

Forman, North Dakota  
March 16, 2004

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Karen Anderson, Don Wehlander, Mike Walstead, Steve Wyum and Ray Brockman. Absent None

Dennis Goltz met with the Board regarding the lawnmower and equipment from Surplus Property. Dennis will continue looking for a pickup for use at the park.

Lyle Bopp arrived at 9:10 a.m.

Lisa Knox, FNP, Extension Service met with the Board to ask approval of the FNP proposal that will fund 25% of her job. The proposal should be available the end of this month. Approve acceptance of the 2004-2005 FNP proposal. (Wehlander/Walstead, unanimous)

The Board placed a call to Kerry Peuser, Michael J. Burns Architects, LTD to discuss replacing the windows in the courthouse. Suggested bid and alternatives are: replace windows at first and second floors only, additional refinishing of existing interior wood trim and casing at 1<sup>st</sup> and 2<sup>nd</sup> floor windows, replace windows at basement, additional refinishing of existing interior wood trim and casing at basement windows, replace dome windows with simple 36" square glass or replace dome windows with 8 segment configuration rather than simple 36" square glass. An architect's contract for the work was proposed at \$10,000 but an hourly contract could be prepared. Proceed with bid letting for window replacement with a maximum of \$10,000 for architect fees. (Walstead/Anderson, unanimous)

The Board proceeded to conduct a public hearing on the Hillside C-Store/Motel, Milnor. Richard Olson, Milnor was also present. Carl N. Altenbernd and Tracy Anderson Lake Agassiz Regional Council informed the Board via conference call on background of the assumption of the Hillside C-Store/Motel. The Board reviewed management background, owner/management, a proposed credit summary and a loan request. There is no liability to Sargent County and the total loan is \$252,000 with the CDLF portion of \$67,000. The Sargent County Board is asked to pass a resolution approving sponsorship and authorize the Chairman to sign all the application documents on behalf of the commission. An additional \$6700 is added in as administration fee and is in the form of HUD grant. The following resolution was introduced: BE IT RESOLVED that Sargent County will act as the sponsoring unit of government for the project titled Milnor C-Store to be conducted during the period 3-16-04 through 3-16-05. Sargent County is hereby authorized to apply to the North Dakota Division of Community Services for funding of this project on behalf of Sargent County on 3-16-04. (Wehlander/Anderson, unanimous)

Richard Olson, Milnor discussed some issues that he is concerned about regarding his new business, the Hillside C-Store/Motel. Application forms and other information were given to Mr. Olson.

Approve March 2, 2004 minutes. (Anderson/Walstead, unanimous)

Rescind Special Permit to Sell Alcoholic Beverages to Stir'Um Up Bar & Grill for the Pool League Banquet on March 26, 2004 at Stirum Hall and refund the \$25 fee. (Brockman/Walstead, unanimous)

Approve County Deed to William L. Annoni, Burnsville, MN for Lots 1-2-3, Block 18, Auditor's Plat, Cogswell City for \$75. (Brockman/Wehlander, unanimous)

Proceeded to open bids for furnishing supplies for the year beginning April 1, 2004 and ending March 31, 2005 as advertised. Bids submitted as follows:

**GRAVEL:** Krause Brothers Construction, Wahpeton; Bernard Mahrer Construction, Inc., Rutland, Crandall Construction, Cayuga, Gutzmer Sand & Gravel, Hankinson and Bear Creek Gravel, Oakes. Accept all bids. (Wehlander/Anderson, unanimous)

**MIXING, LAYING & DRYING BLACKTOP:** Bernard Mahrer Const., Inc., Rutland and Gutzmer Sand & Gravel, Hankinson. Accept both bids. . (Walstead/Brockman, unanimous)

**BITUMINOUS MATERIALS:** Koch Materials Co., West Fargo. Accept bid. (Brockman/Walstead, unanimous)

**GASOLINE, FUEL & LP GAS:** Economy Oil, Inc., Oakes, Gwinner Oil Companies, Inc., Gwinner, Rutland Oil Co., Rutland and Southeast Propane, LLC, Gwinner. Accept all bids. (Anderson/Walstead, unanimous)

Discussed the 2004 Primary Election, reviewed polling places and hours the polls will be open and approved the following: Precinct No. 1 – Milnor Community Building, Precinct No. 2 - Gwinner

Community Hall, Precinct No. 3 – Cogswell Community Hall, Precinct No. 4 – Forman City Hall and Precinct No. 5 – Rutland City Hall-approved polling hours from 9:00 a.m. to 7:00 p.m. (Walstead/Wehlander, unanimous) Discussed election board wages and approved increasing the hourly pay from \$6.44/hour to \$7.00/hour for all persons attending the election training course and \$5.15/hour for election workers who do not attend the training sessions (Wehlander/Brockman, unanimous)

MAXIMUS, INC. reviewed information for classification of an Assistant Ambulance Coordinator and an Emergency Medical Technician and classified both at a Grade 8. It is recognized that the Assistant Ambulance Coordinator has different responsibilities in administrative areas and credit was awarded for those duties. These duties are not, however, sufficient to place this position in a different grade than the EMT. Neither of these positions is currently being filled in Sargent County.

Orville Nelson, SC Historical Society presented the 2003 financial statement for that society. The number of visitors to the museum has doubled and the membership has also risen. Motion to purchase Volume One and subsequent volumes of the Sargent County History Book, authored by Susan Kudelka from the Sargent County Historical Society and place one in each public library, the three public school libraries and two for the county. (Anderson/Brockman, unanimous)

Hans Jehle, Fort Distributors Ltd., St. Andrews, Manitoba, Lysle and Gerald Coleman, Crete and Sparky Engquist met to discuss EN-1 road base stabilizer. Mr. Jehle explained the process for applying the road base stabilizer and costs relative to the application. The Board plans to look at some of the sites that have used this product.

Sparky Engquist discussed road department issues including disposal of used tires and repairs completed to Bridge 118-20.

Travis Paeper, Sheriff met with the Board to discuss road restrictions and overload policy and informed the Board his department will be enforcing the overload policies. He also discussed taser guns, eligibility roster, 2004 Durango vehicle and selling the 1999 Crown Victoria. Authorize advertising for sale the 1999 Crown Victoria with all equipment. (Wehlander/Anderson, unanimous) Discussed deputy sheriff position and hiring Scott Buckhouse as he was highest on the eligibility roster from the previous interview process. Mr. Buckhouse was offered the position in September 2003 and stationed in Iraq until recently. Approve hiring Scott Buckhouse as Sargent County Deputy beginning April 1, 2004. (Wehlander/Walstead, unanimous)

Approve payment of the following bills and March payroll in the sum of \$77,669.29. (Anderson/Wehlander, unanimous)

Social Service Expenses		4773.11
Weed Board Expenses		727.25
48730 AmericInn Lodge	Recorder travel	45.00
48731 Karen Anderson	Travel	229.09
48732 BW Doublewood Inn	Commission travel	90.00
48733 Amoco	Car wash	5.50
48734 Buhl's	Cleaning service	170.85
48735 Case & Bopp Law Office	Rent and cell phone	411.98
48736 Cass County	17" monitor	20.00
48737 Cellular One	Cell phone service	328.81
48738 Chunky's Standard	Car service	28.00
48739 Comfort Inn	Tax Director lodging	90.00
48740 Corwin Chrysler	2004 Dodge Durango	21406.00
48741 Decatur	G2 Radar	1315.00
48742 DRN	Phone service	559.48
48743 Dyste's	Supplies	35.80
48744 Farmers Union Oil Co.	Gas and repairs	933.65
48745 Hardware Hank	Repairs	22.18
48746 Hoag & Sons	Newspaper binding	68.50
48747 J & M Printing	Letterhead	165.13
48748 KW Service	Repairs	155.59
48749 Lexis Nexis	NDCC updates	299.90
48750 Mathison Company	Map laminating	32.81
48751 McLaen's Service	Repairs	207.63
48752 McLeod USA	Long distance phone service	241.50
48753 Mobile Vision	Video camera for car	3645.00
48754 NDDOT	Bridge inspections and maps	91.55
48755 ND POST	License	15.00

48756 Nelson Implement	F725 JD Front mower	6680.00
48757 Nick of Time	Homeland Security Terrorism (3 mos.)	1350.00
48758 Officeland	Supplies	37.44
48759 Travis Paeper	Supply reimbursement	17.62
48760 Norm Preble	Travel	317.76
48761 Public Safety Center, Inc.	Batteries	74.81
48762 Reardon Office Equipment	2200 Canon Copier and drum unit	4921.00
48763 Roger's Plumbing & Heating	Check out pump	40.00
48764 SC Treasurer	Postage reimbursement	1658.10
48765 SE Propane	Main St. Building	375.36
48766 Stein's Inc.	Supplies	125.20
48767 Claude E. Strege	Aerosol lube oil	30.00
48768 The Teller	Publishing fees	104.00
48769 Viking Office Products	Supplies	51.56
48770 Wahpeton Drug	Prisoner Board expenses	207.46
48771 Mike Walstead	Travel	57.66
48772 AW Diesel Service	Repairs	247.38
48773 A-Z Body Shop	Repairs	107.50
48774 CATCO Fluid Power	Repairs	199.91
48775 Economy Oil Inc.	Fuel	459.00
48776 Ekstrom Repair	Repairs	1928.64
48777 Merrill Engquist	Travel and tools	315.50
48778 Forman Repair	Repairs	21.76
48779 Gwinner Oil Bulk Dist.	Fuel	1096.09
48780 Huron Culvert & Tank	Blades and inserts	3800.00
48781 Little Falls Machine	Seal kit	66.17
48782 Martinsen's	Tools and repairs	156.27
48783 ND Surplus Property	Truck tractor and trailer	6000.00
48784 Nelson International	Repairs	365.59
48785 RDO-Power Plan	Repairs	858.88
48786 Share Corp.	Windshield deicer	78.19
48787 Sweeney Brothers	Repairs	279.55
48788 Wurth Service Supply	Repairs	60.49
48789 CPU	Data processing charges	563.39
48791 DRT	911 Contracts	366.50
48792 First National Insurance	Premium	93.00
48793 Forman Drug	Supplies	5.58
48794 Julie Hassebroek	Travel	420.54
48795 Kim Houle	Permit refund	25.00
48796 ITD	WAN Access and anti-virus	393.00
48797 Lisa Knox	Travel and dues	135.55
48798 NDACo	Printer and support and 911 Wireless	1406.11
48799 NDSU Extension Staff Development	Dues and registration	168.00
48800 Qwest	911 Contracts	287.82
48801 SC Historical Society	7 Early Sargent County History Books	118.65
48802 SC Insurance	Boiler coverage	1013.96
48803 Sherbrooke Asphalt Inc.	Gwinner Bike Path	1150.84
48804 The Home Shop	Training	45.00
48805 Volute Enterprises	County website	165.00

Meeting adjourned at 4:10 p.m.

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STEVEN R. WYUM - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR