

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, Bill Anderson and Steve Wyum. Absent: None. Mary Ann Gadberry, the Sargent County Teller, was also present.

Approve minutes of March 1, 2011 meeting as corrected and the February 2011 financial statement. (Wyum/Walstead, unanimous)

Approve March payroll in the sum of \$135,518.48 (Nos. 5585-5632 and 63899-63911) and the following bills. (Walstead/Anderson, unanimous)

63839	American Express	Credit Card Purchases	408.63
63840	Quill	Equipment	1069.29
63857-63867		Health Department Expenses	2423.53
63868	Ransom County	VSO expenses	708.23
63869-63870		Health Department Expenses	300.87
63872	Ottertail Power Company	Electricity	3836.95
63873	Forman City	Water/Sewer/Garbage	131.30
63877-63878		Weed Control Expenses	260.00
63879-63892		Health Department Expenses	5906.10
63912-63927		Human Services Expenses	11268.95
63928	American Express	Credit Card Purchases	2074.61
63929	Bopp Law Office	State Atty. Rent/Phone	411.98
63930	Bopp, Cody	Courthouse Maintenance	30.00
63931	Bopp, Mark (The Snow Man)	Courthouse Snow Removal	63.00
63932	Buhl's Inc.	Cleaning Services	172.73
63933	Dacotah Paper Co.	Copier Supplies	359.70
63934	Dakota Mailing	Sealing Solution	16.84
63935	Dakota Plains Cooperative	Gasoline, Propane, Supplies, Quicklift	2336.90
63936	Dickey Rural Networks	Telephone Services	819.13
63937	Forman Drug	Supplies	3.52
63938	Forman Repair	Battery and Labor	140.45
63939	FRS Industries	Stampers	72.29
63940	Hanson, Sandra	Travel	439.11
63941	Hardware Hank	Supplies, UPS Shipping	103.01
63942	Hillestad, Gina	Travel	204.00
63943	Information Technology Dept.	LERMS	50.00
63944	Institute of Local Government	Registration Fees	130.00
63945	Midstates Wireless	Radio Repairs	278.00
63946	NDACo	Registration Fee	100.00
63947	ND Clerk's Association	Membership Dues	60.00
63948	ND Recorder's Association	Registration Fees	200.00
63949	Nelson, Trent	Courthouse Maintenance	22.50
63950	Public Employment HR Consulting	Survey Preparation	2000.00
63951	Quill	Office & Computer Supplies	191.56
63952	Radisson Hotel – Bismarck	Travel - Commissioners, Treasurer	453.24
63953	Sargent County Teller	Printing	277.48
63954	Secure Software Solutions	Parceling & Soils Property Evaluation	12,820.00
63955	Tom Lyon Construction	Courtroom Repairs	150.00
63956	Bureau of Gov. Affairs	2011 Government Officials Directory	20.00
63957	Walstead, Mike	Travel	81.87
63958	Waswick, Jerry	Travel	320.54
63959	AW Diesel Service Inc.	Equipment Repairs	967.48
63960	Banish, Dana	Snow Removal	2940.00
63961	Broken Cowboy Red Angus	Snow Removal	10,200.00
63962	Ed's Place	Fuel	88.05
63963	Ekstrom Repair Shop	Repairs, Tools	3764.78
63964	Farmland Co-op	Tires	100.00
63965	Forman Repair	Equipment Repairs	51.88
63966	Johnston Fargo Culvert, Inc.	Culverts	152.00
63967	Kustom Machine, Inc.	Equipment Repairs	420.64
63968	Martinsen's Home Center	Supplies & Tools	442.93
63969	NAPA – Parts Supply, Inc.	Supplies & Tools	74.32
63970	Nelson Bulk Oil	Fuel	6738.00
63971	Welton's Tire Service	Tires	1500.00

63972	Wurth Service Supply	Equipment Parts	104.85
63973	Zep Sales & Service	Supplies	485.03
63974	Adamson Industries, Corp.	Parts & Supplies	1847.60
63975	Bull Berry Systems	Software & Mapping	2475.00
63976	Comfort Inn	Travel Expenses	126.00
63977	Computer Professionals Unlimited	Staff Support	946.00
63978	Computer Software Associates, Inc.	Software & Installation	100.00
63979	Dell Marketing LP	Software	477.60
63980	DRN	911 Contracts & Updates	243.00
63981	Erickson, Terry	Snow Removal	140.00
63982	Gwinner One Stop	Fuel	466.23
63983	Hardware Hank	Keys	2.98
63984	Hassebroek, Julie	Travel	312.23
63985	Hewlett-Packard Company	Computer/ Sheriff's Office	1330.00
63986	Hogness, Rod	Snow Removal	770.00
63987	Information Technology Dept.	WAN	467.40
63988	Lisbon Area Health Services	Blood Alcohol	38.00
63989	McLaen's Service, Inc.	Vehicle Service & Supplies	211.99
63990	Minn-Kota Communication	Repeater & Installation	16,217.94
63991	NDACo	Wireless Service Costs	670.40
63992	ND Center for 4H	Registration Dues	50.00
63993	ND Community Corrections Assoc.	Membership Dues	100.00
63994	ND Workforce Safety & Ins.	Volunteer Annual Premium	250.00
63995	NDACo Resources Group	Hard Drive/Sheriff	71.32
63996	NDSU Extension Service	Extension Salary & Meals	14,984.96
63997	NDSU Extension Spring Conference	Registration Fees	140.00
63998	Official Payments Corp	Web Quarterly Tool	165.00
63999	Paeper, Travis	Travel	50.00
64000	Peterson Mechanical	Courthouse Boiler Contractor	14,567.00
64001	Peterson, Brenda	Travel	63.00
64002	Qwest	911 Contracts	383.76
64003	Richland County Corrections	Prisoner Board	825.00
64004	Sargent County Insurance	Insurance	41.21
64005	SE ND County Commission Ass'n.	Dues	250.00
64006	Starion Bond Services	GO Bond Payment	85,739.50
64007	Universal Services	Toner	402.30
64008	Vaaler Insurance	Boiler Insurance	82.00
64009	Wells Fargo	Homeland Security Trailer upgrades	2695.55
64010	Minn-Kota Communication	PSIC Grant – Radios	16,878.90
64011	Ottertail Power Company	Electricity	3447.10
64012	Ransom County	VSO expenses	700.42

Lyle Bopp, State's Attorney, arrived at the meeting.

Sandy Hanson, Tax Director/911 Coordinator met with the Board & reviewed several Applications for Abatement or Refund of taxes. The first abatement was on property belonging to Ashly Odegard in Milnor City's Renaissance Zone. Legal description as follows: Lots 21-22, Block 26, Original Townsite, Milnor City. Motion to concur with Milnor City's approval of abatement. (Anderson/Jacobson, unanimous) The second abatement was on Mark & Diane Pierson's property in Forman City. Legal description as follows: Lots 8-9, Block 31, First Addition, Forman City. Motion to concur with Forman's City's denial of abatement based on the fact that it is in line with similar properties in the area. (Anderson/Wyum, unanimous) The third abatement was a home that was torn down on the Bradley Swanson/Harvey Fiala property in Forman City. Legal Description as follows: Lots 10 & S1/2 Lot 11, Block 48, First Addition, Forman City. Motion to concur with Forman City's approval of abatement. (Walstead/Anderson, unanimous) The final abatement was Kim Houle's property in Stirum. Legal Description as follows: Lots 3-4 less 10' on North side, Block 1, Randall's Addition, Village of Stirum. It was a mobile home that had been taxed as residential, but moved off the site in 2009. Motion to concur with Vivian Township's approval of abatement. (Anderson/Wyum, unanimous) Sandy also updated the board on finding a site for the new repeater. It would cost approximately \$200 per site for a feasibility study. Sandy will gather more information for a future meeting. Sandy also handed out sample packets she will be mailing out to rural residents to file for Farm Residence Exemptions. These packets will be mailed out within the next few weeks.

Motion to write for an extension on the permit that allows the shooting of muskrats within the road right-of-ways be renewed, and that the County Auditor be instructed to request a renewal of said permit each year until and unless the County commission instructs otherwise or the State law, rules or regulations no longer allow such a permit. (Anderson/Wyum, unanimous)

Sparky Engquist, Road Supt, updated the Board on various road issues and answered questions the board had for him regarding bills received for payment.

Proceeded to open bids for furnishing supplies for the year beginning April 1, 2011, and ending March 31, 2012, as advertised. Present: DarWayne Crandall, Crandall Construction, Cayuga; Rustad's Sand & Gravel, Kindred; and Merrill (Sparky) Engquist, Road Supt. Bids submitted as follows:

**GRAVEL:** Crandall Construction, Cayuga; Arrowhead Transport Inc., Gwinner; Bernard Mahrer Construction Inc., Rutland; Mark Sand and Gravel Dakota Co., Fergus Falls, MN; Enderson Construction, Gwinner; & Rustad's Sand & Gravel, Kindred. Accept all bids. (Wyum/Anderson, unanimous)

**MIXING & DRYING BLACKTOP SURFACING:** No bid received.

**BITUMINOUS MATERIALS:** Flint Hills Resources, West Fargo, ND. Accept bid. (Walstead/Jacobson, unanimous)

**GASOLINE, FUEL, & LP GAS:** Dakota Plains Cooperative, Lisbon; Nelson Bulk Oil Company, Milnor; Rutland Oil Co., Rutland; Ed's Place, Forman; & Full Circle Ag, Britton, SD. Accept all bids. (Anderson/Jacobson, unanimous)

The Board recessed for lunch at 12:00 noon.

The Board reconvened at 1:00 with Jim Bosse, Richard Engst, and Mark Breker, Sargent County Water Resource Board; Damon DeVillers, Interstate Engineering; Lyle Bopp, State's Attorney; Sparky Engquist, Road Supt; & Bruce Speich present. Damon updated the Board on 2010 Detailed Damage Inspection Reports (DDIR). There were three sites allowed for permanent restoration costs. He was instructed to come to the next meeting with estimates of the breakdown of these permanent restoration costs. Damon reported that there are additional monies available for bridge work. Motion to direct Damon to start the process for possible bridge replacement in Hall Township regarding Bridge #'s 41-135-06.0, 41-135-05.0, and 41-135-05.1 (Wyum/Walstead, unanimous) Damon stated again the importance of getting documentation of FAS road damage, for instance, pictures before & after repairs.

The Water Board invited the commission to attend a Richland/Sargent #1 Joint Board meeting March 29 at 9:30 a.m. at Cayuga City Hall. This is an informational meeting regarding their upcoming project of replacing two crossings in Sargent County and the easements needed for the project.

Bruce Speich was at the meeting regarding the project done on County Road #14 last fall. He believes that the ditch wasn't cleaned out properly and the project was unfinished, therefore, there is water backing up onto his land. Sparky stated that the reason it wasn't finished is that there was telephone wire that needed to be moved in order to complete this project.

Harvey Kleingarn met with the Board regarding the light fixtures in the courthouse. The U.S. Government will be banning the manufacturing of all T12 fluorescent lamps as of July 14, 2012. There is a \$24,000 grant available at this time to replace the fixtures. Motion to replace the light fixtures in the courthouse and that the courthouse commissioner is instructed to choose the style of lamps purchased. (Anderson/Wyum, unanimous)

Sandy Hanson met again with the Board with emergency management updates. Motion to approve Sandy to remain on the list for Emergency Management Liaison for the state Disaster Emergency Services. (Wyum/Jacobson, unanimous)

Steve reported that questionnaires had been sent out to other counties for information on the 2011 Market Survey.

The Board discussed the Cogswell-Brampton road right-of-way block sale concept proposal. Lyle stated that some of the landowners were unwilling to help pay for the survey. The Board discussed different options, but no decision was made.

Jerry updated the commission on the improvements made with the Court Facilities Grant. The chair has been fixed in the courtroom, and in the judge's chamber, the doors have been swapped out, sheet rocking done between there & the lunch room, peephole installed & the phone line has been installed.

Lyle read the revision to the Personnel Policy regarding the Sheriff's Department. Instead of observing holidays that fall on Saturday on the preceding Friday and Sunday on the following Monday, the Sheriff's Department will recognize a holiday on the actual holiday.

Letter received from Vantage Point requesting plowing & directional boring along county and township for construction of buried fiber optic cable on the eastern edge of the county. The proposed cable will provide new & upgraded services to the customers of Red River Rural Telephone Ass'n. Road permit approved for Red River Rural Telephone Ass'n. (Walstead/Jacobson, unanimous)

The Board reviewed a letter received from the ND Highway Patrol regarding weight enforcement on county roads. The NDHP is willing to assist the county in the spring's load restriction period for the year 2011. This assistance is offered with the understanding that the NDHP does not have the ability to patrol the county roads on a routine basis but will assist as time and resources permit. Motion to send letter of request to the ND Highway Patrol. (Walstead/Anderson, unanimous)

Meeting adjourned.

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JERRY WASWICK – CHAIRMAN

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PAM MALONEY –CHIEF DEPUTY AUDITOR