

Forman, North Dakota
May 15, 2007

The Sargent County Board of Commissioners met at 9 a.m. with the following members present: Maurice Orn, Mike Walstead, Steve Wyum, Bill Anderson, and Jerry Waswick. Absent: none. Lyle Bopp, States Attorney, was also in attendance.

Approve May 1, 2007 minutes as corrected. (Orn/Wyum, unanimous). The April 2007 financial report was presented.

In response to a request for legal advice from the Commission, Lyle Bopp, States Attorney, advised the commissioners that a submitted bid from a vendor must either be accepted or rejected. He further advised the Commission that only Sheriff's Department expenses related to Corrections can be expended from the County Correction Centers levy, and he also reported on his review and inquiries of the NACO Prescription Drug Discount Card Program. Lyle had reviewed the commission-approved Independent Contract of Services, and will work with Sandy Hanson, Travis Paeper, and Brenda Peterson in its implementation.

Approve Gaming Site Authorization for Bison Booster Club, Milnor ND, at the North 40 Inc., 12 Main St., DeLamere, ND, and to American Legion Bullis Post 84, Lidgerwood, ND at Geneseo Bar & Café, 317 Main St., Geneseo, ND, beginning July 1, 2007 and ending June 30, 2008. (Wyum/Waswick, unanimous).

Approve Special Permit to Lauren and Brenda Sebens, Sebens's Pheasant Inn, Milnor ND, to sell beer at the Edwin Erickson farm for the watercross race on June 2-3, 2007, to raise funds for the MACC in conjunction with the Milnor June Jamboree. (Wyum/Waswick, unanimous)

Approve Sunday Alcoholic Beverage Permit to Stir'Um Up Bar and Grill, Stirum, ND for a twelve-month period. (Wyum/Waswick, unanimous).

Approve Dance Permit to Geneseo Bar and Grill, Geneseo, ND for twelve-month period upon receipt of properly submitted application. (Wyum/Waswick, unanimous).

Wendy Jacobson, Gina Hillestad, Norm Preble, Sandy Hanson, Sparky Engquist, Julie Hassebroek, and Lyle Bopp, various department heads, met to discuss the usage of the two county vehicles and how to improve the system and alleviate problems in servicing, cleaning, purchase of gas, use of calendar, and other concerns. Sandy and Sparky are to work with Auditor's office to compile and place a laminated copy of the instructions in each vehicle.

Sandy Hanson, Emergency Manager/911 Coordinator, recommended that no Emergency Declaration be made based on her road inspections and very few reports from townships of road damages.

Jean Thielman, Senior Services Project Director, and Brian Arett, Executive Director, reported on the availability and increased usage of the transportation program and meals in the Sargent/Ransom County area. They stressed the need to get the information to all residents on using the new bus and van, and the meals available to rural residents as well as those in the cities and towns.

Gina Hillestad, Treasurer/Risk Manager, reported on Pledge of Assets in the Sargent County Bank, Forman, at \$5,405,000.00 and First National Bank, Milnor, at \$2,725,000.00, and verified these pledges are adequate according to law. Motion to approve this Pledge of Assets as presented. (Walstead/Wyum, unanimous). Gina also reported she had received the Job Description requested for Shop Foreman/Head Mechanic. Sparky will be asked to review this Job Description, and make a formal recommendation, with consideration of the 2007 budget status, at June 5, 2007 meeting. Gina discussed the 2007 Market Survey compiled by Government Management Group showing Sargent County salaries are in line with other counties surveyed with exception of Social Services Director. Motion made to have the Social Services Director review the current job description for her position and write a new one which will be submitted to the Risk Manager for review by GMG. (Wyum/Waswick, unanimous) Gina also reported that the Direct Deposit of payroll checks will be implemented with the June 2007 payroll.

Motion to not grant the first 2007 contingent payroll step increase to employees based on the following factors: 1) NDPERS recently informed the county that health insurance will increase 19% on a Family Plan and 22% on a Single Plan, 2) the county gave a 3.5% COLA increase effective January 1, 2007 to all employees, 3) the General Fund balance has decreased over the past three years, 4) GMG survey on

Sargent County salaries showed a favorable review. (Waswick/Orn. Roll vote: Aye: Anderson, Waswick, Wyum, Orn, and Walstead. Nay: none.)

Meeting recessed at 12:20 p.m. for lunch.

Craig Speich, Hall Township supervisor, phoned to discuss water problems along the Wild Rice River in Sections 25, 26, and 35 in Hall Township. The county will check out the problem along with water board and township.

Merrill Engquist, Road Supervisor, discussed the May 4-5th rainfall effects on the county roads, the Alert Code 3 bridges and forms to be submitted, the new Shop Foreman/Head Mechanic job description, load limits, new Bobcat and NH tractor, and road projects. Motion to reject bid opened on March 27, 2007, for Mixing, Laying, and Drying Blacktop submitted by Bernard Mahrer Construction, Inc., Rutland, ND, and instruct Road Superintendent to consult Mahrer Construction to submit a bid quote for mixing only. (Wyum/Orn, unanimous).

Travis Paeper, Sheriff, suggested that his department carry flags in their vehicles to mark hazardous road areas immediately when seen, and notify the Road Department that these areas need attention. He also discussed policing of dances in cooperation with other counties. Jerry Waswick, Police Commissioner, and Travis are to discuss this issue with Mike Wolff, NDACO Workers Compensation Group.

Approve May payroll in the amount of \$131,892.25(#’s 57247-57316), and the payment of bills, except refer Quill bill to Park Board, as follows: (Orn/Walstead, unanimous).

57142-57148	Health District Expenditures		\$ 1902.62
57149	Weed Board Expenditures		30.00
57150	City of Forman	Water, sewer, garbage	134.80
57153	NDPERS	Bryant May premiums	479.48
57154-57167	Human Services Expenditures		15777.05
57168	Alltel	Cell phone service	137.83
57169	Bopp Law Office	Rent & phone	411.98
57170	Brian’s Repair	Repairs-sheriff	142.75
57171	Buhl’s	Cleaning service	181.73
57172	Cass County Sheriff	Delinquent tax service	47.50
57173	Corwin Chrysler Dodge	Repairs-sheriff	424.89
57174	Dacotah Paper Co.	Supplies	43.20
57175	Dakota Mailing	Postage prom	133.00
57176	Farmers Union Oil	Gas and supplies	1114.00
57177	Galls	Sheriff-uniform	324.58
57178	Sandra Hanson	Travel	58.92
57179	Hardware Hank	Supplies	234.23
57180	Sherry Hosford	Travel	408.56
57181	ITD	LERMS user fee	75.00
57182	M&H Gas	Sheriff-gas	36.41
57183	Martinsen’s	Panels, carpet, repairs, signs	465.36
57184	NDACO	Workers Comp. premium	1002.73
57185	ND Treasurer’s Assn	Dues	60.00
57186	Office Depot	Supplies	32.11
57187	Officeland	Recorder-stamp	30.64
57188	Norm Preble	Travel	275.90
57189	Quill Corp.	Supplies & shredder	101.96
57190	Reardon Office	Supplies	76.98
57191	Richland Co. Sheriff	Delinquent tax service	60.00
57192	Sargent Co. Recorder	Vital stats	6.00
57193	Stein’s Inc.	Supplies	132.11
57194	The Teller	Publishing	466.58
57195	Eunice Thorson	Flowers	23.88
57196	Jerry Waswick	Travel	92.40
57197	White Banner Uniform	Sheriff-uniforms	300.99
57198	Steve Wyum	Travel	304.44
57199	AW Diesel Service	Repairs	4090.46
57200	Dyste’s	Supplies	22.64
57201	Economy Oil	Fuel	9772.17
57202	Ekstrom Repair	Repairs	793.06
57203	Forman Repair	Labor	30.00
57204	Johnston Fargo Culvert	Culverts	7220.56
57205	Kustom Machine Inc	Repairs	200.17

57206	Luther Family Ford	Repairs	20.14
57207	NDACO	Travel/Drug Testing	151.25
57208	Newman Signs	Flag material	465.58
57209	Ray-Mac	Repairs	89.88
57210	RDO	Repairs	1147.67
57211	Zep Manufacturing	Supplies	71.20
57212	BW Doublewood Inn	Lodging	55.00
57213	Comfort Inn	Lodging	100.00
57214	CPU	Data Processing charges	871.22
57216	DRN	911 contracts	279.00
57217	Forman Drug	Supplies	4.35
57218	Julie Hassebroek	Travel	534.62
57219	ITD	WAN access & anti-virus	407.40
57220	Interstate Engineering	Engineering services (SC-4111(064)	1606.13
57221	J&M Companies	Ink stamp	26.26
57222	Don R Krassin	Mental Health	136.00
57223	NDACO	911 wireless	925.60
57224	NDDOT	SC-4111(064)	2208.32
57225	NDACO Resources Group	Cable, network, switch	149.98
57226	Pembina Co. Extension	Cartridges	40.00
57227	Qwest	911 contracts	287.82
57228	Richland Co. Corrections	Prisoner board	2250.00
57229	Sunburst Visual Media	Supplies	42.78
57230	Walock-Johnson Insurance	Premiums	169.00
57231	BP Amoco	Charges	5.43
57232	DRN	Phone Service & LD Calls	769.60
57243-57246	Weed Board Expenses		3936.45
57247	A-Z Body Shop	Deductible	250.00

Meeting adjourned at 3:15 p.m.

ATTEST:

Bill Anderson – Chairman

Elaine D. Anderson – Deputy Auditor