

Forman, North Dakota
April 15, 2003

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Steve Wyum, Ray Brockman, Karen Anderson, Donald Wehlander and Mike Walstead. Absent none.

Approve payment of the following bills and April payroll in the sum of \$78,679.78.
(Brockman/Wyum, unanimous)

Social Service Expenditures		9853.31
46048 BW Doublewood Inn	Lodging	45.00
46049 AMOCO	Sheriff travel	48.25
46050 Ray Brockman	Travel	293.16
46051 Buhl's	Cleaning service	162.03
46052 Cabela's	Ammunition	325.93
46053 Capitol Trophy	Supplies	18.30
46054 Richard Carney	Prisoner meal	6.00
46055 Cellular One	Sheriff's phones	229.13
46056 Chunky's Service	Sheriff's travel	26.50
46057 Farmers Union Oil Co.	Gas, fuel and repairs	2486.49
46058 Gall's Inc.	Equipment and uniforms	974.75
46059 Gwinner One Stop Inc.	Supplies	5.20
46060 Hardware Hank	Supplies and repairs	91.39
46061 KW Service & Supply	Tires, repairs, gas & fuel	1442.79
46062 Joan Lee	Travel	65.10
46063 Lidgerwood Amoco	Sheriff travel	10.00
46064 Curtis Mahler	Assessor & travel	37.40
46065 Martinsen's	Repairs and tools	411.13
46066 McLaen's Service	Sheriff travel	27.36
46067 McLeod USA	Long distance phone calls	220.80
46068 Mary Miller	Custody Investigator	10.86
46069 Minn-kota Communications	Radio & repairs	371.50
46070 ND Treas. Ass'n	Travel and Dues	97.00
46071 ND Dept. of Corrections	Parole and Probation	900.00
46072 NDPERS	Registration	25.00
46073 Post Board	Todd Hardy license	15.00
46074 ND Safety Council	2003 Dues	60.00
46075 ND State Radio Comm.	Teletype rental	120.00
46076 Allen W. Nelson	Assessor & travel	34.30
46077 DOCS	Labor	45.00
46078 Oakes Community Hospital	Blood Alcohol	90.00
46079 Officeland	Supplies	19.47
46080 Travis Paeper	Sheriff travel	100.00
46081 Norman Preble	Travel	148.49
46082 The Product Center	Ribbons	198.00
46083 Richland Co. Corrections	Prisoner Board	720.00
46084 Select Inn	Lodging	215.94
46085 The Teller	Publishing fees	409.86
46086 UND/SBDC	Registration	20.00
46087 Verizon Wireless	Cell phone	28.04
46088 Viking Office	Supplies	155.16
46089 Mike Walstead	Travel	153.76
46090 Don Wehlander	Travel	377.58
46091 White Banner	Uniforms	118.00
46092 Florian Wisniewski	Assessor & travel	38.02
46093 Steve Wyum	Travel	247.38
46094 AW Diesel Service	Repairs	424.52
46095 Atco International	Repairs	126.00
46096 Bear Creek Gravel	10,000 CY crushed gravel	22500.00
46097 Butler Machinery	Repairs	497.63
46098 DXP Enterprises	Repairs	144.47
46099 Ekstrom Repair Shop	Repairs	1093.83
46100 Forman Repair	Repairs	24.79
46101 Forman Drug	Supplies	10.78
46102 Kustom Machine	Repairs	25.00
46103 Little Falls Machine	Repairs	584.04
46104 ND Ass'n of Co. Engineers	Registration	185.00
46105 Ray-Mac Inc.	Repairs	71.50
46106 Sweeney Brothers	Repairs	68.43
46107 Valley Engineering	Oil Caddy	1950.00
46108 BW Fargo Doublewood	Lodging	119.66
46109 CPU	Data Processing Charges	531.50
46110 DRT	911 Contracts	350.50
46111 Dyste's	Co. Govt. Week	28.76
46112 Julie Hassebroek	Travel	65.59
46113 ITD	T-1 Access and Anti-virus	393.00
46114 Lake Agassiz Regional Co.	2003 County Support	1500.00
46115 The Lariat	Ambulance Supper	219.00
46116 Danene McLaen	Co. Govt. Week	96.00
46117 NDACo	Automation & wireless contract	1133.98
46118 Dept. of Insurance	Building premium	76.61

46119 ND State Radio	911 Contract	1225.20
46120 Office Max	Supplies	100.94
46121 Qwest	911 Contract	287.82

Brian Tayer and Carol Stockstad, Milnor Ambulance and Cindy Leinen and Shelly Boice, Forman Ambulance and Travis Paeper, Sheriff, met with the Board. The Forman Ambulance proposed to hire another coordinator to be in charge of recruitment, training, and staff morale and coordinate the two squads and Gwinner First Responders to bring them together on mutual concerns. The commission feels that the time for hiring a qualified individual would not eliminate the current shortage problem. The county job descriptions for the coordinators include recruiting volunteers, teaching educational classes and coordinating related programs. A lengthy discussion followed on how to proceed with the shortage of ambulance personnel. The squads will prepare a notice for the Teller informing the public that only one ambulance will be available in the county until more volunteers come forward. Details will be worked out between the squads.

Sandy Hanson reported to the Board on cell phones. Verizon or Cellular One does not have a government plan but Verizon does have a family share plan. She talked to other county department heads and there are several different plans and companies involved. The concerns are the use of the phone for personal use and how to coordinate into one plan for county use. Travis indicated that there are two phones not being used in his department and Sandy could use one. The Board discussed the burning problem with the dry conditions. Sandy has been in contact with the state and they are not willing to place a ban on burning but has been instructed to write up a report for each incident and send to Bismarck. The Board would like to take a proactive approach and request the public to not burn in the dry conditions

Lyle Bopp arrived at the meeting.

The Board discussed adopting a policy to encourage county residents to refrain from all burning. Lyle asked how the Board plans to police any violations. Sandy will contact other counties to see if they have a policy in place and prepare a resolution for publication in the Teller. Adopt the Sargent County Declaration encouraging everyone in the county to be fire wise at this time and take all necessary precautions prior to burning. (Wyum/Wehlander, unanimous) A copy of the declaration is on file in the County Auditor's Office.

Approve HIPPA confidentiality policy and request employees receive and sign the Employee Security Statement. (Wyum/Wehlander, unanimous) Lyle Bopp agreed to assist with the coordination of the HIPPA requirements.

The Board discussed the omitted property of D & T Storage located on Lots 1-6, Block 8, Original Addition, Forman City. Approve adding commercial building assessment of \$30,812 for the 2002 year. (Walstead/Wyum, unanimous)

A hearing for the Gerald Nieber abatement was tabled until the Tax Director can be present. (Wyum/Brockman, unanimous)

Approve County Deed to Bill Turner, Cypress, TX for the South 75' of Lot 4 and all of Lot 5, Block 8, Original Addition, Cogswell City for \$50 and Lots 7 & 8, Block 3, Devlin's First Addition, Cayuga City for \$50. (Brockman/Wehlander, unanimous)

Approve April 1st, 3rd, 14th, 2003 minutes as corrected. (Wyum/Walstead, unanimous)

Appoint Sandra Mathias to fill the term of Sandy Banish on the Sargent County District Board of Health. Term expires April 19, 2005. (Brockman/Wehlander, unanimous)

Reappoint Dr. Rup Nagala to the Sargent County District Board of Health for a five-year term. (Walstead/Wyum, unanimous)

Sparky Engquist, road supervisor and Damon DeVillers, Interstate Engineering, Inc. met with the Board. Adopt resolution for Project TE0-0041(010) and recommend the low bid of Sherbrooke Asphalt Inc. in the amount of \$51,132.08 for the Construction of a new shared use path and the overlay and widening of an existing bike path in Gwinner. Gwinner City will pay all costs with 80% matching funds from the Federal Highway Administration. (Wehlander/Walstead, unanimous) Adopt a resolution for Sargent County Projects SC-4103(055), SC-4111(-063), SC-4125(056) for 8.55 miles of bituminous overlay on County Road Nos. 2,4 and 7 and recommend the low bid of Sherbrooke Asphalt Inc. in the amount of \$924,598.41. (Wyum/Wehlander, unanimous) Copies of the resolution are on file in the Office of the County Auditor.

Discussed a letter from ND Department of Transportation informing the Board of funds available for hazard elimination projects. County projects could include intersection improvements, guardrail, and curve flattening and have an accident history or high potential for accidents. Approve resubmitting County No. 2 between Section 21/28 and 22/27-131-58. (Wyum/Walstead, unanimous)

Sparky informed the Board of gravel projects proposed for 2003 of approximately 24 miles. Also discussed dust control on several area gravel roads. Weight and speed limits were reviewed and other counties have been contacted for input. Discussed 55 mph for county roads and reviewed the areas that should remain at 40 mph. The Board agreed to wait until the ND Legislature completes the action on the speed limit bill. Discussed summer help and requested some part-time people to flag during chip sealing and another person to work with the road crew. Sparky will advertise for additional help. A self-propelled 84-inch Rex Steel Roller was discussed to use on the roads for a cost of \$10,000 or less. Sparky will do some more checking. Bridge No. 132-04 was closed and the Water Board will be contacted for assistance to replace.

Travis Paeper, Sheriff met with the Board and presented the Barnes County Contract for Prisoner Boarding. Approve contract at \$50/day. (Wehlander/Wyum, unanimous) Discussed use of cell phones and Travis is working with Cellular One on a government plan. Discontinue plan with Verizon Wireless for the bag phone used with the county car. (Wyum/Walstead, unanimous) Discussed serving papers and the amount of mileage charged by Sargent County. Approve raising from \$.35/mile to \$.50/mile for serving civil process papers. This money all remains in the county general fund. (Wehlander/Brockman, unanimous) Also discussed time sheets for his department, equipment that has not been returned and selling the 98 Ford Crown Victoria and the DARE car. The Board instructed Travis to get estimates on removing the DARE emblems. Travis had an estimate for a 2003 Dodge Durango, which would provide the department with a 4-wheel drive vehicle. He would like to sell or trade-in the 2002 Chevy Impala, which has 40,000 miles. Authorize Travis Paeper to purchase the Dodge Durango for \$22,241, which is below the state bid, and check into selling other vehicles that were discussed. (Wyum/Walstead, unanimous)

The Board reported on a GIS presentation from Morton County on April 11. There is a need to purchase two computers for the data, which are capable of high, speed Internet. Several employees are interested in working on the GIS program. The computer programmer with NDACo will be contacted about back-up space available and to obtain quotes for the computers.

The public meeting on the Tewaukon Watershed was held on April 7 in Havana. Many people attended and participated in the discussion. Following further discussion by the Board a motion was made to support the Water Board's continuation with the process and prepare an assessment list for this area. (Brockman/Wyum. Roll call. Yes. Walstead, Wehlander, Wyum and Brockman. No. Anderson. Motion carried)

The Board recessed at 4:10 p.m.

KAREN ANDERSON - CHAIRPERSON

ATTEST:

SHERRY HOSFORD - AUDITOR