

The Sargent County Board of Commissioners met at 10:00 a.m. with the following members present: Mike Walstead, Maurice Orn, Bill Anderson, Steve Wyum, and Jerry Waswick. Absent: none. Also present David Jacobson, Forman; Lyle R Bopp, States Attorney and Jacquelyn Dotzenrod, The Sargent County Teller.

Approve minutes of April 6, 2010 meeting as corrected. Board members also received a copy of the March 2010 financial statement. (Wyum/Waswick, unanimous).

The Board proceeded to open bids for propane for 2010. One bid was received from Southeast Propane, LLC, Gwinner. The bid was \$1.55 per gallon or \$.10 off per gallon cash price the day of delivery. Motion to accept the bid. (Wyum/Anderson, unanimous)

Approve estimate from Suntek Concrete Engraving, Forman to resurface with granite/marble look, stain and seal the front steps of the courthouse and patch, resurface, stain and seal the pillar block below the lamp posts for \$1292. (Orn/Anderson, unanimous)

Travis Paepfer, Sheriff stopped in the meeting to inform the Board that Deputy David Kozok will be attending a drug conference in Phoenix, AZ May 4-9, 2010 with all expenses reimbursed. Motion to approve out of state travel for Deputy Kozok. (Wyum/Waswick, unanimous)

Approve April payroll in the sum of \$137,626.08 (nos. 4385-4440 and 62322-62334) and the following bills. (Wyum/Anderson, unanimous)

62200	ND PERS	Larry Nelson Health Ins./April	385.00
62201	Ottertail Power Company	Electricity	1916.48
62202	Ransom County	VSO Expenditures/March	663.02
62203-62215		Health Unit Expenditures	2196.15
62216	ND DOT	Vehicle Registration App.	11.50
62217	City of Forman	Water/Sewer/Garbage	250.30
62221	Hall Township	Disaster Assistance	21620.00
62222	Cass County	Document Preservation	129.00
62224-62232		Health Unit Expenditures	5306.66
62238	Whitestone Hill Township	Disaster Assistance	11691.87
62239	Willey Township	Disaster Assistance	10340.00
62240	Milnor Township	Disaster Assistance	10340.00
62241-62256		Human Services Expenditures	13264.63
62257	American Express	Credit Card Purchases	833.78
62258	Arrowhead Transport	Gravel	2442.10
62259	Best Western Doublewood Inn	Lodging	63.00
62260	Bopp Law Office	St. Atty. Phone and Rent	823.96
62261	Bopp, Cody	Labor and Bobcat	115.00
62262	Buhl's Inc.	Cleaning Services	174.12
62263	Dickey Rural Networks	Telephone	751.98
62264	DOC's	2009-10 Services	477.25
62265	Ed's Place	Gasoline	89.36
62266	Farmer's Union Oil Co.	Gas and Supplies	994.63
62267	FRS Industries	Office Supplies	216.98
62268	Gall's	Gloves	51.11
62269	Gwinner Oil Bulk Dist., Inc.	Tow charge	50.00
62270	Hansen Lumber & Hardware	Supplies	37.89
62271	Hardware Hank	Supplies	109.35
62272	Hosford, Sherry	Travel	47.50
62273	ITD	WAN/LERMS	519.80
62274	Lehmann, Gary	Transport Ash Auger	25.00
62275	LexisNexis – Matthew Bender	Century Code/ Court Rules	200.23
62276	Martinsen Home Center Inc.	Supplies	555.86
62277	ND Clerks Association	2010 Membership Dues	60.00
62278	ND County Records Assoc.	2010 Membership Dues	75.00
62279	ND State Radio Communications	MDT & LETS Billing	237.84
62280	NDSAA	2010 Membership Dues	250.00
62281	Oahe Windshield	Windshield replacement	250.00
62282	Quality Vac. & Sew	Repairs	293.80
62283	Quill	Office Supplies	383.18
62284	Sargent County Teller	Publishing	303.20

