

Forman, North Dakota
May 15, 2018

The Sargent County Board of Commissioners met in the Commissioner's Room at the Sargent County Courthouse at 9:50 a.m., following the park board meeting, with the following members present: Bill Anderson; Sherry Hosford; and, Mike Walstead. Absent were Jason Arth; and, Dave Jacobson. Also present were Lyle Bopp, State's Attorney; Tibby Hinderlie, Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve May 1, 2018 meeting minutes as corrected. (Hosford/Anderson, unanimous)

Amber Boeshans, ND Livestock Alliance; & Jeremy Lang, ND Department of Health; arrived at the meeting. Ms. Boeshans came to the meeting to introduce herself & to make the commissioners aware of the ND Livestock Alliance. The mission of the NDLA is to support, enhance & promote animal agriculture in North Dakota. They are hoping to host education events in the community; host on-farm and virtual farm tours to give community members an inside look at animal agriculture; & to provide information and support to local zoning boards. They are an organization hoping to provide assistance to farmers, ranchers and communities with the development or expansion of the livestock industry and to strengthen the connection with consumers to instill confidence in the practices that are used, and in the food and products produced. Mr. Lang answered questions about the permitting process through the ND Department of Health, and inspections of livestock facilities performed to ensure compliance with State Laws and Health Department regulations. Ms. Boeshans and Mr. Lang were referred to the Sargent County Extension Service office and to the Sargent County Job Development Authority (JDA) as points of contact to assist with the development of livestock production and processing businesses in Sargent County.

Pat Olofson, Sargent County Historical Society, arrived at the meeting. She presented 2017 financial statements and also reported on improvements made at the museum in 2017. She also listed projected improvements for 2018. She commented that the museum had visitors from 27 states & 5 foreign countries last year. The commission commended the members of the county historical society for the wonderful job they are doing at the museum, and for bringing visitors to Sargent County.

Jayne Pfau, Assistant State's Attorney, arrived at the meeting at 10:50 a.m.

Denise Ferderer, Tax Director arrived at the meeting along with several Gwinner City residents. Those attending were David McFarland, Keith McFarland, Linda Johnson, Jerry Waswick, Grover Riebe & Clarmont Ulven. There were several applications for abatements of taxes that needed to be addressed for the reason that the taxpayers believe the true & full value of the commercial properties were overstated by 43.7%. 1) Parcel 31-9322000 – Lots 15-16-17-18, Block 7, Original Townsite, owned by PRJ Brothers, LLC; 2) Parcel 31-9535000 – Lot 1, Block 1, Crossroads Addition, owned by Crossroads Motel, Inc; 3) Parcel 31-9804000 – Lot 11, Block 2, GCDC 2nd Addition, owned by Grover C Riebe, Jr; 4) Parcel 31-9702000 – Lot 3, Block 1, GCDC 1st Addition, owned by Keith & Pamela McFarland; 5) Parcels 31-9537001 – Lot 3, Block 1, Crossroads Addition; & 31-9295000 – Lot 8, Block 5, Original Townsite, owned by Gerald M & Tracey A Waswick; 6) Parcel 31-9508000 – 4.2 Acre Tract beg 366' S of NW corner 25-132-56; E 666'; S 366'; W 333'; N 182; W 333', owned by Ray-Mac, Inc. Mr. Waswick informed the commission that Gwinner City has asked for an attorney general's opinion regarding the authority of the State Board of Equalization to authorize and approve the increase in the commercial valuation which is alleged to be out of tolerance allowed by state law following the re-appraisal performed by the Vanguard Co. pursuant to a contract with Sargent County. After much discussion between the commissioners, tax director and the Gwinner City Residents, a motion was made to deny the applications of parcels 1-5 on the grounds that the valuations were correctly calculated in accordance with State Law, and in accordance with the rules and procedures promulgated by the North Dakota Tax Department and the State Board of Equalization; and, to reduce parcel #6's true & full value by 134,600 based upon the recommendation of the Sargent County Tax Director. (Anderson/Hosford) Upon roll call vote: Yes – Anderson, Hosford & Walstead. No – None. Absent and not voting: Arth and Jacobson. Motion carried.

Mr. Waswick requested the list of 39 residential sales from 2016 which had been used in the residential appraisal process from the tax director.

Merrill Engquist, Road Supervisor, arrived at the meeting. He has received one application to fill the road equipment operator position. He and Commission Chairman Mike Walstead will be interviewing the applicant this week, as Road Commissioner Dave Jacobson is out of town for an extended period. The new John Deere tractor and loader which has been rented from Green Iron has arrived and has been insured. The road crew will resume working on County Roads #12 & #14 once spring farm work has been completed and traffic is lighter.

The commission received a Sargent County Road Permit Application from Quandt Brothers to trench an irrigation power wire through County Road #5 ¼ mile west of the intersection of 115th Ave and County Road #5 between SE1/4 of Section 6-129-58 and NE1/4 of Section 7-129-58 (Southwest Township). The plan as described on the application was to use a trencher and place the cable 30” deep through the roadway. The Sargent County Road Permit states that the minimum depth must be 42 inches. Motion to approve the Sargent County Road Permit to the Quandt Brothers on the condition that the applicant complies with all requirements of the permit, including burying the cable a minimum of 42” deep at all points in the county’s right of way. (Anderson/Hosford) Upon roll call vote, motion carried unanimously.

Approve May payroll in the sum of \$188,180.06 (Nos. 14907-14957 & 76985-76999) and the following bills: (Hosford/Anderson) Upon roll call vote, motion carried unanimously.

76858	Ottertail Power Company	JDA-Milnor Spec Home	102.38
76880-76888		Health Unit Expenses	1,500.42
76889	Forman City	Water/Sewer/Garbage	171.31
76890	Ottertail Power Company	Electricity	3,040.42
76891	Ransom County	VSO Salary/Benefits	889.62
76893	Lake Agassiz Regional Development	JDA	3,729.21
76894-76904		Health Unit Expenses	3,072.18
76915-76923		Human Services Expenses	7,406.36
76924	Ameripride Linen Co.	Cleaning Services	99.09
76925	AMS Alcohol Monitoring	Daily Monitoring Fees	6.66
76926	Avid Hawk, LLC.	Web Services	45.00
76927	Bayger, Vanessa	Sheriff Travel	249.98
76928	Brian’s Repair Service	Sheriff Oil Change	63.00
76929	Computer Express	Replaced Scanner	454.00
76930	Computer Prof. Unlimited, Inc.	Data Processing	1,335.58
76931	CHS-Dakota Plains	Sheriff Gas/Tax Travel	1,443.38
76932	Dakota Water Users	Water Jugs	42.00
76933	Dickey Rural Networks	Telephone	1,012.51
76934	Ferderer, Denise	Tax Travel	59.40
76935	Forman Drug	Sheriff Batteries	11.95
76936	Gwinner One-Stop	Sheriff Gas	341.39
76937	Hardware Hank	Supplies	34.84
76938	HP, Inc.	Laser Jet Printer-Treasurer	689.08
76939	Information Tech. Dept.	Netmotion	67.75
76940	Jenson, Lynn	Courtroom BP Panel Installation	965.00
76941	JD Financial	Mower Blades/Antifreeze	197.14
76942	LexisNexis-Matthew Bender	Century Codes	124.00
76943	Maloney, Pam	Election Stickers	22.39
76944	ND Ass’n of Counties	Webinars	90.00
76945	ND Recorder’s Association	Conference Registration	100.00
76946	ND State Auditor’s Office	Examination Fees	165.00
76947	NDACO	Remote Tech. Support	4,786.66
76948	NDLTAP	Road Cont. Education	150.00
76949	Nelson’s Home Center	Road/Courthouse Supplies	29.88
76950	Office of Attorney General	SCRAM 24/7	940.00
76951	Paeper, Travis	Sheriff Travel	55.72
76952	Pharmchem, Inc.	Sweat Patch Analysis	114.20
76953	Quill.com	Office Supplies	138.11
76954	Radisson Bismarck	Treasurer Travel	167.40
76955	Rath & Mehrer, P.C.	Audit Fee	8,500.00
76956	Reardon Office Equipment	Tax/EM/911 Mtn Agrmt	812.00
76957	Richland County Corrections	Prisoner Board	2,349.94
76958	Sargent County Insurance	Tractor Endorsement	72.00
76959	Sargent County Teller	Printing/Publishing	580.13
76960	SC Treasurer	Postage/ACH Fees	2,600.92
76961	Seachange	Election Envelopes	2,116.78
76962	Severance Shooting Solutions	Sheriff Firearm Repair	
122.00			
76963	Southside Automotive	Sheriff Vehicle Maintenance	161.55
76964	Stein’s Inc.	Courthouse Supplies	572.66
76965	Stenerson Lumber	Courtroom Bullet Resistant Panels	3,297.38
76966	Toepke, Alison	Clerk of Court Travel	28.00

76967	Verizon Wireless	Sheriff MIFI Cards	200.05
76968	A W Diesel	Ford L900 Repair	642.58
76969	CHS-Dakota Plains	Road Supplies	1,755.06
76970	Forman Market	Road Supplies	8.97
76971	Hansen Lumber & Hardware	Road Supplies	43.97
76972	RDO Equipment	Motor Grader Warranty	3,900.00
76973	Southside Automotive	Vehicle/Tire Repairs	277.23
76974	Visto's Carquest	Road/Tools	182.08
76975	Wurth Service Supply	Road Supplies	132.86
76976	Dickey Rural Networks	911 Trunks	231.00
76977	Klapperich, Cindy	FCW Agt. Travel/Supplies	361.03
76978	NDACO	911 Wireless	487.10
76979	Sargent Central School	Extension Books	7.78
76980	SC Treasurer	Extension Postage	53.00
76981	Teal's Market	Extension Supplies	17.27
76982	Universal Services	Ink Toner	195.30
76983	VISA	Extension Supplies	481.63
76984	Zirnhelt, Patricia	Misc. Travel	98.10

No applications had been received for the open position on the Sargent County Water Resource Board. The auditor was instructed to run the ad for two more weeks.

Motion to accept Sandra Hanson's resignation as Emergency Manager/911 Coordinator effective June 15, 2018 and to authorize the county auditor to advertise the position in the official newspaper. This will be advertised as a half-time position (2.5 days/week) (Anderson/Hosford) Upon roll call vote, motion carried unanimously.

Motion to appoint Sherry Hosford as inspector for the 2018 Primary and General Elections. (Anderson/Hosford) Upon roll call vote, motion carried unanimously.

Approve Gaming Site Authorization for the El Zagal Viking Patrol, Gwinner, for a site at Dilly's Bar 'N' Grill, Stirum, from July 1, 2018, through June 30, 2019. (Anderson/Hosford) Upon roll call vote, motion carried unanimously.

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting. Some discussion was held on salary survey benchmark positions and the counties to be surveyed. The commission reviewed the benchmark positions and deleted some as they were not full-time positions as requested by Gallagher Benefit Services, and added others that fit the bill. Alison Toepke will forward this information on to Greg Mangold, Gallagher Benefit Services.

Meeting adjourned at 1:10 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR