

Forman, North Dakota
March 16, 2021

The Sargent County Board of Commissioners met at 9:18 a.m. with the following members present: Jason Arth, Mark Breker, Richard Ruch, and Jerry Waswick. Lyle Bopp was absent. Also present was Bruce Berg, Butler Machinery; Tim Faber, Road Supervisor; Jayne Pfau, State's Attorney; Mary Engst, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Vice-Chairman Richard Ruch called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda as amended. (Arth/Breker) Motion carried unanimously.

Brenda Peterson, Health Unit Administrator, joined the meeting through technology. Ms. Peterson stated that there are 3 active cases in Sargent County at this time. She stated that approximately 30% of county residents have been vaccinated to date. The health unit has stopped Covid testing on Wednesdays to concentrate on vaccinations, as the rapid tests are being held in Gwinner throughout the month of March.

Jill Mulder, Human Resources Director, arrived at the meeting. Motion to extend the Emergency Paid Sick Leave for Covid related reasons until June 30, 2021. (Waswick/Arth) Roll Call Vote: Yes – Arth, Breker & Waswick. No – Ruch. Absent & not voting – Bopp. Motion carried.

Motor grader bids were opened. Bruce Berg gave a short representation on the Caterpillar machine. Commissioner Arth will compile a comparison spreadsheet of the two bids & a decision will be made at the next meeting on April 6th.

Kristine Radke, Walock-Johnson Insurance Company; & Corey Olson, NDIRF; arrived at the meeting to discuss insurance increases on the county & park's buildings. The commission can choose to increase anytime and can also choose which buildings to increase. Mr. Olson has offered to come down later in the spring & look at the county's buildings to put a more accurate insurance value on them before the July 1 renewal. Motion to increase the courthouse building coverage up to \$10,000,000 effective today. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Jesse Mastenbrook & Nathan Schlecht, Forman Community Development Corporation; arrived at the meeting to discuss a project they are considering. They are proposing to construct a new clinic building and were wondering if the county would like to incorporate the District Health Unit and/or an ambulance garage into the plans for the building. The board was interested in the idea and will visit with the health unit administrator and the ambulance coordinator to get their opinions. There has been an idea for many years that the Forman Fire District would build a new building that could possible house the ambulance, so Mr. Mastenbrook & Mr. Schlecht will also have some communication with them regarding this project.

The board proceeded to open bids for furnishing supplies for the year beginning April 1, 2021, and ending March 31, 2022, as advertised. All bids submitted, including exact wording and amounts, are available for inspection at the office of the county auditor. Bids submitted as follows:

GRAVEL: Crandall Construction Inc., Cayuga; William Beaver, Forman; Bernard Mahrer Construction Inc., Rutland; Lesmeister Gravel, Inc, Lisbon; Mark Sand and Gravel Dakota Co., Fergus Falls, MN; and, Enderson Construction, Inc. Gwinner. Motion to accept all gravel and hauling bids. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

MIXING & DRYING BLACKTOP SURFACING: No bid received.

BITUMINOUS MATERIALS: No bid received.

GASOLINE, FUEL, & LP GAS: Rutland Oil Co., Rutland, and CHS Dakota Plains Ag, Kindred. Motion to accept all bids. (Arth/Breker) Upon roll call vote, motion carried unanimously.

Discussion was held regarding the Human Resources Director shared position. Ransom County has terminated their contract with Ms. Mulder. Motion to offer Ms. Mulder 20 hours/week at Sargent County. (Waswick/Arth) Vote tabled until Commissioner Bopp can be present.

Meeting recessed for lunch break.

Meeting resumed at 1:15 p.m. Commissioner Breker had a previous commitment & did not return after lunch.

Lonny Bosh and Amber Schriock, NRG Technology Services; arrived at the meeting via technology to discuss migrating the on-premise Exchange server to an online Exchange server. This move and the addition of hard drive space would make it possible to migrate the entire server to a new partition in an effort to remove the Zero Day Exchange threat that recently swept the United States. This would also reduce the cost of the server replacement next year since the Exchange migration would already be done. After much discussion, no decision was made, but NRG will be sending a revised quote that the commission will discuss at their next meeting, April 6th.

The commissioner reviewed several Omitted Property adjustments due to Farm Home Exemption paperwork not being filed. The properties are: Parcel 01-1033000 - \$1,026.29 increase; Parcel 02-1211001 - \$673.73 increase; Parcel 02-1280000 - \$876.05 increase; Parcel 05-2080000 - \$559.98 increase; Parcel 06-2365001 - \$1,232.12 increase; Parcel 08-2715000 - \$473.33 increase; Parcel 08-2789000 - \$1,153.34 increase; Parcel 08-2774001 - \$835.35 increase; Parcel 09-3124000 - \$14.16 increase; Parcel 17-5237000 - \$10.20 increase; Parcel 17-5285001 - \$780.25 increase; Parcel 17-5275001 - \$472.28 increase; Parcel 19-5635001 - \$553.55 increase; Parcel 16-5609001 - 1,158.60 increase; Parcel 21-6244000 - \$1,431.90 increase; Parcel 22-6460000 - \$1,100.37 increase; Parcel 23-7067000 - 1,959.99 increase; Parcel #24-7807000 - 1,558.18 increase. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve the following Open Burning Resolution and Ordinance: (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Sargent County Open Burning Resolution and Ordinance

Whereas, drought conditions are possible in Sargent County throughout the Spring of 2021; and,

Whereas, the danger of open fires escaping from their intended locations to endanger property and lives in Sargent County are enhanced by dry conditions and high winds; and,

Whereas, Counties are authorized by State Law to institute regulations to govern open burning within their jurisdictions, including the imposition of penalties for violations of the same;

Now, therefore, be it resolved that, effective March 16, 2021, and continuing until amended or rescinded by action of the Sargent County Commission:

Burning is allowed, without permission, when the **daily fire rating is set at “LOW or MODERATE”**.

NO BURNING WILL BE ALLOWED when the daily fire rating is set at **“HIGH-VERY HIGH- OR EXTREME”**.

NO BURNING WILL BE ALLOWED when there is a **“RED FLAG WARNING”**.

“No Burning” includes, but is not limited to charcoal grills, fire pits, contained garbage, grass, any type of burn in which the flame, coals or embers are not fully contained in a masonry or metal firebox.

Penalties will be enforced as set forth in NDCC Section 37-17.1-10.1.

Refer to website as listed prior to any burning activity <https://www.ndresponse.gov/burn-ban-restrictions-fire-danger-maps>, contact an appropriate local fire department, or Sargent County Sheriff’s Department, or Sargent County Emergency Management official for additional information.

DATED at Forman, North Dakota this 16th day of March, 2021.

Motion to approve Raffle Permit to Tewaukon Rod & Gun Club, Geneseo for a raffle to be held April 30, 2021 at the Geneseo Hall, Geneseo (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Motion to authorize the chairman to sign the certification letters needed for the upcoming seal coat project SC-4100(021) and return them to Interstate Engineering. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Motion to publish the annual notice concerning County Road Rights of Way in the official newspaper. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

The auditor presented the road phone bill to the board. The bill was considerably higher than previous months, mostly because of some repair work that was done. However, a television package had been added which would increase the bill approximately \$90/month. The commissioners Commissioner Arth stated that gravel trailers may need to be purchased. Discussion followed. Motion that the equipment list approved at a previous meeting can be modified, but the total approved amount of \$360,000 to be expended cannot be increased. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Approve March payroll in the sum of \$210,231.30 (Nos. 18955-19014 & 81732-81737) and the following bills which excluded a bill from Travis Paeper for Coroner duties. (Waswick/Arth). Upon roll call vote, motion carried unanimously.

81619-81627		Health Unit Expenses	2,676.77
81635	Arrowhead Transport, Inc	Semi-Trailer/Payloader/Dump truck/Lowboy	162,000.00
81636	Bobcat of Gwinner	Bobcat Sweeper/Angle Broom	7,242.32
81637	Boyer Trucks	2010 Mack Truck	60,045.00
81638	Faber, Tim	2015 Chevy Pickup	25,500.00
81639	General Roofing & Construction	CH Elevator Roof/Cornice Repair	18,846.70
81641	City of Forman	Water/Sewer/Garbage	191.36
81642	Ottertail Power Co.	Electricity & Heating	3,169.68
81643	Ransom County	VSO Salary/Benefits	890.79
81646-81658		Health Unit Expenses	8,135.76
81659	AMS, Inc	GPS Monitoring	120.80
81660	Aramark	Cleaning Services	243.31
81661	Avid Hawk, LLC	Website Mtn.	45.00
81662	B&K Electric, Inc	Electrical Work-Courthouse/Shop	610.88
81663	Cole Papers, Inc	Hand Soap & Dispensers	137.85
81664	Counties Providing Tech	Tech Support	1,255.58
81665	Dakota Water Solutions	5-Gal Water Jugs	30.00
81666	DRN	Telephone Services	1,658.63
81667	EasiFile	Plat Cabinet Envelopes	272.61
81669	FRS Industries	Notary Stamp-Maloney	32.20
81670	G & R Controls	Furnace Repair	3,209.15
81671	Gordy's Grill & Fill	Sheriff Car Wash	12.00
81672	Information Tech. Dept.	Wan Access/Netmotion	732.70

