

Forman, North Dakota
March 4, 2014

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson; Bill Anderson; Mike Walstead and Jerry Waswick. Absent: Steve Wyum. Also present was Jeanne Sexton-Brown, representing the Sargent County Teller.

Melissa Blawat, Extension Agent stopped by the meeting to remind the Commissioners of the upcoming Extension/Legislator meeting at the Ransom County Courthouse on March 13 from 9-12. Several of the commissioners are planning to attend.

Approve the revised draft of the minutes of the February 18, 2014, commission meeting. (Waswick/Anderson, unanimous)

Sandy Hanson, Tax Director/Emergency Manager/911 Coordinator met with the Commissioners to ask permission to use Administrative Fees from 2010 FEMA dollars to apply towards the purchase of a copier for her office. Sandy had made a request in her 2014 budget to purchase a copier but a new quote for the copier exceeded what her request was in the budget. Motion to approve and allow the expenditure from 2010 FEMA Administrative Fees for the balance on the copier which was estimated at about \$1,500. (Waswick/Anderson, unanimous)

Sherry Hosford, County Auditor updated the commissioners on computer replacement for 2014. Several of the computers, in various county departments, which were approved in the 2014 budget have been ordered and will be set up and installed by NRG when the computers arrive.

Motion to schedule a Non-agenda employee meeting on April 1, 2014 at 9:00 a.m. in the conference room of the courthouse. (Anderson/Waswick, unanimous)

Jerry Waswick reported that the courthouse phone system was down last week due to a crash in the memory board. Minn-Kota ordered parts and made the necessary repairs but Jerry suggested that the commission budget for a new system in 2015. The current system was purchased in 2001. Other commissioners suggested requesting proposals from both Minn-Kota and Dickey Rural Network. Courthouse Commissioner Waswick will ask for proposals.

Jerry Waswick also reported on problems with the heating system. Motion to approve the proposal from Johnson Controls, Inc., for labor, material, and mileage to replace the air dryer and pneumatic air compressor for the control system in the courthouse to include the auto drain, piping, and motor soft start for a price of \$6,040 and to authorize the Courthouse Commissioner to arrange to have Johnson Controls, Inc. perform a complete maintenance on the 45 radiators and repair leaks on perimeter radiation at the courthouse for a price of \$6,780 as soon as possible but no later than October 1, 2014. (Anderson/Jacobson, unanimous)

The Office of the State Court Administrator, Supreme Court, contacted the Sargent County Commission requesting a decision on providing clerk of district court services for the county. A motion to enter into a funding agreement with the state for the 2015-2017 biennium to receive reimbursement for providing clerk services based on .74 fulltime equivalent. (Waswick/Anderson, unanimous)

The North Dakota Highway Patrol (NDHP) sent a letter to the County Auditor regarding Weight Enforcement on County Roads. Sheriff Travis Paeper prepared a letter requesting the assistance of the NDHP year round with weight enforcement on county roads. Authorize the Chairman to sign the letter of request. (Anderson/Jacobson, unanimous)

Discussed request from a township clerk that the county consider purchasing record keeping and report generating computer software for township use. The program vendor only wants to sell it to counties for use by the townships, although the program has no applications of benefit to the County. The County Auditor was of the opinion that the program would be of no benefit to the Auditor's Office. The consensus of the commissioners was that there is no incentive for the County to purchase this program, and the Commission took no action.

Sherry Hosford, County Auditor, asked for permission to move the Water Board office from the Commission Room to another office on first floor located adjacent to the Veteran's Service Office. Permission granted.

Meeting adjourned at 10:30 a.m.

MIKE WALSTEAD – VICE-CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR