

Forman, North Dakota
March 18, 2003

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Steve Wyum, Ray Brockman, Karen Anderson, Donald Wehlander and Mike Walstead. Absent none.

Colleen Sundquist and Wendy Jacobson, Privacy Officers for the county met to discuss HIPPA (Health Insurance Portability and Accountability Act). Approve the designation of Sargent County as a hybrid covered entity and the designation of Social Services, Auditor's Office, Treasurer's Office, State's Attorney Office, Employee Health Plan, Dental Plan and Flex Plan as health care components under the federal privacy and security regulations of HIPPA (45 C.F.R., Parts 160-164). (Wyum/Brockman, unanimous)

Appoint Sherry Hosford as a Privacy Officer for Sargent County with Wendy Jacobson and dismiss Colleen Sundquist. (Wyum/Walstead, unanimous)

Don Olson, General Manager, Farmers Union Co-op Oil Co., Forman, ND, Norman Preble, Tax Director and Lyle Bopp, States Attorney arrived at the meeting. The Board conducted a public hearing on an Application for Property Tax incentives for a new building being constructed south of Forman to be used in the operation of blending dry fertilizer, storing ag pesticides and treating and inoculating seed. Farmer's Union Co-op Oil Co. is requesting a 5-year property tax exemption at 100% and an additional 10 years of reduced tax payments. No one appeared at the hearing to provide testimony on the tax incentives. Approve Farmers Union Co-op Oil Co. a tax exemption of property taxes for 2003, 2004, 2005, 2006 and 2007. (Brockman/Wehlander, unanimous)

Norm Preble reported that Senate Bill 2390, which provides that the capitalization rate for capitalizing the average annual gross return may not be less than 9.5% has passed both the ND Senate and House. The legislation is effective for 2003 and NDSU will recalculate the 2003 county average values and the Tax Commissioner will certify them after the Governor has signed the bill.

Authorize including Job Development Authority funds as an interest bearing account along with General Fund, Weed Board Fund and Water Board Fund. (Wyum/Brockman, unanimous)

Mitch Mahrer, Rutland, Darwayne Crandall, Cayuga, Russ Podoll, West Fargo and Sparky Engquist arrived at the meeting for the annual bid letting.

Proceeded to open bids for furnishing supplies for the year beginning April 1, 2003 and ending March 31, 2004 as advertised. Bids submitted as follows:

GRAVEL: Bernard Mahrer Construction, Inc., Rutland, Crandall Construction, Cayuga and Bear Creek Gravel, Oakes. Accept all bids. (Wyum/Brockman, unanimous)

MIXING, LAYING & DRYING BLACKTOP: Bernard Mahrer Const., Inc., Rutland and Bituminous Paving, Inc., Ortonville, MN. Accept bid from Bernard Mahrer Const., Inc. and reject bid from Bituminous Paving, Inc. because it does not meet bidding specifications. (Wyum/Wehlander, unanimous)

BITUMINOUS MATERIALS: Koch Materials Co., West Fargo. Accept bid. (Brockman/Walstead, unanimous)

GASOLINE, FUEL & LP GAS: Economy Oil, Inc., Oakes, Gwinner Oil Companies, Inc., Gwinner, Farmers Union Co-Op. Oil Co., Forman, Nelson Oil Co., Milnor, Rutland Oil Co., Rutland and Southeast Propane, LLC, Gwinner. Accept all bids. (Walstead/Wyum, unanimous)

The Board conducted a meeting with approximately 24 ambulance personnel and area ambulance services to discuss the future of Sargent County Ambulance. Several proposals were submitted as well as many suggestions on education, community awareness, first responder units, training and support services. The local coordinators were instructed to call the state office to inquire about one county license to enable both ambulance services to operate when fully staffed. A meeting was scheduled for March 24 to discuss other alternatives on the future of the ambulance service in Sargent County.

Appoint Steve Wyum to Region V Child Support Task Force. (Brockman/Walstead, unanimous)

Sparky Engquist discussed road department topics including dust control, placing yield signs in Marboe Township on the county road right-of-way, load limits, county load restrictions are in effect March 19, 2003, two miles of roadway from Dickey County to Co. Road 2 in Verner Township and purchasing an oil catty.

Approve March 4, 2003 minutes as corrected. (Wehlander/Brockman, unanimous)

Approve payment of the following bills and the March payroll in the sum of \$73,010.04. (Walstead/Wehlander, unanimous)

45804 Weed Board Expenditures	65.00
Social Service Expenditures	5661.40

45819	Karen Anderson	Travel	407.30
45820	BW Doublewood Inn	Lodging	720.00
45821	Amoco	Gas	40.81
45822	Buhl's	Cleaning service	166.34
45823	Case & Bopp Law Offices	Rent and cell phone	411.98
45824	Cellularphone	Sheriff's phones	266.83
45825	Dyste's	Supplies	15.59
45826	Farmers Union Oil Co.	Gas & repairs	908.39
45827	Forman Drug	Supplies	4.78
45828	Gall's	Clothing	269.52
45829	Hardware Hank	Repairs & supplies	58.72
45830	Gina Hillestad	Travel	245.60
45831	Hoag & Sons	Bound copy of Teller	65.64
45832	Sherry Hosford	Travel	140.20
45833	ILG	Continuing Education	205.00
45834	Lexis Nexis	NDCC printing	48.40
45835	McLeod USA	Long distance phone calls	235.21
45836	Mary Miller	Custody Investigation	38.58
45837	ND States Atty. Ass'n	2003 Dues	250.00
45838	Oakes Comm. Hospital	Blood Alcohol	69.55
45839	Officeland	Supplies	15.99
45840	Quill Corp.	Paper	176.97
45841	Rockhurst University	Continuing Education	338.00
45842	SC Treasurer	Reimbursement for Postage, etc.	1656.61
45843	SE Propane	LP-Main St. Building	375.67
45844	Stein's Inc.	Supplies	258.50
45845	The Teller	Publishing Fees	252.73
45846	Universal Services	Printer cartridges	74.00
45847	UND	2003 Directory	15.00
45848	Verizon Wireless	County cell phone	28.12
45849	White Banner	Deputy Clothing	405.00
45850	AW Diesel Service	Repairs	583.11
45851	Bridgestone Firestone Retail	Tires	6486.62
45852	Coast-to-Coast	Repairs	6.79
45853	EnviroTech Services, Inc.	Mineral melt	1767.60
45854	Gwinner Oil Bulk	Gas & fuel	2530.08
45855	Martinsen's	Repairs, tools & supplies	1222.93
45856	Minn-kota Comm.	Radio repairs	311.00
45857	NDACo	Drug Testing	105.00
45858	ND Surplus Property	Equipment and tools	323.50
45859	Nelson Bulk Oil Co.	Fuel	988.60
45860	Northern Tool & Equip.	Repairs	988.55
45861	Praxair Dist. Inc.	Repairs	35.00
45862	Ray Mac, Inc.	Repairs	42.13
45863	Power Plan - RDO	Repairs	64.35
45864	SEL Lumber	Shop renovation	11.62
45865	Sweeney Brothers	Repairs	631.90
45866	Meyer Equipment	Repairs	259.24
45867	NDSU - Civil Eng.	Bridge Inspection	100.00
45868	Visto's Carquest	Repairs	15.80
45869	Wingfoot Commercial Tire	Tires	102.00
45870	CPU	Data Processing Charges	531.50
45871	Dickey Rural Access Inc.	911 Contracts	223.48
45872	Dickey Rural Telephone	911 Contracts	394.50
45873	Haroldson's	Supplies	53.25
45874	Julie Hassebroek	Travel	246.68
45875	ITD	WAN Access & Anti-virus	393.00
45876	NDACo	Wireless 911 costs	785.21
45877	NDSU Staff Development	Registration	66.00
45878	Qwest	911 Contracts	286.00
45879	SC Insurance	Boiler coverage	982.27
45887	NDDOT	4.27 acres Wetland Mitigation	1434.93
45888	Nelson International	Repairs	327.47
45889	DOCS	Snow removal	40.00

Meeting adjourned at 4:50 p.m.

KAREN ANDERSON - CHAIRPERSON

ATTEST:

SHERRY HOSFORD - AUDITOR