

The Sargent County Board of Commissioners met at 10:05 a.m., following the meeting of the Sargent County Park Board, with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, Steven Wyum and Bill Anderson. Absent: None. Also present was Paige Cary, the Sargent County Teller and Lyle Bopp, States Attorney.

Approve minutes of the May 1, 2012, commission meeting as corrected. (Walstead/Waswick, unanimous) Board members also received a copy of the April 2012 financial statement.

Approve May payroll in the sum of \$153,981.10 (Nos. 7061-7115 and 66019-66038) and the following bills. (Wyum/Jacobson, unanimous)

65888-65893		Weed Board Expenses	1,296.91
65908	Ottertail Power Company	Electricity	1,551.27
65909	Ransom County	VSO Benefits	717.85
65910	City of Forman	Water/Sewer/Garbage	136.10
65911-65916		Health Unit Expenses	1,089.29
65917-65931		Human Services Expenses	6,732.25
65945	Adamson Industries	Equipment Purchase	308.85
65946	B&K Electric	Courtroom Grant	201.29
65947	Buhl's Inc.	Cleaning Services	174.70
65948	Dakota Mailing	Postage Ribbons	93.06
65949	Dakota Plains Co-Op	Gas/fuel	11,214.05
65950	Dickey Rural Networks	Telephone	843.72
65951	DOCS	Lawn Maintenance	540.00
65952	Dyste's	Supplies	5.53
65953	Forman Drug	Pictures	6.26
65954	Green Iron Equipment	Parts for Courthouse Mower	
144.59			
65955	Gwinner Transfer	Oil Change	40.04
65956	Hafey Tech.	Website Update Service	480.00
65957	Hardware Hank	Supplies	97.26
65958	Hoag and Son's	2011 Newspapers Bound	86.29
65959	Hosford, Sherry	Auditor Travel	152.75
65960	Information Tech. Dept.	Lerns User Fee	50.00
65961	Jacobson, Lorraine	Coroner Travel & Postage	38.63
65962	Lexis-Nexis/Matthew Bender	ND Century Codes	592.48
65963	Minn-Kota Communications, Inc.	Speakerphone	590.00
65964	ND Sheriffs & Deputies Assoc.	Dues	50.00
65965	Peterson Mechanical Inc.	Heating Pump Repair	583.90
65966	Quill	Office Supplies	134.53
65967	Rath & Mehrer, P.C.	Audit Services	7,000.00
65968	Reardon Office Equipment	Envelopes	127.50
65969	Sargent County Teller	Printing and Publishing	522.20
65970	Stein's Inc.	Supplies	107.86
65971	Synergy Graphics	Election Supplies	1,860.25
65972	Walstead, Mike	Commissioner Travel	140.31
65973	AW Diesel Service Inc.	Equipment Repairs	95.83
65974	Backer's Welding	Equipment Repairs	7.02
65975	Brian's Repair & Auto Parts	Equipment Repairs	31.50
65976	Martinsen's Home Center	Blades	25.98
65977	Napa-Lisbon	Tubing	12.69
65978	Napa-Oakes	Needles	6.99
65979	RDO Equipment	Equipment Repairs	5,204.95
65980	Rutland Oil Co.	Fuel	6,760.00
65981	Zep Sales & Service	Equipment Repairs	267.80
65982	Barnes County Corrections	Prisoner Board	1,047.78
65983	Brian's Repair & Auto Parts	Equipment Repairs	131.00
65984	Century Link	911 Contracts	191.88
65985	Computer Prof. Unlimited	Staff Support	983.84
65986	Dickey Rural Networks	Contracts & Database Updates	239.00
65987	Downtown Café	Prisoner Meals	13.40
65988	Hansen, Candy	Extension Travel	85.50
65989	Information Tech. Dept.	WAN	454.40

65990	Kozok, David	Travel	86.73
65991	Lisbon Area Health Services	Blood Alcohol	40.00
65992	ND Dept. of Transportation	Eng. Services	8,279.93
65993	ND Workforce Safety & Ins.	Volunteer Coverage	78.21
65994	NDSU	Extension Office Supplies	215.00
65995	Oakes Community Hospital	Blood Alcohol	21.00
65996	Office of Attorney General	SCRAM 24/7	515.00
65997	Peterson, Brenda	Travel	199.80
65998	Richland County Corrections	Prisoner Board	2,255.00
65999	VISA	Extension Credit Card	153.16

Board members received a copy of the 2010 and 2011 audit for Sargent County and a letter from Rath and Mehrer, Certified Public Accountants, Bismarck commending Sargent County, particularly County Auditor Sherry Hosford and County Treasurer Gina Hillestad, their staffs, and all other county Departments & Department Heads for maintaining the general financial records of the county in overall good form. The auditing firm concluded that the financial records maintained, accurately account for the financial activity of the county and provide the governing board with the information necessary to make important financial decisions. Additionally, the auditing firm acknowledged all of the assistance and many courtesies extended to them by the personnel of Sargent County during the conduct of the audit. Acknowledge and accept receipt of the audit report for 2010 and 2011. (Jacobson/Wyum, unanimous)

