

Forman, North Dakota
April 17, 2007

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Steve Wyum, Bill Anderson, Maurice Orn, and Jerry Waswick. Absent: None.

Motion to approve minutes of April 3, 2007 meeting as corrected. (Waswick/Wyum, unanimous)

Lyle Bopp, States Attorney, arrived at the meeting at 9:40 a.m.

Motion to approve payment of bills and April payroll in the sum of \$128,190.77 (Nos. 57071-57138) (Walstead/Orn, unanimous)

56953-56966 Health District Expenditures		838.13
56967 City of Forman	Water, sewer & garbage	147.05
56970-56975 Health District Expenditures		1163.02
56976 Scott Buckhouse	Under Age Grant	675.00
56977 Travis Paeper	Under Age Grant	502.50
56979-56990 Social Service Expenditures		10719.14
56991 Adamson Industries Corp.	Durango Equipment	479.95
56992 Alltel	Sheriff's cell phone	136.26
56993 Cory Anderson	Courtroom grant/carpet installation	128.00
56994 Case & Bopp	Rent and cell phone	411.98
56995 BP Amoco	Travel-Sheriff	175.85
56996 Scott Buckhouse	Travel	112.50
56997 Buhl's	Cleaning service	130.63
56998 Darlene Colbert	Supplies	28.72
56999 Corwin Chrysler Dodge	2007 Durango and 05 repairs	24228.35
57000 DRN	Phone service	666.80
57001 DOCS	Maintenance	90.00
57002 Dyste's	Cups	2.87
57003 Farm Plan	Mower Blade	46.41
57004 Farmers Union Oil Co.	Gas and supplies	466.02
57005 Forman Drug	Supplies	12.45
57006 Forman Repair	Battery	90.95
57007 Gwinner One Stop	Gas	201.33
57008 Sandra Hanson	Travel	48.50
57009 Hardware Hank	Supplies	68.90
57010 Sherry Hosford	Travel	24.00
57011 ITD	LERMS User Fee	75.00
57012 ILG	Registration	630.00
57013 Johnson Painting	Courtroom grant/painting	5000.00
57014 Law Enforcement Systems	Supplies	86.00
57015 McLeod USA	Long distance phone calls	40.62
57016 NDACo	Special Operations	400.00
57017 ND Recorder's Ass'n	2007 dues	50.00
57018 ND POST Board	License and evaluation	140.00
57019 ND Safety Council	Dues	60.00
57020 ND State Radio	Teletype	120.00
57021 Office Depot	Supplies	67.47
57022 Officeland	Supplies	59.10
57023 Maurice Orn	Travel	253.68
57024 Redwood Biotech	Supplies	291.00
57025 SC Treasurer	Postage, envelopes reimbursement	1856.09
57026 SE Medical Center	Exam	85.00
57027 The Teller	Publishing fees	328.32
57028 AW Diesel	Repairs	95.18
57029 Auto Value-Wahpeton	Repairs	408.55
57030 Bargen, Inc.	Road repairs	9757.25
57031 Ekstrom Repair	Repairs	876.86
57032 General Equipment	Repairs	288.58
57033 The Home Shoppe	Medical supplies	10.20
57034 Interstate Power Systems	Repairs	154.05
57035 NDLTAP	Registrations	250.00
57036 Ray Mac	Tools	336.52
57037 Sweeney Brothers	Repairs	217.80

57038 Wallwork Truck Center	Repairs	168.98
57039 Zep	Repairs	117.65
57040 Barnes County Corrections	Inmate expense	55.00
57041 BW Doublewood Inn	Lodging	155.00
57042 CPU	Data Processing Charges	871.22
57043 DRT	911 contracts	251.00
57044 Julie Hassebroek	Travel	311.51
57045 Hewlett-Packard Co.	Recorder computer	550.00
57046 ITD	Wan access and antivirus	407.40
57047 Lake Agassiz Regional Council	2007 funds	1500.00
57048 Lisbon Area Health Services	Blood alcohol	58.00
57049 MinnKota Communications	Homeland Security Equipment	32120.19
57050 NDACo	Verizon wireless	690.00
57051 NDDOT	Wetland mitigation (Cty #1)	394.74
57052 ND State Radio	911 charges	2626.20
57054 Qwest	911 contracts	287.82
57055 Red River Basin Commission	2007 funds	960.00
57056 Richland County Corrections	Prisoner Board	1080.00
57057 Seben's Pheasant Inn	Training/HCPF	94.50
57058 Starion Bond Services	1997 GO Bonds/final	67171.75
57059 The Teller	Weed Board ad	50.76
57060 SC Insurance	Boiler coverage	1581.57
57061 SC Fair	Weed Board booth	45.00
57139 NDDOT	2007 Durango Title fee	10.00
57140 Otter Tail Power Co.	Electricity	1416.24

The Board proceeded to open bids for used computer equipment, photo copier and typewriter items. Nineteen items were offered for sale and bids received for nine items. A motion to accept all high bids for the following item numbers: 2002, 1447, 1734, 1600, 708, 1401, 1616, 1487 and an HP LJ Printer and Zip drives and tapes. (Wyum/Orn, unanimous) One item had a tie bid for \$5.00. Instruct the County Auditor to call both bidders and ask for an oral bid. Authorize the County Auditor to sell the remaining surplus property offered for sale for whatever amount is offered and after ten days dispose of unsold items. (Walstead/Waswick, unanimous)

Sandy Hanson, Emergency Manager and Travis Paeper, Sheriff met with the Board to discuss Homeland Security funding and upcoming projects that are in the planning stages. They are proposing the preparation of a data base for use in the 911 addressing and Hazmat programs in the county. Brenda Peterson, SC Deputy Matron, has agreed to set up this system that would be available for law enforcement to use in time of emergencies. This work would be contract labor and done on Brenda Peterson's own time. A written contract will be prepared by Sandy Hanson and Travis Paeper and given to Lyle Bopp for his review and approval. Approve plan as presented for the mobile data terminals for emergency purposes. (Waswick/Walstead, unanimous) Sandy also reported on a meeting in Ellendale that she and Brian Tayer, Milnor Ambulance coordinator will attend. Next week is Severe Weather Awareness Week and activities are being planned across Sargent County.

Travis Paeper, Sheriff, informed the Board that he has offered the Deputy job to Richard Bryant, Hawley, MN. He has two training sessions to attend and his post examination to complete this fall. Sheriff Paeper is requesting the salary at Grade 11, Step 2. Acknowledge receipt of information from the Sheriff's Department that Richard Bryant has been hired as Deputy effective May 1, 2007 at Grade 11/Step 2.

Gina Hillestad, President, SC Personnel Board, presented updates on the request for a job description for the shop foreman/head mechanic. A final job description and recommended pay plan grade should be available for the May 1 meeting. She also discussed the status of the mandatory payroll direct deposit procedure, and other Personnel Board business.

Orville Nelson, Sargent County Historical Society met with the Board to present the financial statement for that organization. Also discussed other upcoming projects and activities at the museum. Accept the 2006 financial report from the SC Historical Society. (Orn/Walstead, unanimous)

Barb Enderson, Sargent County Insurance, met to review the Equipment Breakdown information for the courthouse boiler coverage. This coverage has extended to include a broader coverage for electrical, air conditioning and refrigeration, boiler and pressure vessels, computers and communications and mechanical. Ms. Enderson also inquired about bidding for the county insurance policy.

The Board recessed for lunch at 12:10.

The Board reconvened at 2:10 following an Employee Non-agenda meeting.

Sparky Engquist, Road Supt. met with the Board to discuss road department issues. He explained repairing cracks in pavement, seal coating and long term maintenance on crack sealing. He also discussed doing work on local city streets, overtime for road employees, gravelling needs in the county and traffic counts on county roads. Discussed Holiday Pay for Good Friday and he will discuss the new policy with the road department employees.

Richard Ruch, Cogswell Gun Club and Travis Paeper, Rutland Sportsman Club presented a check to the Sargent County Park Board for \$4030 which was proceeds from the annual Silver Lake Fishing Derby held on February 25.

Lyle Bopp presented a Memorandum of Understanding with Gwinner City for the present and future acquisition of law enforcement vehicles and equipment between Gwinner City and Sargent County. Approve MOU and authorize Chairman to sign and execute said agreement and forward to Gwinner City for their approval. (Waswick/Orn, unanimous)

Lyle Bopp presented a draft proposed incentive policy regarding Emergency Service volunteers. A motion was made and seconded to approve the following: It is the policy of Sargent County to promote volunteerism for Sargent County Ambulance program for county employees. In that respect any county employee who is actively involved with the Sargent County Ambulance program shall be entitled to receive their regular county pay and benefits if called for ambulance duty. Provided, the department head or supervisor has approved the employee's ambulance work schedule. (Orn/Waswick, unanimous)

Discussion followed on policing dances and County Corrections Levy. Commissioner Waswick and States Attorney Bopp will do some further checking.

North Dakota Insurance Reserve Fund returned \$12,430 to Sargent County for the 2006 Conferment of Benefits. This share of the conferment total is based on our premium contributions and also, in part, on length of time as an NDIRF member and success in helping to keep claim costs down.

North Dakota Game and Fish has renewed the muskrat permit to snare, trap or shoot muskrats with shotguns, .22s and muzzle loaders (.45 cal. or smaller) that are burrowing inside road right-of-ways or easements that are sustaining muskrat damage as designated by the Sargent County Road Supt. The NDGF must be provided with a list of names, addresses and phone numbers of muskrat damage control agents. Persons wishing to be designated a Muskrat Control Agent must contact the County Auditor's Office to have their name added to the County's list of Control Agents. All persons whose names have been on the Muskrat Control Agent list in previous years are still designated as Control Agents for the year of 2007 and do not have to contact the Auditor to add their name to the list.

Meeting adjourned at 4:25 p.m.

BILL ANDERSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR