

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, of the Sargent County Teller and Trent Nelson, Forman.

Board members proceeded to review all bills.

Lyle Bopp, States Attorney arrived at 9:45 a.m.

Approve the revised draft of the minutes of the March 4, 2014, commission meeting. (Waswick/Walstead, unanimous)

Approve March payroll in the sum of \$156,840.50 (Nos. 9333-9391 and 69207-69220) and the following bills: (Anderson/Waswick, unanimous)

69063		Human Service Expense	150.00
69070-69074		Health Unit Expenses	499.98
69090	Ransom County	VSO Benefits	730.38
69091	City of Forman	Water/Sewer/Garbage	131.30
69092	Ottertail Power Co.	Electricity	4,402.58
69093	Best Western Seven Seas	Weed Board Expense	178.00
69094-69101		Health Unit Expenses	1,175.53
69102	NDDOT	Sheriff License Plate	11.50
69103	VOID		
69104		Human Service Expense	445.11
69105	Sargent County Treasurer	Tax Intercept Payment	32.40
69106-69119		Human Service Expenses	9,915.19
69120	Buhl's Inc.	Cleaning Services	185.45
69121	Cenex Fleet	Gas Purchases	110.89
69122	Comfort Inn	Auditor Travel	74.00
69123	Dakota Plains Co-Op	Gas Purchases	782.59
69124	Dickey Rural Networks	Telephone	1,088.96
69125	Doc's	Snow Removal	210.00
69126	Forman Drug	Supplies	50.16
69127	FP Mailing Solutions	Postage Meter	135.00
69128	Galls Quartermaster	Uniforms	7.20
69129	Hardware Hank	Supplies	41.50
69130	Hewlett-Packard Co.	Laser Jet Printer	669.88
69131	Johnson, Bryan	Sheriff Travel	168.00
69132	Kozok, David	Sheriff Travel	10.01
69133	Joseph Larson II	Guardian Ad Litem	11,194.52
69134	Maloney, Pam	Auditor Travel	100.80
69135	Minn-Kota Communications	Phone & Radio Repairs	1,327.00
69136	NDACO	Scanner/ILG Class/License	1,338.74
69137	ND Clerk's Assoc.	2014 Clerk's Dues	60.00
69138	ND Sheriff's & Deputies Assoc.	2014 Dues	50.00
69139	Paeper, Travis	Supplies Reimbursement	43.41
69140	Peterson, Brenda	Supplies Reimbursement	58.47
69141	Quill	Office Supplies	405.56
69142	Reardon Office Equipment	Copier Contract	400.00
69143	The Sargent County Teller	Printing & Publishing	386.27
69144	Shoplet Select	Office Supplies	106.60
69145	Synergy Graphics, Inc.	Election Supplies	2,282.08
69146	UND	2014 Govt. Officials Directory	22.00
69147	Verizon Wireless	Wi-Fi Mobile Cards	160.04
69148	Walstead, Mike	Comm. Travel	281.64
69149	White Banner Uniforms	Uniforms	1,264.95
69150	AW Diesel	Equipment Repairs	69.41
69151	Acme Tools	Equipment Repairs	75.00
69152	ASC Construction Equip. USA Inc.	Equipment Repairs	110.44
69153	Ekstrom Repair Shop	Radiator/Belt	1,453.67
69154	Interstate Engineering	Engineering Services	22,194.48
69155	Team Lab Chemical Corp.	Road Patch	1,362.00
69156	Martinsen's Home Center	Supplies	58.96