Approve Gaming Site Authorizations to Bison Booster Club, Milnor, ND for North 40, Inc., DeLamere, ND beginning July 1, 2012 and ending June 30, 2013. (Jacobson/Wyum, unanimous)

Sandy Hanson, Tax Director, met with the commission to review 2012 agricultural land values for Sargent County. The commission had discussed the implementation of the soils based valuation at the May 1<sup>st</sup> meeting. The States Attorney had been asked to advise the Commission as to the statutorily required time frame for sending notices to the property owners before implementation. After further discussion with Ms. Hanson a motion was made to delay the implementation of the soils based valuation of agricultural land until 2013. This will result in withholding of the County's share of State Aid Distribution, but the amount withheld will be distributed to the county upon implementation. (Wyum/Waswick. Roll call: Aye: Anderson, Walstead, Jacobson, Waswick and Wyum. Nay: None. Motion carried) The commission also reviewed potential increases in agricultural land value, per acre, for 2012, as proposed by NDSU. The commission will address this at the June 5, 2012 County Equalization meeting.

Sparky Engquist, road supervisor, met with the commission to discuss 2010 Emergency Repair (ER) projects. Sparky has spoken with the engineer and all projects have been submitted and are ready to bid. The 2011 ER projects have had several revisions and the commission asked Sparky for an update on these projects. Sparky also reported that the railroad is replacing the crossing on County #2 by Crete and will raise it about 4 inches. He also discussed the 1.75 miles of county road #2 by Crete and what type of repairs should be done there. He recommended milling the existing cold-mix road surface and blending 2 inches of gravel into the road surface to establish a good base and get it ready for paving in the future. He estimates a cost of approximately \$42,000/mile for the milling and blending. Sparky will obtain a firm estimate for Board consideration. Approximately .75 mile of County 3 east of Rutland also needs to be recycled to establish a good, solid base in preparation for an overlay in the future. Dust control will be needed in this area. Spring gravelling has begun on the county roads and plans are for completion by July 4<sup>th</sup>.

The commission recessed for lunch at 12:10.

The commission reconvened at 1:10 p.m. with Val Bjork, Chairperson, Sargent County Relay for Life, Gina Hillestad, Treasurer/Recorder/Clerk of Court, Derek Toepke, Lyle Bopp and Travis Paeper, Sheriff present.

Val Bjork, Chairman of the Sargent County Relay for Life, asked the commission to consider declaring June 1 of each year as "Paint it Purple Day in Sargent County" in recognition of the work being done by Relay For Life on research into the prevention, treatment and cure of cancer. Jerry Waswick introduced the following resolution and moved its adoption:

**RESOLUTION DECLARING PAINT IT PURPLE DAY IN SARGENT COUNTY**

WHEREAS, Cancer is extremely prevalent in this region and affects all of our lives in Sargent County at some time or another.

WHEREAS, there are many local events, including but not limited to Sargent County Relay for Life, dedicated to the prevention, research and treatment of cancer.

NOW THEREFORE BE IT RESOLVED, that Sargent County declares June 1<sup>st</sup> from this year and every year after, as its official "Paint it Purple Day" in awareness and recognition of the efforts and fundraising events by Sargent County residents and organizations dedicated to the fight against cancer through research, prevention, treatment and cure. Citizens are encouraged to display purple ribbons on this day in recognition of "Paint it Purple Day".

Second by David Jacobson. Roll call: Aye: All. Nay: None. Resolution was duly declared carried and adopted.

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD – COUNTY AUDITOR

County Treasurer/Recorder/Clerk of Court Gina Hillestad met with the commission to discuss the County policy concerning the use of sick leave for maternity leave. Gina described what she perceived to have been done in the past for leave time following the birth of a baby. In her opinion, it has been the practice in the past that sick leave is allowed for this type of leave and she presented evidence of a recent case involving an employee of the Sargent County Health Department in which that was the case. Pursuant to the request of the Commission, the Sargent County Personnel Board had met on May 14<sup>th</sup> and reviewed the Family Medical Leave Act (FMLA) policy. Gina read the wording of the policy. She is of the opinion that there is need to clarify the existing policy, which is what the commission requested of the Personnel Committee at the May 1<sup>st</sup> meeting. States Attorney Lyle Bopp explained the different types of leave and the need for a letter from the physician to justify the use of sick leave. No Commissioner objected to the determination that, in view of the letter from her physician, Alison Toepke is eligible for use of her sick leave during the six week recovery time following the delivery of her baby, pursuant to current County policy. There is still need for clarification of the policy, and the Commission directed that the Personnel Committee continue to study the matter.

Meeting adjourned at 1:40 p.m.

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR