

Forman, North Dakota  
April 15, 2014

The Sargent County Board of Commissioners met at 10:00 a.m. following the meeting of the Sargent County Park Board. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, of the Sargent County Teller.

Motion to approve the revised draft of the minutes of the April 1, 2014, commission meeting with the exception of the last paragraph, which should read: "Commissioner Walstead reported that he had given two road department employees permission to use the County road department vehicles for personal use". (Jacobson. Died for lack of a second). Motion to approve the revised minutes of the April 1, 2014, Commission meeting. The last paragraph reads: "Commissioner Walstead reported that he had given two road department employees, Sparky Engquist and Virgil Nogowski, permission for overnight use and possession of the County road department pickup trucks, away from the County shop, for County Road Department purposes." (Walstead/Waswick. Motion carried)

Board members proceeded to review all bills. Approve April payroll in the sum of \$155,792.59 (Nos. 9450-9505 and 69361-69378) and the following bills: (Waswick/Anderson, unanimous)

69205(replace 69182) Hewlett-Packard Co.	Computer & Switch	1,720.30
69206 NDDOT	License Fees	22.00
69221-69231	Health Unit Expenses	1,623.27
69232 ND Game & Fish	Final Report	3,663.00
69233-69236	Health Unit Expenses	153.13
69237 Ransom County	VSO Benefits	728.10
69238-69240	Health Unit Expenses	760.00
69241 City of Forman	Water/Sewer/Garbage	163.80
69242 Ottertail Power Co.	Electricity	3,047.07
69243-69257	Health Unit Expenses	2,761.69
69258-69274	Human Service Expenses	8,682.67
69275 B & K Electric	Court Room TV/Ext Office	341.92
69276 Bopp Law Office	St Atty. Phone and Rent	411.98
69277 Buhl's Inc.	Cleaning Services	164.65
69278 Code 4 Services	Radio Services	2,557.72
69279 Dakota Plains Co-Op	Gas/Oil/Floor Dry	1,914.97
69280 Dickey Rural Networks	Telephone	937.08
69281 Doc's	Snow/Lawn Services	290.00
69282 Dyste's	Supplies	19.76
69283 Galls, LLC	Equipment Purchase	214.45
69284 Hanson, Elida	Janitorial Duties	150.00
69285 Hanson, Sandra	Emergency Mgmt. /Tax Travel	98.56
69286 Hardware Hank	Supplies	311.55
69287 Harles Handyman	Courtroom Work	133.00
69288 J & M Printing	Business Cards	107.24
69289 Johnson Controls	Radiator Repair	10,006.00
69290 Johnson, Bryan	Travel & Reimbursement	141.36
69291 Kozok, Dave	Travel	18.23
69292 LexisNexis-Matthew Bender	Century Codes	215.18
69293 Martinsen's Home Center	Shop door and supplies	6,337.70
69294 NDAAO	Registration	110.00
69295 ND County Treasurer's Assn.	2014 Dues	200.00
69296 ND Dept. of Trust Lands	Uncashed Checks	25.00
69297 ND State Radio Comm.	State Radio Contract	120.00
69298 Public Empl. HR Consulting	Job Descriptions	300.00
69299 Quill.com	Office Supplies	293.53
69300 Reardon Office Supplies	Copier/Surge Protector	6,556.63
69301 Rutland/Cayuga Fire	Hall Rent	85.00
69302 Sakry Plumbing	Faucet & Vent Pipe Repair	291.59
69303 The Sargent County Teller	Printing & Publishing	721.64
69304 Stein's Inc.	Supplies	305.65
69305 Streicher's	Equipment Purchases	184.73
69306 Verizon Wireless	Wi-Fi Mobile Cards	160.04
69307 White Banner Uniforms	Uniforms	467.95
69308 A & C Sales LLC	Tires	360.00
69309 AW Diesel Service	Grader Repair	665.35
69310 Ekstrom Repair	Filters/Door Windows	173.98

69311	Forman Drug	Batteries	6.26
69312	Forman Repair	Repairs	9.50
69313	Hansen Lumber & Hardware	Small Tools	231.78
69314	John Deere Financial	Filter Wrench	6.55
69315	Lyle Signs, Inc.	Signs	1,092.00
69316	Marfell, Ben	Grease	238.80
69317	NDDOT	Engineering Services	16,452.87
69318	Oakes Tire Center	Tranny Flush	123.00
69319	Rutland Oil Co.	Gas/Fuel	7,196.00
69320	Skidrill Industries LLC	Post hole Driver	3,335.00
69321	Visto's Carquest	Tools	104.74
69322	Welton Tire Service	Tire repair	61.00
69323	Wurth Service Supply	Supplies	24.73
69324	Zep Sales & Service	Equipment Repairs	224.65
69325	Avid Hawk	County Website	45.00
69326	Century Link	911 Contracts	191.88
69327	Computer Prof. Unlimited Inc.	Staff Support	1,064.13
69329	Dell Marketing LP	Software	1,194.00
69330	Dickey Rural Networks	911 Contracts & Database	251.00
69331	Forman Fire District	2011 Grant/Equipment	1,200.00
69332	Gwinner Fire District	2011 Grant/Equipment	1,200.00
69333	Gwinner One Stop, Inc.	Gas	456.01
69334	Hewlett-Packard Co.	Computers	4,250.02
69335	Information Tech. Dept.	WAN/LERMS User Fee	613.90
69336	Lisbon Area Health Services	Blood Alcohol	40.00
69337	NDACO	911 Wireless Fees	747.90
69338	ND Community Correction Assn.	Insurance Renewal	10.00
69339	NDDOT	Road Projects	128,923.58
69340	NDACO Resources Group	Tech Support/Toughbooks	9,586.55
69342	Office of Attorney General	SCRAM 24/7	675.00
69344	Pharmchem. Inc.	Sweat Patch	63.00
69345	Ramada Bismarck	Home Economist Travel	74.70
69346	Richland County Corrections	Prisoner Board	3,757.33
69347	Sargent County Insurance	Auto Liability	105.00
69348	Sargent County Treasurer	Postage reimbursement	50.14
69349	VISA	Credit Card Purchases/Ext.	149.99

Lyle Bopp, States Attorney, arrived at 10:15 a.m.

Melissa Blawat and Cindy Klapperich, Extension Office, presented the Quarterly Reports for the first quarter ending March 2014, to the commission. Handouts were provided to the commissioners. The Commissioners thanked Ms. Blawat and Ms. Klapperich for the thoroughness of their reports, and for the excellent work being done by the County's Extension Service personnel.

Sandy Hanson, Tax Director, presented an Application for Abatement or Refund of Taxes which had been filed by Jeff and Donna Anderson, Gwinner on Lot 3, Block 1, Springs Addition, Gwinner City to request a 2-year new home exemption for 2013 and 2014. The exemption had been approved by the city and had been inadvertently omitted from the 2013 tax exemptions. Gwinner City approved the abatement. Concur with the city. (Anderson/Walstead, unanimous)

Jim Hill, RDO Equipment Co., Fargo; Kevin Sikich, Butler Machinery, Inc., Fargo and Sparky Engquist, SC Road Supt. arrived at the meeting. Road Commissioner Mike Walstead and Road Superintendent Sparky Engquist made a recommendation to the Board to accept the bid from RDO Equipment to lease with option to purchase two 2014 John Deere 672G motor graders – one with snow equipment and one without the equipment. Discussion followed on trade-ins and purchase agreement and bid specification on service brakes. Motion to enter into a lease agreement with RDO Equipment Co., for 2 John Deere Motor graders one with snow equipment and one without the equipment with a trade-in on the 2002 Volvo motor grader and the 1996 John Deere motor grader. The lease option will cost approximately \$41,317/year for 4 years plus a balloon payment at the end of the four years if the option to purchase is exercised at that time. (Anderson/Walstead. Roll call. Aye: Anderson, Walstead, Wyum. Nay: Jacobson and Waswick. Motion carried)

Sparky Engquist reported on repairs to the county track hoe. The 1996 Komatsu Track hoe needs a bearing replaced and the cost with DMI, Aberdeen to make the repairs is between \$14,000 and \$16,000. To purchase a like machine that is ten years newer would cost about \$50,000. Motion to proceed with repairs to the track hoe. (Walstead/Anderson. Roll call: Aye: Waswick, Anderson, Walstead and Wyum. Nay: Jacobson. Motion carried)

Road department employee timecards were discussed. It was questioned why some are not punching in and out on the time clock each day and, instead, writing the times on their cards. The Road Superintendent explained that when an employee will be working on a project that is nearer to his home than to the County Shop, the employee can be at the job site sooner and work at the site longer, if he leaves from his home in the morning and returns to his home in the evening without going to the County Shop to punch in and out. Also questioned the Road Superintendent as to why county equipment, including: a motor grader; the chip spreader; a road packer; and, a road disc; is parked at various locations all over the county and not back at the shop for maintenance, repairs if needed and storage. Road Superintendent Engquist stated that heavy-duty, hard to transport items are often left at or near the location of the next job on which they will be used, and that the Road Department had obtained permission from Edwin Erickson to park a motor grader in the Erickson farmyard, and that it was parked there to save travel time to and from gravel roads in the northeast quadrant of the County. It was the understanding of the Commission that County equipment would be brought back to the shop if it is not to be used on a road project within a short time, days or weeks, but not months.

Approve appointment of Joan Lee, Cayuga as the Inspector of Elections for the June 10 and November 4, 2014 Primary and General Elections. (Waswick/Jacobson, unanimous)

Reappoint Harris L. Anderson, Havana and Tammy L. Nelson-Mathews, Cogswell to five year terms on the Sargent County District Board of Health. (Jacobson/Anderson, unanimous)

Motion to rescind a motion made at the March 20, 2014 meeting regarding including a measure on the Primary Election ballot for property tax exemptions and to replace the rescinded motion with a motion to include the ballot language on the November General Election ballot pursuant to the requirements imposed on counties and cities with a population under 40,000 by the 2013 State Legislature. (Walstead/Anderson, unanimous)

The county Deferred Compensation Plan contains some outdated information and needs to be updated in order to reflect recent changes in IRS regulations concerning deferred compensation. Lyle Bopp also inquired about Roth IRA's through the Deferred Compensation program. The Board referred the matter to the County Personnel Board to review the current plan, current IRS requirements and whether Roth IRA's could or should be included in the County's plan, and, to make a recommendation to the county commission concerning necessary or desirable changes for the County's plan, if any.

Meeting adjourned at 12:15 p.m.

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STEVEN WYUM – CHAIRMAN

ATTEST:

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SHERRY HOSFORD – COUNTY AUDITOR