81673	J & M Printing	Notary Stamp-Johnson	70.81
81674	Lake Agassiz	2021 Contribution	3,600.00
81675	Lexis Nexis	ND Court Rules	54.16
81676	Liberty	Inkjet Cartridge-Postage Meter	218.80
81677	Loffler	Copier Maintenance Contract	336.30
81678	Maloney, Pam	Teleconferencing Equipment	377.47
81679	Minn-Kota Communications, Inc	Cyberpower Battery Backup	112.95
81680	ND Ass'n of Counties	Marriage License App/Tech Support	227.00
81681	NDACO Resources Group	Maloney & Yagow Laptops	2,954.08
81682	Office of Attorney General	SCRAM 24/7	140.00
81683	Paeper, Travis	Prisoner Board Meal	14.58
81684	Peterson, James	2020 Mileage	132.25
81685	PharmChem	Sweat Patch Analysis	57.10
81686	Quill.com	Custodian & Office Supplies	558.76
81687	Richland County Corrections	Prisoner Board	2,145.00
81688	Sargent County Fair Ass'n	2020 Allocation 75%	29,450.00
81689	Sargent County Teller	Publishing Fees	1,066.21
81690	Schilling, Wyatt	Prisoner Board Meal	50.80
81691	Streicher's	Johnson Uniform	587.95
81692	Verizon	Sheriff MiFi Cards	200.07
81693	Village Family Service	EAP Contract	1,500.00
81694	Walock-Johnson	Insurance Premiums	1,107.00
81695	West Central Regional Center	Juvenile Detention	9,000.00
81696	Wild Rice Soil Conservation District	Extension Rent Jan & March	1,000.00
81697	A W Diesel	Truck Repairs	1,335.76
81698	Butler Machinery Co, Inc	Sign Safety	16.30
81699	Cross Roads Electric	Shop Service Call	184.00
81700	Faber, Tim	Mileage/Travel/Supplies	6,087.44
81701	Forman Lumber	Shop Supplies	391.91
81702	Gordy's Grill & Fill	Shop Tools	309.98
81703	Halmrast, Cole	CDL Permit/Cellphone Reimbursement	157.00
81704	Hansen Lumber & Hardware	Chain Hooks/Hardware Tools	2,165.61
81705	John Deere Financial	Cab Screen/Buckle Ratchet/Parts	3,015.34
81706	Lee's Service Station	Batteries	345.90
81707	Lisbon True Value	Calculator/Phone/Paper/Phone Conn.	203.45
81708	NAPA Auto Parts	Shop Tools & Supplies	244.68
81709	Plunkett's Pest Control	Pest Control Program	62.00

81710	RDO Equipment Co.- Powerplan	Sterling Truck Repair	835.33
81711	Rutland Oil Co	Ethanol	1,568.00
81712	Southside Auto	Tire Repair	23.54
81713	Sturdevant's Auto Parts	Repair Parts	264.51
81714	Swanson, Isaac	Travel/Cellphone Reimbursement	163.90
81715	Visto's Carquest	Repair Parts	397.37
81716	Wolfe Ford, Inc	F250 Repair	749.19
81717	DRN	911 Trunks Rental	231.00
81718	City of Forman	Extension Hall Rent	30.00
81719	Interstate Engineering	Multi-Hazard Mitigation Plan	9,622.57
81720	Sargent County Teller	Extension Ed-Publishing Fees	58.50
81721	Sargent County Treasurer	Extension-Postage	4.82
81722	Visa	Extension-Office Supplies/ Registration	484.76

Approve March 2, 2021 minutes as presented. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 3:32 p.m.

LYLE BOPP– CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR