

Forman, North Dakota
March 4, 2003

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Steve Wyum, Ray Brockman, Karen Anderson, Donald Wehlander and Mike Walstead. Absent none.

Norm Preble met with the Board to discuss equalization meetings with the townships and the cities. He has presented information regarding new construction and proposals for any changes in the county. There is legislation for some property tax issues that he is following and will follow-up at the next meeting. He talked briefly about legislation concerning the Veteran's Home administration.

Julie Hassebroek, Extension Agent, requested approval for out-of-state travel for a conference on volunteerism March 23-27 in Ferndale, Arkansas. All travel costs paid by NDSU. On April 25-27 a bus tour is planned to the MN Horse Expo at St. Paul, MN. These travel expenses would be county expense. Approve travel. (Wyum/Wehlander, unanimous)

Approve a letter to City of Forman regarding the Sewer Improvement District No. 2003-1 for sanitary, storm and incidentals and that said plans are consistent with other plans for development in the area. (Brockman/Wyum, unanimous)

Sandy Hanson, Emergency Manager, met with the Board to proceed with the Sargent County Multi-Hazard Mitigation Plan.

Lyle Bopp arrived at the meeting.

Gina Hillestad, representing the personnel board met with the commissioners to review some proposed changes to the personnel policy and the job classification and pay plan. Approve under Pay Reviews the following addition: If there has been a step(s) increase while an employee is on probation, they are not eligible for their step increase(s) until full time permanent status has been achieved. At the time of full-time status (non-probation), the employee will receive their increase(s) they missed while on probation with no retroactive pay. (Brockman/Walstead, unanimous) Approve under Promotional Increases the following addition: An employee who is promoted from a classification in one pay grade to a classification in a higher pay grade shall receive at least Step One of the new grade. If the employee's salary prior to promotion increase exceeds the new pay grade Step One, the employee shall be placed on the nearest step of the new salary grade, which provides increase. (Wyum/Brockman, unanimous)

Sargent County Park Board members and Water Board members met with the commissioners and were involved in a conference call with Dave Rush, Red River Regional Council, Grafton, ND to discuss a continuation of the shore stabilization project at Silver Lake. Portions of the lakeshore to consider were addressed. Discussion also included water quality improvement, decreased erosion, intake and shoreline habitat development and low-cost natural solutions. The Riparian Board will provide technical assistance including engineering and design work for stabilization, planting and bio-engineering plans, contracting, construction/planting oversight and inspection, identification of additional cost-share and permit applications. A proposed time-line for action was planned with an October 15, 2003 completion date.

Approve February 18, 2003 minutes. (Walstead/Wehlander, unanimous)

Rick Hoistad representing the Roger Melroe Field located in Gwinner met with the Board to discuss the Contract between Sargent County and the City of Gwinner for the airport authority levy. Rick explained some of the proposals being mandated by Homeland Security following the 9/11 incident in New York. Airports may see some big changes and have some security issues that will be mandated. Several improvements have been made at the airfield including an automated weather observation system that is being used by the commercial applicators and also allowed planes to land in Gwinner following the 9/11 attack. Approve Contract with Gwinner City for a three-year term for .50 mill. (Brockman/Wehlander, unanimous)

Travis Paeper, Sheriff introduced Todd Hardy, the new Deputy Sheriff to the commission. Mr. Hardy and his family are residing in Milnor and he began working on February 27. Travis reported that a light bar needs to be replaced and he has some estimates for around \$300. The video cameras and monitors in two cars need to be replaced. Each unit is estimated at \$3645 plus installation. Travis will check into the grant guidelines before ordering. The Forman City Police Contract is still being discussed and Milnor City Police hours are documented and turned into the city. A discussion on the cell phone situation was held and the costs that were incurred. No action.

Approve one step increase for all eligible employees on April 1, 2003. (Wyum/Wehlander, unanimous)

The Board adjourned to a non-agenda employee meeting.

KAREN ANDERSON - CHAIRPERSON

ATTEST:

SHERRY HOSFORD - AUDITOR