

April 13, 2021
Forman, North Dakota

The Sargent County Board of Commissioners met at 8:00 a.m. in the Commissioner's Room for a Special Meeting with the following members present: Jason Arth, Lyle Bopp, Mark Breker, and Richard Ruch. Jerry Waswick joined the meeting through technology. Also present was Jill Mulder, Human Resources Director; Jayne Pfau, State's Attorney; & Pam Maloney, County Auditor. Others who joined via technology were Mary Engst, Sargent County Teller; Brenda Peterson & Briana Spellerberg, Sargent County Health Unit.

Chairman Bopp called the meeting to order.

The purpose of the meeting was to discuss personnel issues within the road department.

The road supervisor would like to terminate one of his employees for not following orders, which, according to policy, would fall under "Insubordination or other disrespectful conduct" in Policy 702: Employee Conduct and Work Rules. However, there has been nothing documented in the employee file. Also, Ms. Mulder & Ms. Pfau both agree that the steps in Policy 707: Progressive Discipline, that was just approved on March 2, should be followed.

Motion to proceed with the proper disciplinary action as outlined in policy and that the road supervisor and human resources director will determine the disciplinary action and corrective actions to be taken. (Breker/Waswick) Upon roll call vote, motion carried unanimously.

Commissioner Bopp, State's Attorney Pfau, Human Resources Director Mulder, and Road Supervisor Faber will meet with the employee later this afternoon to discuss the actions decided by the Road Supervisor and HR Director.

Meeting adjourned at 8:56 a.m.

LYLE BOPP – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR