

Forman, North Dakota  
March 3, 2020

The Sargent County Board of Commissioners met at 9:01 a.m. in the Commissioner's Room with the following members present: Jason Arth, Bill Anderson, Lyle Bopp, Richard Ruch, and, Jerry Waswick. Also present were: Jayne Pfau, State's Attorney; Mary Engst, Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

The Pledge of Allegiance was recited.

Mr. Pfau stated that she would like to see another attorney represent the Sargent County Job Development Authority. She stated that she doesn't have an amortization program and thinks they should be using an attorney that practices property law. The commissioners will get more input on how other counties handle the state's attorney's role representing other boards and sub-committees within the county. Decision tabled to a future meeting.

Approve February 18, 2020 meeting minutes as presented. (Ruch/Anderson) Upon roll call vote, motion carried unanimously.

Vanessa Bayger & Heidi Johnson, representing the Sargent County Fair Board, arrived at the meeting. Ms. Bayger stated that there are two positions currently open on the fair board. Improvements done to the fairgrounds in 2019 included: spray foam insulation in the exhibit building, air conditioning units were installed in the exhibit building, cattle barn overhead door repaired, food stand interior was fully gutted and rebuilt, plywood placed over auditorium windows, added salt to footing of horse barn/winter indoor riding arena to reduce dust & the horse barn loan was paid off. Improvements for 2020 include repairing the crow's nest and adding custom made manure buckets to barns for easier maintenance of manure cleanup during the fair. Ms. Bayger & Ms. Johnson also provided the commissioners a draft schedule of events for the fair to be held July 23-26, 2020. Motion to accept the fair board's report and commend the board for the improvements made to the fairgrounds and for a job well done. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Jesse Mastenbrook, Sargent County Insurance & Real Estate; & Kristine Radke, Walock-Johnson Insurance; arrived at the meeting with proposals to be a servicing agent handling the county policy through North Dakota Insurance Reserve Fund and State Fire and Tornado Fund. Both agents were given time for a short presentation. Each agency stressed the importance of customer service and are very qualified, well-respected and knowledgeable in their field. Motion to retain Walock-Johnson Insurance with the intent to retain them for a period of five years effective on the renewal dates on the policies involved. (Bopp/Arth) Upon roll call vote: Yes – Anderson, Arth, Bopp & Waswick. No – Ruch. Motion carried. The commission stressed that the decision was made so as to patronize other insurance agencies located within the county.

The commission proceeded to call the Ransom County Commissioners during their meeting to discuss the job description for the Human Resources Director. While on the phone, the Ransom County Commission voted to accept the job description as presented to them.

Motion to approve the Human Resources Director job description and to send it on to the pay plan consultant for a pay grade classification. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

There are no new updates on the heating system.

Shay Walden has not completed the work scheduled for the Emergency Manager's Office. If he has not completed the work by the end of the week, Commissioners Bopp and Waswick will look for a new contractor to complete the task.

Motion to accept the quotes for Dickey Rural Networks for Courthouse Access Control and Smoke Alarms and Temp Sensors and to begin the project. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

It was decided to schedule the annual Employees' Non-Agenda Meeting for Tuesday, April 7 at 9:00 a.m. in the 2<sup>nd</sup> floor conference room at the Courthouse.

Motion to approve Forman City's request to install an outside water spigot off of the side of Health Department's building pending a signed written agreement that the county would not be responsible for any water overages. The city would pay for the installation, put on some type of lock to not anyone could use it & then not charge the county any overage for that property for the months it is used. (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Motion to approve the placement of a wood frame around the mural that is attached to the Health Department building. The frame would be about a foot wide & made of plywood. (Ruch/Arth) Upon roll call vote, motion carried unanimously.

Commissioner Waswick stated that Governor Burgum has proclaimed March as Social Work Month. Motion that Sargent County Commission proclaims March 2020 as Social Work Month in concurrence with the governor's proclamation. The State's Attorney stated that the social workers in Sargent County, Darci Weber and Kari Gilje, are great to work with, very professional and truly care about the people they work with. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Commissioner Bopp stated that Kristen Hasbargen has been elected RSR Zone Administrator. She had been the interim director prior to her election.

The Sheriff has requested a water cooler for his office. Tabled for a future meeting.

Mr. Pfau brought up a Joint Powers Agreement between Sargent County and the Sargent County Water Resource Board regarding the financing of Sargent County's share of the crossings on the Drain #11 project. It was decided to wait until the commission talked with Damon DeVillers of Interstate Engineering. Commissioner Bopp stated that Rich Wardner has asked for an AG's opinion about the financing of the Drain #11 project.

The Home Rule Charter Public Hearing will be held March 16 at 6:30 p.m. in the Conference Room of the Sargent County Courthouse.

Motion to call for sealed bids for the furnishing of one new 2020 Model Motor Grader to be opened at 10:00 a.m. on April 7, 2020. Specifications are on file at the County Auditor's Office. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

It was brought to the commissioner's attention that a culvert purchased last spring has still not been installed. The culvert is east of DeLamere in the NE1/4 of Section 9 in Hall Township. Commissioner Arth will speak to the road supervisor about this.

Meeting adjourned at 12:11 p.m.

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JERRY WASWICK - CHAIRMAN

ATTEST:

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PAM MALONEY - AUDITOR