69157	NDACO	2014 Annual Drug Testing Fee	203.00
69158	Southside Automotive	Equipment Repairs	4,136.25
69159	Ultimate Transportation	Bobcat Trailer	4,472.98
69160	Visto's Carquest	Equipment Repairs	60.08
69161	Welton Tire Service	Tire Service	47.50
69162	Wurth Service Supply	Equipment Repairs	44.58
69163	Zep Sales & Service	Supplies	354.44
69164	Alcohol Monitoring Systems, Inc.	Monitoring Fees	78.00
69165	Avid Hawk, LLC	County Webpage	45.00
69166	Barnes County Corrections	Prisoner Board	250.00
69167	Century Link	911 Contracts	383.76
69168	Comfort Inn	911 Coordinator Travel	148.00
69169	Computer Prof. Unlimited	Staff Support	1,064.13
69171	Dickey Rural Networks	911 Contracts & Database	255.00
69172	Forman City	Hall Rent	60.00
69173	Gwinner One-Stop	Gas Purchases	165.96
69174	Hanson, Sandy	911 Coordinator Travel	282.24
69175	Hewlett-Packard Co.	Computer Monitor	139.00
69176	Information Tech. Dept.	WAN/LERMS User Fee	757.30
69177	J & M Printing	Self-Inking Stamp	22.58
69178	Kadoun, Harriet	Cookies for Pesticide Training	40.00
69179	NDACO	911 Wireless Fees	954.75
69180	ND Weed Control Assoc.	Weed Board Expense	535.00
69181	ND Workforce Safety & Insurance	Community Service	40.26
69182	NDACO Resources Group	Computer & Switch	1,720.30
69183	NDSU Extension Service	Extension Salary	17,231.38
69184	NRG Tech. Services	Tech Support	377.93
69185	Office of Attorney General	SCRAM 24/7	370.00
69186	Pharmchem, Inc.	Sweat Patch Analysis	63.00
69187	Richland County Corrections	Prisoner Board	2,763.33
69188	Sargent County Clerk of Court	SCRAM 24/7	30.00
69189	The Sargent County Teller	Printing & Publishing	11.90
69190	Sargent County Treasurer	Postage	55.54
69191	Starion Bond Financial	GO Bonds	91,093.50
69192	Vanguard Appraisals Inc.	Service Renewal	3,200.00
69193	Visa	Credit Card Purchases/Ext.	307.78

The Board discussed the agenda item pertaining to the establishment of a purchasing policy that addresses the allocation of proceeds from the sale of items currently in inventory. States Attorney Bopp will provide a rough draft for the Committee working on that project. Commissioner Waswick reported that proposals for replacing the Courthouse phone system will be provided by Dickey Rural Communications and Minn-Kota Communications. The existing phone system that has been in service since 2001 has been repaired and is currently functioning properly.

On the recommendation of Colleen Sundquist, Sargent County District Board of Health, motion to appoint Cindy Klapperich as the Sargent County PERS Wellness Coordinator for purposes of Blue Cross/Blue Shield and ND PERS. (Anderson/Walstead, unanimous)

Bob Ehler, Vanguard Appraisals, Inc. and Sandy Hanson, Tax Director met with the Board and the Board placed a conference call to Scott Johnson, Vanguard Appraisals, Inc. to discuss the residential values and how comparables are utilized to adjust appraised valuations to keep pace with actual sales values. Scott Johnson explained the process used to determine values with actual and test results. The Tax Director requested a motion from the commission to support the true and full value increase/decrease adjustments made on some residential properties based on the data provided to the commission, which was created using the 2013 market values and the current analysis done by the CAMA program. Motion to approve the recommendation made to the commission from the Tax Director for increase/decrease adjustments of some residential property true and full values based on data provided using the current market values in Sargent County and the analysis completed by the Tax Director's Office using the CAMA program. (Waswick/Anderson, unanimous)

Sparky Engquist, Road Supt. joined the meeting & the board proceeded to open bids for furnishing supplies for the year beginning April 1, 2014, and ending March 31, 2015, as advertised. Present: DarWayne Crandall and Kevin Crandall, Crandall Construction, Inc., Cayuga; Michael Mahrer, Bernard Mahrer Construction, Inc., Rutland; Bruce Speich, Milnor; and Duayne Baldwin, Geneseo. Bids submitted as follows:

GRAVEL: Crandall Construction Inc., Cayuga; Arrowhead Transport Inc., Gwinner; Bernard Mahrer Construction Inc., Rutland; Mark Sand and Gravel Dakota Co., Fergus Falls, MN; & Enderson Construction, Inc. Gwinner. Accept all bids. (Walstead/Anderson, unanimous)

MIXING & DRYING BLACKTOP SURFACING: No bid received.

BITUMINOUS MATERIALS: Flint Hills Resources, West Fargo, ND. Accept bid. (Walstead/Anderson, unanimous)

GASOLINE, FUEL, & LP GAS: Dakota Plains Cooperative, Valley City and Rutland Oil Co., Rutland. Accept both bids. (Jacobson/Walstead, unanimous)

Sparky Engquist, Road Supt. provided an update to the Board regarding the bid opening on April 1 for 1 or 2 new motor graders; trackhoe repairs or trade-in– still waiting for numbers on the trade-in value of the trackhoe; the road department employees are doing the sign inventory, blading roads, marking frost bumps and patching blacktop. Sparky is waiting for the hydraulic study from Damon DeVillers, Interstate Engineering on the culvert north of Crete before making a recommendation on placement of a new culvert between Section 32 and 33 of Denver Township. Sparky informed the Board that road load limits will go on either this week or next depending on when the state puts on the restrictions.

Discussion followed on Bridge 135.6, which is located over the Wild Rice River between Section 35 of Hall Township and Section 2 of Herman Township. Mike Walstead, Road Commissioner had inspected the bridge and noted that plans have been being worked on for several years, and that any possibility of replacement is at least 2 years out as the county must wait for an allocation of Federal funds from North Dakota DOT for the bridge replacement. Bruce Speich commented on the bridge, noting that it is a frequently traveled roadway and also a mail route. Mr. Speich also inquired about replacing a culvert east of DeLamere by the curve. It was originally thought that the culvert could be bored under the roadway, but that turned out to be cost prohibitive. Sparky suggested that two 24 inch culverts would be appropriate for this location, and would be adequate for the low water that crosses through this roadway.

Bruce Speich also asked about the cracks in the roadway on County # 12 that was just Micro-surfaced last year. He asked if the road department would be filling these cracks and when it would be done. Sparky replied that the cracks in the road had been sealed prior to the micro-surfacing last fall, and that the Road Department usually hires a company to come in to do the work. It is planned that new cracks in the micro-surfacing will be sealed this summer. The modern system of sealing cracks consists of routing out the crack to a uniform width; blowing out dust and grit; and, filling the cracks with a rubberized sealant that expands and contracts with the changing seasons, unlike the old tar sealing which pulled apart at the first cold snap in the fall. The Barga Company is one of the contractors that have done crack sealing on paved roads in Sargent County in past years.

The Board received a Notice of Consultation from the ND Supreme Court, containing the information that, with the retirement of the Honorable John T Paulson as Judge of the District Court, Southeast Judicial District, effective June 3, 2014, a vacancy in the office will be created. Within ninety days of the notification of the vacancy, North Dakota law requires the Supreme Court to decide whether the office is necessary for effective judicial administration. The Supreme Court is taking written consultation on whether to fill the vacancy, and any person wishing to comment on the vacancy may do so in writing no later than Friday, April 4, 2014. Motion to authorize a letter of support strongly encouraging the Supreme Court to retain the judgeship of the retiring judge in the Southeast Judicial District. The retention of the judge in the Southeast Judicial District is vital to the citizens of our area, and to not fill the current judicial vacancy would have a devastating effect on judicial administration in the District. Motion to authorize a letter of support to the Supreme Court to fill this vacancy. (Anderson/Jacobson, unanimous)

A motion was made that all county road department licensed vehicles (pickups and trucks) be parked at the county road shop at the fairgrounds in Forman every night unless road department personnel are attending meetings or school which require them to be away from home overnight. (Jacobson/Waswick.) Bill Anderson offered an amendment to include:; or, unless the Road Commissioner authorizes overnight use of the vehicle at a different place for road department purposes. (Anderson/Waswick) Roll call vote on the amendment. Aye: Waswick, Anderson, Walstead, Wyum. Nay: Jacobson. Motion carried. Roll call vote on the motion as amended. Aye: Jacobson, Waswick, Anderson, Wyum. Nay: Walstead. Motion carried.

Duayne Baldwin asked if a disk, owned by Sargent County and parked along side County # 14 south of Geneseo is abandoned property. Sparky responded that the disk will be used on a road project in that area this summer.

Melissa Blawat and Cindy Klapperich, Extension Office informed the Board that the March 13 Commission/Legislator meeting scheduled in Lisbon had to be rescheduled and the new date will be on Tuesday, April 1 beginning at 2:30 p.m. at the Ransom County Courthouse Community Room, and all commissioners are encouraged to attend.

Trent Nelson asked about mileage reimbursement for attending Multi-Hazard Mitigation planning meetings conducted by Sandy Hanson, Emergency Manager. Sandy was called into the meeting and explained that the mileage is not reimbursable through the grant as this is used as in-kind payment for grant purposes.

The meeting recessed at 12:30 p.m. to March 20, 2014 at 9:00 a.m. when the Commission will meet with the Sargent County Water Resource Board.

STEVE WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR