

Forman, North Dakota
April 16, 2024

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Bob Banderet & Jerry Waswick, county residents; Tia Bopp, Auditor's Office and Pam Maloney, County Auditor.

Chairman Scott Johnson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Anderson/Arth) Motion carried.

Motion to approve the April 2, 2024 meeting minutes. (Bopp/Anderson) Motion carried.

Duane Peterson, Human Resources Director, arrived at the meeting.

Melissa Seykora, NDSU Extension Agriculture and Natural Resources (ANR) Agent, arrived at the meeting and reported on her activities in the County's Extension Service office from January through March of 2024. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Seykora had worked with numerous projects including: taught a hands-on lesson about farm financial statement basics and farm safety hazards and gauges at Annie's Project in Dickey County; taught a module at the Design Your Succession Plan in LaMoure County; coordinated the southeast crop market update meeting in Forman; 4-H Communication Arts Contest and held three different private applicator pesticide trainings. She has also participated in an Extension Advisory Council Meeting; Fair Board and SCD Meeting reports; 4-H Council meeting and 4-H STEM specialist search committee member. Moving forward she will be involved in Stop the Bleed Training; Progressive Agriculture Safety Day; Plant Auction; 4-H Consumer Decision Making Contest; REAL Colors Facilitator Training & the Sargent County Fair. The commission thanked her for her service and dedication to the public.

Jayne Pfau, State's Attorney, arrived at the meeting.

After researching the purchase of grass seed from other vendors, the custodian would like to order grass seed from Twin City Seed at a cost of \$2.50/pound with a total cost of \$875 for 350 pounds. Motion to authorize Neil Weaving to order 350 pounds of grass seed from Twin City Seed for a cost of \$875.00 (Breker/Bopp) Upon roll call vote, motion carried unanimously.

Motion to approve the Application for Drainage Work Within County Road Right-of-Way from Terry Wehlander, Milnor, to clean the ditch for Brian Anderson's drain tile water on the west side of Section 15-132-53 – Hall Township keeping the slopes the same as before the work started. If any engineering work is needed, the cost will be incurred by the applicant. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Motion to provide a letter of support to the ND Department of Commerce regarding Milnor City's request for the Rural Slum and Blight Removal Grant to remove a structure on their Main Street. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

The commissioners proceeded to open the bids for surplus property that was advertised for sale. Motion to accept all high bids for those items; items not sold should be disposed of as soon as possible. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Approve April payroll in the sum of \$300,041.93 and the following bills. (Anderson/Breker) Upon roll call vote, motion carried unanimously.

86707-86717		Health Unit Expenses	5,947.56
86718	Faber, Tim	Room Reimbursement	192.60
86720	Forman City	Water/Sewer/Garbage	213.80
86721	Ottertail Power Company	Electricity	2,834.06
86722	Ransom County	VSO Salary/Benefits	3,530.73

86724-86725		Milnor Ambulance Squad	385.93
86727	ND Motor Vehicle Dept.	Vehicle Title	6.50
86728	GlaxoSmithKline	Indemnity Bond on Lost Instrument	1,512.60
86729	Wex Health Fees	Admin Fee	12.25
86730-86743		Health Unit Expenses	2,981.27
86744-86748		Milnor Ambulance Squad	1,839.30
86753	AMS, Inc	GPS Rental	100.00
86754	Aramark	Cleaning Services	462.10
86755	Avid Hawk	Website Services	45.00
86756	Bopp, Mark	Snow Removal	44.00
86757	Cenex Fleet Card	County Car Fuel and Washes	410.70
86758	Central Business Systems	Copier Overages	256.31
86759	Computer Express	Computer Equipment and Services	3,518.99
86760	Coteau des Prairies Lodge	Christmas Party	934.00
86761	Counties Providing Tech.	IFS Financial/Payroll/Hosting ND/ Capital Assets/ Tax Billing	2,583.00
86762	Dakota Plains	County car fuel and propane	1,214.48
86763	Dakota Water Solutions	5 Gal Water Jugs	280.00
86764	Dickey Rural Networks	Telephone	979.03
86765	Ekstrom Repair	County Car Oil Change	176.89
86766	Forman Drug	Custodian supplies	3.93
86767	Forman Lumber	Shop supplies	54.45
86768	Gall's, Inc	Lockout Toolkit	91.16
86769	Garrett Elections Inc	Metal Detector Door	3,863.57
86770	Gripper's Sports	Toepke Appreciation Plaque	39.95
86771	Gwinner One-Stop	Sheriff Travel	835.13
86772	Information Tech. Dept.	Adobe Acrobat/Azure/Intune/SSL VPN	1,308.20
86773	Innovative Office Solutions	Commission Chairs/HR Toner	3,112.33
86774	Johnson, Heidi	Sheriff Car Gas	20.00
86775	Johnson, Margie	Supreme Court Meals	45.00
86776	Kirk's Ag Repair	Service CH Lawnmower	285.89
86777	Lee's Service Station	County Car Oil Change	70.50
86778	LexisNexis Matthew Bender	ND Court Rules 2024/2025	74.73
86779	Loffler Companies, Inc.	Copier Overage	31.72
86780	Lyons, Wyatt	CH Plaster Repair	2,180.00
86781	Maloney, Pam	Election Postage/Printer Carts	385.88
86782	Mid-States Wireless	Sheriff Program	400.00
86783	Minn-Kota Communications	Ambulance Radios	6,303.44
86784	Motorola Solutions	Sheriff Radio	2,590.00

86785	ND Ass'n of Assessing Officers	Tax Course	650.00
86786	ND Community Corrections Ass'n	2024 Ecliptic Fees/NDCCA Dues/CRASVP Insurance	209.85
86787	ND County Commissioner's Ass'n	2024 Summit Fees	50.00
86788	ND State Radio Communications	LETS Terminal License & Fee	263.00
86789	NDACo Resources Group	Smart Zone/DATTO Fees	505.71
86790	Office of Attorney General	SCRAM 24/7	155.00
86791	Paeper, Travis	Sheriff Gas & Carwash	43.98
86792	Pfau, Jayne	Programs and Phone Reimbursements	701.02
86793	PharmChem, Inc.	Sweat Patch Analysis	63.90
86794	Pitney Bowes	Postal Rental	150.00
86795	Radisson Hotel-Bismarck	Room Charges	299.40
86796	Schilling, Wyatt	Sheriff Mileage	108.54
86797	Southside Automotive	County Vehicle maintenance - Ofc. Key	523.50
86798	The Teller	Commissioner Minutes/Ads	1,292.96
86799	Uniform Center	Deputy Uniforms	306.98
86800	Verizon Wireless	Sheriff MiFi Cards	240.06
86801	The Village Family Service Center	EAP Contract	1,500.00
86802	Walock-Johnson Insurance	03 Sterling Dump Truck Insurance	562.00
86803	Weaving, Neil	Courthouse ground supplies	416.81
86804	A W Diesel	Starter/Tire Repairs/Torsion Arm	8,784.50
86805	Bobcat of Gwinner	#109-Nut	6.88
86806	EverSpring Inn & Suites	Rd-Room Charges	96.30
86807	Faber, Tim	Rd-Conference Meals	346.45
86808	Gordy's Grill & Fill	Rd-Gasoline/Chainsaw Blades	167.96
86809	Hansen Lumber	Rd-4 Office Chairs/Signs	830.23
86810	Kustom Machine	Rd-Signs Angle Iron	26.96
86811	Lee's Service Station	Rd-Gasoline	111.25
86812	NAPA Auto Parts	Rd-Impact Wrench/Oil Filters/Battery Pack	1,251.87
86813	Plunkett's Pest Control	Road Shop Pest Control	66.77
86814	RDO Equipment Co.	Rd-2 #129-Batteries	685.68
86815	Rutland Oil Co.	Rd-Fuel/Gasoline	4,544.87
86816	Rutland Township	Rd-Culvert	993.60
86817	Sign Solutions USA	Rd- Signs/Solar Flasher	423.70
86818	Southside Automotive	Rd-Oil Filter/Wiper Blade/Repair Axle	1,946.14

86819	Visto's Carquest	Rd-Signs/Hammer/Posts/Tubes	215.57
86820	Wild Rice Soil Conservation	Ext Rent April 2024	550.00
86821	Central Business Systems	Ext-Copier Overages	88.36
86822	Degenstein, Jesse	LEPC Training Meals	300.00
86823	Dickey Rural Networks	911 Trunks Rental	231.00
86824	Hazard, Amber	Ext-Pesticide Meeting Donuts	30.00
86825	Milnor Fire Department	Beverage-Carb Summit Meeting	37.27
86826	Minn-Kota Communications	Siren Cost share City of Gwinner	160.00
86827	ND 911 Ass'n	911-2024 Membership Fees	100.00
86828	ND State Radio Communications		11,777.47
86829	NDSU Ext. Service Budget Office	Ext-Seykora Salary 1st Qtr	5,960.75
86830	Sargent County Treasurer	Ext-Postage	62.37
86831	Visa	Ext-meeting supplies	589.06
ACH	J. P. Morgan Chase Bank	custodian supplies	158.72

The commissioners were made aware that the sales tax question could not be put to the vote of the people at the Primary Election in June. Per the Home Rule Charter, the question does have to go through the ordinance process first. Ms. Pfau will prepare the ordinance and start the process, so the question can be placed on the November General Election ballot.

Motion to rescind the mag chloride bills sent to Rutland and Whitestone Hill Township, as the townships did not approve the mag chloride application in these areas. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Motion to deny the Sargent County Water Resource Board's request for any culvert cost-sharing on the Drain #11 project upon the recommendation of the state's attorney, due to the fact that the project does not comply with the law, so therefore the county is not obligated to cost-share under the cost-share statute. (Bopp/Breker) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor; Damon DeVillers, Interstate Engineering; and Jerry Beckmann, Barga, Inc.; arrived at the meeting. Mr. Beckmann gave a very informative presentation on Gap Mastic to repair large, distressed cracking on county roads. He provided quotes for materials enough for County Road #7 and possibly part of County Road #10. He recommended doing the rest of County Road #10 next summer. Approximate cost of the project would be \$215,000. Mr. DeVillers also recommended applying a seal coat on County Road #14 from NDSH #11 south five miles at an approximate cost of \$411,000. The commission will make their decision at the May 7th meeting.

Commissioner Breker brought up issues with County Road #5 and is wondering about a long-term solution. Commissioner Anderson also requested Mr. Faber look at a couple of areas on County Road #7 and County Road #10.

There is a new road department employee. Michael Fettig has been hired at Grade22/Step1 and will be starting his CDL training.

Duane Peterson, Human Resources Director, provided the clarification needed for the March 19, 2024 tabled motion: 318 Bereavement Leave – Motion to adopt the changes recommended. The motion was made by Commissioner Anderson and seconded by Commissioner Breker on March 19. Upon roll call vote, motion carried unanimously.

Mr. Peterson also requested that Policy #404 – Paydays, be reviewed. He stated that it is vital to the recruiting and retention efforts of the county to change the paydays from monthly to semi-monthly or bi-weekly. More research and information will be needed before moving forward with this change.

Trent Mahler, Forman Ambulance, arrived at the meeting. He is requesting additional funds, as there were unexpected financial obligations to be met. Motion to expend \$22,600 to the Forman Ambulance out of the EMS funds. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Mr. Mahler also provided a quarterly report for January through March 2024. The Forman squad had 34 runs in that time frame. He reported to 19 of those runs & Mr. Owen reported to 12 of them. He provided three CPR classes and stated that volunteers are always needed.

Cindy Yagow, Treasurer/Recorder/Clerk of Court, arrived at the meeting. Carpet will be installed through the Courthouse Facility Grant May 8 & 9, and she is looking for help moving furniture in & out of offices, the judge's chamber, the courtroom & the conference room. Mr. Peterson offered to help and the road department will be contacted to help as well.

Commissioner Breker, Mr. Peterson, and Ms. Pfau will meet with Brian Tayer to discuss further the assistant ambulance coordinator position for the Milnor Squad.

The airport authority contracts with Milnor & Gwinner Cities will be reviewed further at the May 21st meeting.

Meeting adjourned at 12:08 p.m.

SCOTT JOHNSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR