

Forman, North Dakota
March 5, 2002

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: W.E. Smith, Karen Anderson, Steve Wyum, Ray Brockman and Donald Wehlander. Absent none.

Approve February 19, 2002 minutes. (Wyum/Anderson, unanimous)

Appoint Edwin "Bud" Heinert, Milnor to the Sargent County Planning Commission to complete the unexpired term of David Gates. (Wehlander/Wyum, unanimous)

The Board discussed the meeting held in Milnor last evening concerning the Police Services Contract. Don Wehlander, Steve Wyum and Ray Brockman agreed to meet with two city officials concerning the construction of the contract.

Gina Hillestad presented information on the job classification reviews provided by MAXIMUS. They reviewed the classifications and made recommendations for the Health Nurse-RN/LPN positions. The RN position has a higher level of responsibility, planning, decision-making, education and experience than that of a LPN and should be classified separately to reflect these differences. The RN classification shall remain in grade 12 and the LPN position will be classified in grade 8. The Deputy Recorder/Clerk of Court results in an increase of points for the decision-making and planning factors. The evaluation system credits the level of responsibilities and duties, not the quantity of work performed. The evaluation based on this information result in no change in grade and will remain in grade 6. The Weed Control Assistant was reviewed and classified as a grade 4. The Weed Control Officer position was given credit for supervising 5-6 seasonal/temporary staff. All other factors were previously considered. Although the grade did not change, there was a slight increase in points. That position will remain at grade 6. Approve MAXIMUS evaluation of job classification requests and instruct Risk Manager to distribute this information to the department heads. (Wyum/Smith, unanimous)

Chuck Gates and Lyle Bopp arrived at the meeting to discuss the missing funds due to Judith Hunter. A motion was made that Sargent County pay \$687.26 to Judith Hunter, that amount to be taken from the Sheriff's budget-equipment line item. (Wyum/Smith. Roll call: Yes: Wehlander, Smith, Wyum, Brockman. No: Anderson. Motion carried). Discussed the radio proposal by the State Radio. Chuck has talked to all area law enforcement. He will get on the next Five County agenda to discuss this concern with that organization. The 1998 Dodge Intrepid will be sold at the auction and the 1984 Chevrolet will be offered for sale in the Teller.

Patricia Carlen met with the Board to discuss the manner in which clerk of district court services will be provided in the county. She would like an adjustment to her salary based on the analysis from the state. The state under the funding agreement for 2003-2005 biennium, subject to legislative appropriation, would reimburse the county \$3,492 per month. Based on the average of 2000-2001 filings in the county, indicates Sargent County requires 1.12 full-time employees to provide clerk services. Elect to enter into a funding agreement for the 2003-2005 biennium to receive reimbursement for providing clerk services. (Wyum/Smith, unanimous)

The landowners contacted Bill Smith concerning the watershed assessment area. He recommends that the Water Board should not spend excess dollars for an analysis until this Board receives more information on the project.

Approve a County Deed to Bill Turner, 5455 Timber Creek Place Drive #508, Houston, TX for the following described property: Lots 24-25, Block 4, Original Plat, Village of Brampton (\$100); Lots 10,11,12, Block 9, Original Plat, Cogswell City (\$75); Lots 11,12,13, Block 14, Milwaukee Addition, Cogswell City (\$100); Lots 4-5, Block 14, Milwaukee Addition, Cogswell City (\$50); Lots 1-2, Block 12, Milwaukee Addition, Cogswell City (\$50) and Lots 1-2, Block 1, Devlin's Second Addition, Cayuga City (\$100). (Wehlander/Wyum, unanimous)

Sparky Engquist met with the Board to discuss specifications for a new motor grader. He reviewed the bid form as well as various purchase options. The notice can include options for a 1)purchase agreement, 2) lease or rent with a purchase to buy back or 3) purchase with a buy back guarantee. Sparky explained the status of the two bridges that are planned for removal this year. Easements are being pursued.

Approve County Deed to Ervin J. and Betty Johnson, H/W, JT, Cogswell, ND for Lots 8-9, Block 11, Milwaukee Addition, Cogswell City for \$100. (Wehlander/Anderson, unanimous)

Approve Special Permit to North Forty, Inc. for a wedding dance on May 4, 2002 at the DeLamere Community Hall. (Anderson/Wehlander, unanimous)

Doug Staller, Manager, Tewaukon National Wildlife Refuge and Honker, the centennial mascot, presented a check to the Board for \$1000 for fishing improvements at Silver Lake. Mr. Staller informed the Board that other matching

monies are available for more improvements at Silver Lake. He discussed other issues concerning the refuge area including national and state awards for employees.

Meeting adjourned at 2:30 p.m.

RAY BROCKMAN - CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR