton Mechanical contract agreement with Neil Weaving, Custodian. Motion to approve Triton Mechanical Service Contract. (Waswick/Arth). More information was needed to make a final decision.

LaJuana Hayen, Tax Director, arrived at the meeting at 9:31 a.m., to discuss the process her office follows in assessing property. Ms. Hayen stated the Tax Director's office is not responsible for raising taxes. LaJuana Hayen left the meeting at 9:59 a.m.

Tim Faber arrived at the meeting at 10:00 a.m. Discussion lead into the two contractors that had submitted gravel bids. Lengthy discussion was held. A call was also made to the Secretary of State's Office for clarification. Aaron Potts arrived at the meeting at 10:16 a.m. Based on the information received from the Secretary of State's Office and information received today, a motion was made to accept Bear Creek's and Enderson Construction's bids for gravel. (Waswick/Arth). State's Attorney Pfau was not in agreement with the information from the SOS's office as it was not what ND statute stated. Voting yes were Bopp, Arth, Waswick and Anderson. Voting no was Johnson. Motion carried.

A recess was taken from 10:35 until 10:43 a.m. Upon reconvening Travis Paeper arrived at the meeting at 10:42.

Motion to approve the ambulance bills as presented. (Johnson/Bopp). Upon roll call vote, motion carried unanimously.

Jay Enderson and Aaron Potts left the meeting at 10:44 a.m..

Road Commissioner Faber advised the Commission that the county road 12 slope project would take approximately 15,150 tons of material or 10,100 yards. Faber estimated the cost of trucking the material alone to be approximately \$53,305. This proposal would be getting material that the Water

Resource District has available. Faber is still going to make contact with a couple local farmers to see if there is the possibility of getting any material from them which would be closer to the work site. Faber also advised the Commission that he had an employee resign. Commissioners Arth and Waswick are planning on meeting with the road department on Tuesday, April 8th. Faber left the meeting at 10:50 a.m.

Sheriff Paeper presented a quote for getting the basement windows in the Sheriff's Department tinted as a safety precaution. The quote was \$1,334.93 and would be paid from the courthouse security line item on the budget. Motion to proceed with the tinting of the Sheriff's Office windows. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

Roxanne Johnson is still interested in being on the Health Department Board, however, she has been traveling and unable to get her application submitted. The Commission requests that she complete an application once she is able to submit for approval.

Discussion then returned to the Triton Mechanical service agreement quote. Auditor Bopp provided the amount spent with G & R Controls in 2024, and also a copy of the current service agreement that has been auto renewing. The current G & R Controls service agreement appears to go through 2026. Commissioner Waswick withdrew his previous motion to approve the Triton Mechanical service agreement.

Motion to publish the Notice of County Rights of Way once updated. (Johnson/Arth). Upon roll call vote, motion carried unanimously.

Brief discussion was held regarding the JDA.

Sheriff Paeper discussed with the Commission the burn ban in place and the enforcement for those that don't follow the ban. All controlled burns, regardless of the risk level, must be called in to the Sheriff or the appropriate Fire Chief. March 31st there were many fires, however, only two were called in to the Sheriff and two were called into the Forman Fire Chief. Sheriff Paeper left the meeting at 11:19 a.m.

There being no further business, the meeting adjourned at 11:20 a.m.

WADE ANDERSON - CHAIRMAN

ATTEST:

TIA BOPP – COUNTY AUDITOR