62285	Simplex Grinnell	Fire Extinguisher Maint.	115.00
62286	Supply Distribution Center	Copier Supplies	459.80
62287	TON Construction	Furnace Maintenance	200.00
62288	Wyum, Steven	Travel	161.00
62289	AW Diesel Service	Repairs	94.17
62290	Bernard Mahrer Construction	Gravel	280.70
62291	Ekstrom Repair Shop	Repairs	1457.66
62292	General Equipment	Repairs	144.00
62293	General Irrigation & Dewatering	Repairs	76.01
62294	Green Iron Equipment	Repairs	
38.25			
62295	Johnston Fargo Culvert, Inc.	Culverts	18236.98
62296	Kustom Machine, Inc.	Repairs	25.68
62297	Nelson Bulk Oil Co.	Fuel	10184.76
62298	Rutland Oil Co.	Fuel	315.60
62299	Titan Machinery	Repairs	46.13
62300	Welton's Tire Service	Tires	4980.00
62301	Zep Sales & Service	Supplies	419.46
62302	Adamson Industries Corp.	Equipment	314.85
62303	Barnes County Corrections	Prisoner Board	650.00
62304	Cass County Treasurer	Prisoner Board	155.00
62305	Computer Professionals Unltd. Inc.	Staff Support	1063.11
62307	Dell Marketing LP	Software	309.70
62308	Dickey Rural Telephone	911 Contracts/Updates	243.00
62309	City of Forman	Facility Rental	30.00
62310	Gall's	Equipment	58.98
62311	Gwinner One-Stop, Inc.	Gasoline	653.74
62312	Hassebroek, Julie	Travel	623.00
62313	Hewlett Packard Company	Equipment	602.00
62314	Maloney, Pam	Travel	10.00
62315	NDACO	911 Wireless Service Costs	2064.80
62316	ND Community Corrections Assn.	Membership Dues	100.00
62317	NDSRC	911 Contracts	5552.94
62318	Official Payment Corporation	Web Tool Quarterly	165.00
62319	Qwest	911 Contracts	191.88
62320	Radisson Hotel-Bismarck	Lodging	146.00
62321	Richland County Corrections	Prisoner Board	1837.79
62342	ND PERS	Larry Nelson Health Ins./May	385.00
62344	Ransom County	VSO Expenditures/April	644.80

The Board opened bids for lawn mowing services at the courthouse. Two bids were received - \$97.50/time from Scott Buckhouse, Forman and \$85.00/time from Trevor Sundquist, Milnor. Following discussion a motion to reject the bids received and look at other options for lawn mowing and other part time work. (Anderson/Orn, unanimous) Motion to authorize Mike Walstead, Courthouse Commissioner to arrange for lawn mowing services for the courthouse lawn. (Wyum/Anderson, unanimous)

Sandy Hanson, EMS/Tax Director, met with the Board to discuss the duties of the combined offices. Ms. Hanson informed the Board that her office is currently overwhelmed with the duties, due to the extra administrative paperwork from the 2009 & 2010 flood emergencies, the additional work required for the residential re-appraisal and the soils based re-valuation of farm land, and thinks that additional help is necessary for her to complete the job duties. Discussion followed on time frames for work within the combined offices. Sandy requested either additional help or the removal of the Tax Director's duties from her job description. She provided an outline of her duties pertaining to 911 Coordinator, FEMA Local Project Officer, Homeland Security and Tax Director. Other discussion followed on possibly utilizing the services of Norm Preble, former Tax Director to assist Sandy. Motion to advertise for a regular part time position for an assistant to the combined position for 28 hours per week. The advertisement should be placed for two weeks in the surrounding papers and noted that wages will be based on experience and on an hourly basis. (Wyum/Waswick, unanimous) Sandy Hanson will be responsible for placing the advertisement in the papers.

The Board recessed at 12:10 for lunch.

The Board reconvened at 1:00 p.m.

Scott Mund and Russell Martinson, Hall Township Supervisors met with the Board to discuss Bridge 131-4. Damon DeVillers, Interstate Engineering, Inc. was also present and recommended that the road

be built up two feet as other structures downstream seem adequate to handle the water flow through the structure in this roadway. The township is waiting to hear if the county qualifies for FEMA assistance, and will work with them to get this roadway up to standards. Also discussed other bridges in Hall Township and time frame for replacement. Some residents of Hall Township are concerned about plans to permanently remove some deteriorated bridges. They request a public informational meeting to voice their concerns. The projects for removal and replacement of bridges in Hall Township are on the county list for 2013.

Bruce Speich, Milnor; Doug Askerooth, Cayuga; Randy Pearson, Milnor; Edwin Erickson, Milnor; Jim Kleingarn, Milnor; Roger Brekke, Milnor; Arlen Willprecht, Cayuga; Colin Stockstad, Milnor; Sparky Engquist, SC Road Supervisor and Damon DeVillers, Interstate Engineering, Inc.; met with the Board at 1:30 p.m. Shuman Township requested cost sharing for 4 additional 48" culverts to allow water from Buffalo Lake to flow through township roads. The township roads affected are between Sections 16/21; 15/22; 15/14 and 23/26. The cost share is approximately \$3,000 each for Sargent County, Water Resource Board and Township of Shuman with Shuman Township paying 100% of the cost of installation. Further discussion on the downstream problems that may occur if these culverts are enlarged. A lengthy discussion followed on the pros and cons of increasing the culvert capacity, which would be a short term solution to the long term problem of flooding at Buffalo Lake and along Crooked Creek. Edwin Erickson, Milnor, a landowner on the north end of Buffalo Lake informed the Board that he has scheduled a meeting at his home on Wednesday, April 21, to see if there is any interest in pursuing a legal drain. Motion to approve the one-third cost share for the four (4) 48" culverts; and, that the county commission work with the affected landowners and the Water Resource Board to establish a legal drain and water management assessment district for the purpose of providing a permanent solution to this on-going water problem. (Wyum/Anderson – aye: Wyum, Anderson, Waswick and Walstead; nay: Orn; Motion carried)

Arlen Willprecht, Cayuga inquired about the road between Section 13/14 of Ransom Township. The Board informed Mr. Willprecht that they have a request to act on from Ransom Township Board of Supervisors to install an additional 36" culvert on this section line. Motion to approve one third cost share of the 36" culvert. (Anderson/Orn, unanimous)

The Office of the State Court Administrator, Supreme Court, contacted the Sargent County Commission requesting a decision on providing clerk of district court services for the county. A motion to enter into a funding agreement with the state for the 2011-2013 bienniums's to receive reimbursement for providing clerk services based on .64 fulltime equivalent. Authorize Chairman and Auditor to execute said agreement. (Anderson/Waswick, unanimous)

Approve appointment of Joan Lee, Cayuga as the 2010 Election Inspector. (Orn/Anderson, unanimous)

Discussed a letter from ND Dept. of Transportation regarding the grade raise, hot bituminous pavement and rip rap on ND Highway 11 east of Forman. Instructed the County Auditor to prepare a letter to NDDOT asking if they plan to increase the culvert through the roadway and, if they do, the Board would like to know the size of the culvert, as the water will drain into Crooked Creek. The additional water concerns the County Board.

Approve project along County # 14 south of Geneseo between Section 1 and 2-129-53 (Kingston Township) with modifications to change from a 54" culvert to two 36" culverts with flap gates. Costs will be shared 40% Sargent County and 60% Richland-Sargent Drain No. 1 with the county assuming liability. (Anderson/Waswick, unanimous)

Jerry Waswick, Commissioner, excused himself from the Road Commissioner's portfolio effective immediately. Mike Walstead, Chairman will assume the responsibilities of the portfolio until next meeting.

Sparky Engquist, road supervisor, discussed road graveling in the county and presented a map with 2010 road projects. He inquired about part time help and the Board agreed that he can advertise for one part time person. Damon DeVillers and Sparky reviewed several sites in the county that are being submitted for ER Flood Damage to ND Dept. of Transportation.

Bruce Speich phoned the Board about water problems in Herman Township. The Wild Rice has been cutting a new channel that will shorten the riverbed by several miles. The water that will flow from Shuman Township due to the additional culverts will increase the amount of water coming into the Wild Rice and put more water onto Mr. Speich. Discussed an existing dike that was built a number of years ago, but damaged by high water this spring and suggested restoring the dike to keep the Wild Rice in its channel. Engineer DeVillers will check with NRCS about the availability of funding for river channel restoration.

Travis Paeper, Sheriff met with the Board to discuss which vehicle should be moved to the county fleet. It was decided to put the 2006 Sheriff's Department vehicle up for bids and wait until next year to replace one of the 2 county vehicles currently in service. Sheriff Paeper will put the 2006 vehicle up for bids as soon as the new Sheriff's Department vehicle is fully equipped and ready for service.

Meeting adjourned at 5:30 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD – AUDITOR

PAM MALONEY – CHIEF DEPUTY AUDITOR