

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick and Bill Anderson. Absent: Steven Wyum. Also present was Paige Cary, the Sargent County Teller.

Approve minutes of the April 3, 2012, Commission meeting as corrected. (Walstead/Jacobson, unanimous) Board members also received a copy of the March 2012 financial statement.

Approve April payroll in the sum of \$150,608.05 (Nos. 6946-7008 and 65894-65907) and the following bills. (Jacobson/Waswick, unanimous)

65772	Ransom County	VSO Expense	719.56
65773	Event Metal Detectors	Metal Detectors	2,909.00
65776	Sargent County	FEMA package	4,050.45
65781	Ottertail Power Company	Electricity	2,935.34
65782	Sargent County	FEMA package	6,111.03
65783-65800		Health Unit Expenses	1,871.78
65801	City of Forman	Water/Sewer/Garbage	155.30
65803-65814		Human Service Expenses	8,356.21
65815	A-Z Body Shop	Windshield Repair	250.00
65816	Buhl's Inc.	Cleaning Services	135.75
65817	Dakota Plain's Co-op	Gas & Bulk Oil	2,084.63
65818	Dickey Rural Networks	Telephone	834.85
65819	Dyste's	Supplies	50.78
65820	Ed's Place	Gas	40.40
65821	Ekstrom's Repair	Equipment Repairs	6,022.77
65822	Forman Drug	Pictures	7.36
65823	FRS Industries	Office Supplies	19.45
65824	Hardware Hank	Supplies	393.88
65825	Information Technology Dept.	Lerns User Fee	50.00
65826	LexisNexis/Matthew-Bender	Century Codes	210.49
65827	McLaen's Service Inc.	Vehicle Repairs	198.98
65828	ND County Treasurer's Assoc.	Dues	50.00
65829	ND County Recorder's Assoc.	Registration	100.00
65830	ND State Radio Communication	State Radio Contract	389.64
65831	Paeper, Travis	Sheriff Travel	173.82
65832	Quill	Office/Election/Comp. Supplies	417.96
65833	Reardon Office Equipment	Office Supplies	125.76
65834	The Sargent County Teller	Printing & Publishing	790.24
65835	Shopleet	Office Supplies	19.02
65836	Stein's Inc.	Supplies	49.54
65837	Universal Services	Toner	147.00
65838	Waswick, Jerry	Travel	132.60
65839	White Banner Uniforms	Uniforms	198.00
65840	AW Diesel	Equipment Repairs	1,786.98
65841	Hanson Lumber & Hardware	Supplies	104.34
65842	Martinsen's Home Center	Equipment Repairs	199.80
65843	Nelson Bulk Oil Co.	Fuel	7,007.22
65844	RDO Equip Co- Power plan OIB	Freight	10.51
65845	True North Steel	Culverts	6,972.00
65846	Zep Sales & Service	Equipment Repairs	847.70
65847	Bulberry Systems, Inc.	Mapping	2,475.00
65848	Century Link	911 Contracts	191.88
65849	Chunky's Standard Service	Oil Change & Washer Fluid	55.30
65850	Computer Professionals Unlimited	Staff Support	983.84
65852	Dawson, Lisa	Home Economist Travel	150.30
65853	Dickey Rural Telephone	Contacts & Database Updates	307.00
65854	Gwinner One-Stop	Gas	998.58
65855	Information Technology Dept.	WAN	467.40
65856	Lisbon Area Health Services	Blood Alcohol	40.00
65857	NDACO	911 Wireless	600.25
65858	ND Community Corrections Assoc.	Insurance Renewal	8.36
65859	NDSU Ext Ag Communication	Registration	85.00
65860	Oakes Community Hospital	Blood Alcohol	42.00
65861	Peterson, Brenda	Travel	96.90

65862	Red River Basin Commission	Basin Contingency	960.00
65863	Richland County Corrections	Prisoner Board	1,155.00
65864	Sirchie	Supplies	82.51
65865	Starion Bond Services	GO Bond	84,200.00
65866	Vanguard Appraisals, Inc.	Appraisals	3,900.00
65867	Visa	Credit Card Purchases	238.46
65868-65880		Health Unit Expenses	1,810.74

Lyle Bopp, States Attorney arrived at the meeting and presented for approval two (2) easements for tile projects that were installed last year – 1) NE¼-27-130-55; and, 2) W½E½-18, and NW¼NW¼-19-131-54; for the benefit of and appurtenant to adjacent land (dominant tenement) along County Road # 3 and County Road #1 respectively. Authorize the Chairman and County Auditor to execute said easements. (Walstead/Waswick, unanimous)

Motion to transfer \$1600 from the County General Fairgrounds Contingency fund to the Fairgrounds building fund. (Waswick/Walstead, unanimous)

The County Auditor reported that the audit of Sargent County for 2010 and 2011 was conducted during the week of April 9<sup>th</sup> and reports are being prepared by Rath and Mehrer, Bismarck, the auditing firm.

Approve a County Deed for David D Dickinson, PO Box 155, Rutland, ND for the North Half of Lots 16 and 17, Block 20, Auditor’s Plat, Cogswell City for \$85. (Waswick/Walstead, unanimous)

Sandy Hanson, EMS/911/Tax Director met briefly with the Board to update on the equalization meetings that she has been attending across the county; and, about questions from property owners regarding the residential reappraisals recently completed by Vanguard Appraisals of Iowa.

Sandy Hanson provided information for consideration on replacing and trading-in the HP Copier in the Auditor’s Office. She has available funding from FEMA administrative fees for this purchase. The net cost would be approximately \$4,800.00. Motion to purchase a new Canon Copier from Reardon Office Supply, Fargo; trade-in the HP Copier; use the County’s share of FEMA administrative fees to pay the difference; and, also convert the current individual maintenance contracts for the Canon copiers in the Clerk of Court and Recorder’s Office to one contract for all three copiers. (Waswick/Walstead, unanimous)

Gina Hillestad, Treasurer/Recorder/Clerk of Court reported that she has hired a temporary employee to fill in while Alison Toepke is on maternity leave. Nell Walstead began working on April 16<sup>th</sup>. Mrs. Walstead is well qualified for the position, due to her experience during several terms as the elected County Recorder for Lamoure County. Motion for Gina Hillestad to fill the temporary position at \$16.00/hour for up to eight weeks, the position to be funded with monies from the Document Preservation fund transferred into the General Fund for that purpose. (Waswick/Jacobson. Roll Call vote. Aye: Anderson, Jacobson, Waswick. Nay: None. Abstain: Walstead. Absent: Wyum. Motion carried)

The Board recessed at noon for lunch.

The Board reconvened at 1:00 p.m.

Damon DeVillers, Interstate Engineering, Inc. and Merrill (Sparky) Engquist met with the Board to open requests for construction engineering services for micro-surfacing and incidentals on SC-4111(068), PCN 19227. Said project is located on County Road # 4 from ND 13 north 3 miles. One proposal was received from Interstate Engineering Inc. Wahpeton. Accept said proposal. (Walstead/Waswick, unanimous)

Authorize the Chairman and County Auditor to execute all preliminary engineering agreements for the 2011 ER road projects and instruct Interstate Engineering to proceed with the process. (Walstead/Waswick, unanimous)

County Road Superintendent Sparky Engquist discussed desired specifications for a new motor grader. He is preparing the specs for commission consideration and a possible bid letting date.

Joe Breker, Jeff Breker and Delores Breker sent information regarding installing a drain tile system in the NW¼ and the NW¼ of SW¼ of Section 4, T-129N R-54W, LTL, in Tewaukon Township. The project will include a pump outlet that will discharge into the south road ditch of County Highway #5 in the northwest corner of the NW¼ of Section 4. The tile discharge will flow west in the south road ditch along the north line of Section 5 until it reaches the Frenier Dam outlet ditch, and from there,

north to the Wild Rice River. The Breker's are seeking written permission from Sargent County to utilize the county highway right of way. Grant permission to the Breker's to drain water from the described tile drainage system into the County #5 road ditch, and west to the Frenier Dam outlet ditch. (Walstead/Waswick, unanimous) Chairmen Anderson will prepare a letter to the Breker's and also address another road ditch problem at the intersection of County #5 and County # 10.

Dan Bauer, Stirum and Travis Paeper, Sheriff arrived at the meeting. Mike Walstead reported on possible solutions to the excessive traffic speed through Stirum that was discussed at the April 3<sup>rd</sup> meeting. Mr. Bauer would like to see the speed limit reduced in increments – from 55 to 45 to 25 mph. Travis Paper agreed with this suggestion and also pointed out that it must comply with state regulations as prescribed for speed reduction. The County road department can provide the signs. Mr. Bauer would like to place parallel parking signs on the south side of the street to direct anyone stopping in Stirum to park parallel thus allowing more room for the travelling public to pass through Stirum without the diagonal parked cars interfering. Mr. Bauer will provide the signs and the county will furnish the posts. Mr. Bauer also plans to paint on the street a proper signage for handicapped parking. Also discussed rumble strips at both the east and west end of Stirum, and Sparky will look into that.

The Board received notification that the federal personal vehicle mileage rate will increase on April 17<sup>th</sup> from \$0.51 to \$0.555/mile for reimbursement for use of personal vehicles. The ND Legislature linked the state mileage reimbursement rate to this federal rate, therefore counties MUST reimburse at the state rate, but MAY reimburse at a higher rate if the commission so decides. Motion to increase the mileage reimbursement rate from \$0.51 to \$0.555 per mile effective April 17, 2012. (Jacobson/Walstead, unanimous)

Motion to place a notice in the paper for two weeks regarding County Rights of Way enforcement. A copy of the notice is to be attached to the minutes of this meeting. (Walstead/Jacobson, unanimous)

The meeting adjourned at 2:10 p.m.

---

BILL ANDERSON – CHAIRMAN

ATTEST:

---

SHERRY HOSFORD - AUDITOR