

Forman, North Dakota
March 22, 2005

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Anderson, Ray Brockman, Mike Walstead, Steve Wyum and Jerry Waswick. Absent none.

Lisa Knox, FNP coordinator, met with the Board to present the proposal for 2005-2006, which is the portion of the funding that covers her job and fringe benefits. This is money that comes out of a federal grant and totals \$26,061.33 – the in-kind amount is \$11,197.47. Accept the proposal. (Wyum/Anderson, unanimous)

Sandy Hanson, EMS, reported that her Cell One phone does not work and she has poor service. She has signed up with Verizon and cancelled her portion of Cell One. Approve removal of the Kyocera cell phone ID No. 1109 from the county inventory. (Waswick/Brockman, unanimous) Sandy received information for the DEM EMPG funding (50% matching money) for 2005-2006 and the amount is \$12,602. Approve grant award. (Anderson/Wyum, unanimous) Sandy discussed the Joint Powers Agreement for Purchasing from NDACo for the 2005 Homeland Security Training and Exercise Support. This is federal money and she does not feel that NDACo has any say of these funds. Federal law mandates that the money stays in the hands of the public. The Sargent County LEPC committee will meet and discuss how to handle the process and it is up to that committee how the money is disbursed. Sandy requested that the Joint Powers agreement be tabled until the SC LEPC meets and makes a decision. Tabled.

Proceeded to open bids for furnishing supplies for the year beginning April 1, 2005 and ending March 31, 2006 as advertised. Bids submitted as follows:

GRAVEL: Bernard Mahrer Construction, Inc., Rutland; Crandall Construction, Cayuga; Gutzmer Sand & Gravel, Hankinson and Bear Creek Gravel, Oakes. Accept all bids. (Wyum/Anderson, unanimous)

MIXING, LAYING & DRYING BLACKTOP: Bernard Mahrer Const., Inc., Rutland. Accept bid. (Brockman/Anderson, unanimous)

BITUMINOUS MATERIALS: Koch Materials Co., West Fargo. Accept bid. (Waswick/Wyum, unanimous) Board noted there was no demurrage charge in the contract which is what the Board accepted.

GASOLINE, FUEL & LP GAS: Economy Oil, Inc., Oakes; Gwinner Oil Co. Inc., Gwinner; Rutland Oil Co., Rutland; Farmers Union Co-Op Oil Co., Lisbon; Nelson Oil Co., Milnor; Southeast Propane, LLC, Gwinner and Economy Propane, LLC, Oakes. Accept all bids. (Wyum/Anderson, unanimous)

Joe Kramer, NDACo, requested the appointment of a committee to study the Five County System Support Analyst position that was addressed at the Southeast County Commission Association in Gwinner on February 10, 2005. Approve appointment of 1) Sherry Hosford, County Auditor, 2) Sandy Hanson, Chairperson of the Sargent County Technology Committee and 3) Mike Walstead, Courthouse Commissioner. (Wyum/Brockman. Motion carried.) The committee will make recommendations on behalf of Sargent County and present to the April 7 Five County Meeting.

Mark Breker, Dan Jacobson, Roger White and Richard Engst, SC Water Board members met with the commission. The Water Board reviewed a map of legal drains in the county and explained their locations and the assessment districts. Other issues discussed included: 1) There is seeding needed on the spoil bank of Drain No. 11. Sparky used dirt from the spoil for the ditch sloping project south of Cogswell. The Water Board will work on getting this seeded this spring with the assistance of 319 funding. 2) Red River Basin Commission has approached the county for funding in the amount of \$1920. The Water Board feels this is a joint venture that effects the legal drains and county roads. The meetings being conducted now with SD counties and ND counties has been very well attended and well received. The Water Board feels this will be beneficial for the county. Approve sharing jointly with the Water Board the annual assessment of \$1920 and the county share is paid from the Advertising Fund. (Wyum/Anderson, unanimous)

Sparky Engquist, Road Foreman, discussed road issues with the Board including that the road department has begun blading the roads, putting up load limit signs, patching pot holes and working on equipment. Sparky commended Robert Banish for his work for the department. Also discussed holiday and paid time off (Section 305 of the Personnel Handbook). The States Attorney will check the statute of limitations and payroll records will be reviewed. Sparky also reported that as of Monday, March 21, the county load limits are on the county roads.

Norm Preble, Tax Director, explained an abatement from Wayne Sebens. Mr. Sebens is requesting that his residential assessment be removed because he is a retired farmer. Milnor Township approved the abatement but Mr. Preble indicated that Mr. Sebens was not a farmer at the time he retired. A

retired farmer is an individual who quit farming because of illness or age. It does not include an individual who quit farming to change occupations. Deny request and concur with Tax Director's recommendation, as it does not meet the statutory requirements for retired farmer status. (Brockman/Anderson, unanimous)

Lyle Bopp arrived at the meeting at 2:55 p.m.

Marwood Klein, Ambulance Coordinator, presented the 2005 run report for the Forman Ambulance and a list of current ambulance personnel. They are also trying to collect some bad debt billings and will determine whether they will go through small claims court. The First Responder class should be completed by the first week in April and testing on the 7th. There are four people in the class and he is hoping by June 1st to have two more EMT's on the squad. Approximately \$2500-\$2600 was raised from the pancake breakfast fundraiser.

Approve March 1, 2005 minutes as corrected. (Waswick/Anderson, unanimous)

Approve payment of the bills and March payroll in the sum of \$83,438.47. (Brockman/Waswick, unanimous)

Social Service Expenditures		9401.32
51744 Barnes County Corrections	Prisoner Board	450.00
51745 Bernard Mahrer Const.	Sand for horse arena	164.43
51746 Amoco	Sheriff Travel	145.91
51747 Ray Brockman	Travel	284.24
51748 Scott Buckhouse	Travel/training	
36.00		
51749 Buhl's	Cleaning service	219.35
51750 Cellular One	Cell Phones	328.14
51751 Chunky's Standard Service	Sheriff car service	40.10
51752 Darlene Colbert	Shelving Units	155.94
51753 Decatur Electronics	Radar Unit	1415.00
51754 DOCS	Snow removal	60.00
51755 Economy Oil Inc.	Sheriff travel	212.48
51756 Empire Feed & Grain	26.82 ton coal	938.70
51757 Farmers Union Oil Co.	Gas and repairs	696.40
51758 Forman Drug	Pens	6.00
51759 The Home Shop	Fire extinguisher maintenance	163.11
51760 Jacobson Plumbing	Fairgrounds Water break	795.38
51761 Lexis Nexis	ND Court Rules	46.60
51762 Martinsen's	Carpet and repairs	757.51
51763 McLeod USA	Long distance phone service	190.00
51764 Mobile Vision	System 7 OH Console	3645.00
51765 NBI Inc.	Registrations	508.00
51766 Allen Nelson	Assessor per diem	37.58
51767 One Stop	Sheriff travel	291.56
51768 Travis Paeper	Travel/training	
102.62		
51769 Radisson Hotel	Lodging	405.00
51770 Reliance Telephone, Inc.	Phone call	4.54
51771 Richland County Corrections	Prisoner Board	1620.00
51772 Stein's Inc.	Custodial supplies	53.56
51773 The Teller	Publishing fees	175.44
51774 Universal Services	Copier supplies	246.00
51775 Bureau of Gov't Affairs	2005 Directories	21.00
51776 Mike Walstead	Travel	332.56
51777 Jerry Waswick	Travel	35.02
51778 Florian Wisnewski	Assessor per diem	39.28
51779 Wurth Service	Treas. Registration	80.00
51780 AW Diesel	Repairs	100.89
51781 Robert Banish	CDL fees	28.00
51782 Berg Auto Supply	Repairs	90.33
51783 Drummond American	Concrete patch	139.04
51784 Ekstrom Repair	Batteries and repairs	1124.81
51785 Huron Culvert & Tank	Cutting edges	6495.00
51786 KC Tire	Tires and rims	1390.14
51787 Kem-Pro Industrial Supply	Concrete cleaner	386.67
51788 KW Service	Repairs	25.62
51789 Minnkota Communications	Radio repair	50.00

51790 Napa Auto Parts	NFP Pump	154.99
51791 Parts Supply	Snowplow	242.46
51792 Oahe Windshield	Repairs to windows	1563.44
51793 Rich Prante	Cylinder	75.00
51794 Ray Mac Inc.	Repairs	281.97
51795 Share Corp.	Supplies	159.22
51796 SE Equipment Co.	Filters and kits	250.88
51797 Claude Strege	Hose winder	95.00
51798 3D Specialties	Tools	362.94
51799 Adamson Industries Corp.	Siren	186.95
51800 CPU	Data Processing Charges	747.19
51801 DRN	911 Contracts	255.00
51802 Diversified Contractors	Final Courthouse Window payment	14,707.50
51803 Forman City	Rent	60.00
51804 Sandra Hanson	Travel	284.36
51805 Julie Hasebroek	Travel	496.57
51806 ITD	WAN Access & Antivirus	404.00
51807 Marwood Klein	Contract work	1020.25
51808 Lisa Knox	Travel	18.36
51809 NDACo	Technical support, software & 911	1432.86
51810 NDSU	Payroll and travel for 6 months	10851.93
51811 Office Max	Office supplies	99.95
51812 Qwest	911 Contracts	287.82
51813 Ransom-Sargent Senior Citizens	Travel	17.00
51814 SC Employees Concession Fund	Pop	13.30
51815 SC Insurance	Boiler coverage	1141.43
51816 911 Magazine	2 year subscription	47.95

North Dakota Insurance Reserve Fund will conduct its Annual Meeting of the Fund on May 11, 2005 at the Ramkota Inn, Bismarck. A proxy for election of representative members was included for the county. Anyone planning to attend the meeting should respond by May 6 to the County Auditor.

Sargent County Insurance & Real Estate provided the renewal for the Equipment Breakdown and Boiler Coverage. The Board asked for Barb Enderson, Agent or a representative from the Hartford Steam Boiler Inspection and Insurance Co. to attend a future meeting to discuss the limits of coverage.

Steve Wyum reported regarding salary increases. The Board agreed to review the contingency salary budget in August.

Approve out-of-state travel for Sherry Hosford, County Auditor to attend an Election Conference in Philadelphia, PA as per an invitation from the ND Secretary of States Office. All expenses paid with state HAVA funds. (Brockman/Waswick, unanimous)

Authorize Damon DeVillers, Interstate Engineering, Inc. to place Co. # 10 overlay project on the May, 2005 state bid letting. Based on recent notification from NDDOT, there are additional federal matching funds available to the county and work on ND #32 and Co. # 4 project will draw contractors to the area and generate lower bids. (Wyum/Anderson, unanimous)

Meeting adjourned at 4:15 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR