

The Sargent County Board of Commissioners met at 10:00 a.m. following the Sargent County Park Board meeting. The following members were present: Jerry Waswick, David Jacobson, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present was Lyle Bopp, State's Attorney; Donna Eklund, County Resident; Jeanne Sexton-Brown, The Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Commissioner Walstead updated the rest of the board on some Hall Township Bridge Project issues. There is a possibility of gaining some wetland mitigation acres by building some permanent pasture fencing along the Wild Rice River. The county would pay the landowners for easements and also, pay for some permanent fencing for the rented pasture.

Some discussion was held on how to best allocate the remaining HB 1176 funds. The ND DOT recommends using the funds for pavement preservation on existing paved roads. These items will be discussed later on in the meeting when the road supervisor and engineer are present.

Marwood Klein, Forman Ambulance Squad Coordinator for the Sargent County Ambulance Service, met with the commission to report on Forman Ambulance Squad activity. He stated that the squad is doing OK with current staff, but that more volunteers could certainly be used. He has applied for another staffing grant & will find out this summer if that has been approved. The ambulance had been in the shop to deal with some engine issues, but was due to be returned to service within the next few days. The Gwinner First Responders' ambulance was in use during the period that the Forman squad's ambulance was in the shop. The commissioners thanked Marwood for his report, and commended him and the members of the Forman Ambulance Squad for their work on behalf of the people of Sargent County.

Sandra Hanson, Tax Director/911 Director/Emergency Management Director, met with the commission to review applications for inundated acres property tax reductions. She stated that 10 or more contiguous acres must be inundated to be approved as inundated land for tax purposes, in order to be in compliance with the applicable State Law. Motion to approve the inundated acres as recommended by the Tax Director. (Hosford/Jacobson, unanimous)

After reviewing the draft exit interview form that Commissioner Hosford had revised, motion to authorize the inclusion of an exit interview form with the final paperwork that is received and prepared by employees when they leave the employment of Sargent County. (Hosford/Anderson, unanimous)

Bids were opened for surplus property owned by Sargent County and offered for sale. Motion to accept all high bids on all items for which bids had been received; authorizing the County Auditor to offer all items for which a bid had not been received to the public for \$1.00 per item; and, authorizing the County Auditor to dispose of remaining items as she deems appropriate. (Anderson/Walstead, unanimous)

Merrill Engquist, Road Supervisor; Damon DeVillers, Interstate Engineering; and Bruce Speich, County Resident; arrived at the meeting. It was decided to pay for the installation of permanent welded fencing for the pasture on N1/2 of Section 2-131-53 in Herman Township and to pay easement fees to the landowners of the N1/2 of Section 2-131-53 in Herman Township & SE1/4 of SW1/4 of 35-132-53 in Hall Township, as this would be considerably less expensive than purchasing wetland mitigation acres for the Hall Township Bridge project from Ducks Unlimited. Estimated cost of the permanent fencing, made from welded well pipe and sucker rod, is \$6,500.00, and easements are \$500.00, minimum. The cost of the required amount of wetlands mitigation acres if purchased from Ducks Unlimited would be approximately \$34,000.00.

Merrill Engquist & Damon DeVillers drove and inspected several paved County Roads following the May 3 Commission meeting, including Sargent County 4 from ND 13 south to the South Dakota border. They recommend that the section of County 4 from Sargent County 5 south to the South Dakota Border is the best candidate for the use of the remaining HB 1176 funds for pavement preservation, as recommended by the ND DOT. Sargent County 4 is a CMC Route and is a major collector. There are traffic generators along the route such as farm service businesses, etc. It is a through route from Marshall County SD north to State Highway 11 and State Highway 13. Motion to call for sealed bids for the Milling, Hot Bituminous pavement preservation Overlay & Incidentals of Sargent County #4 from ND/SD border north to Sargent County #5 (4 miles). Bid opening will be Tuesday, June 14 at 10:00 a.m. in the Community Room of the Sargent County Courthouse. (Walstead/Anderson, unanimous)

Mr. Engquist reported that the Road Department will be hiring Donnie Witt as an equipment operator at a Grade 6/Step 2, subject to a clear drug test and on the condition that he obtains CDL status. Mr. Witt does not have a CDL at this time, but will obtain it in a timely manner. A background check has been performed by the Sargent County Sheriff's Department.

Discussion on a complaint from Mike Bogart about a culvert on County Road #12 approximately 2.5 miles south of North Dakota Highway #13. Mr. Bogart believes that the culvert misdirects water from the ditch on the west side of the road to the farm land on the east side of the road. He thinks that the 36" culvert that was installed in 1992 is over sized for the road, and should be reduced to 18", the size prior to 1992, to allow the water to flow down the west side of the road toward the drain tile pump. At that point, in his opinion, the water will travel to the east in the Township road ditch. Commissioner Hosford, Road Supervisor Engquist and County Engineer DeVillers had all visited and inspected the site prior to today's Commission meeting. They found that the culvert in question is in a natural draw that drains an area on the west side of the road into a natural waterway running to the east that appears to have existed since long before the County Road was built. All agreed that the water would have to run uphill to travel north in the ditch on the west side of County #12, and that it would take quite a bit of work in the west road ditch for the water to flow north, as Mr. Bogart suggests. No action taken.

Mr. Engquist provided maps designating which county roads are scheduled to be graveled in 2016, and designating which contractors will be doing each road. State's Attorney Bopp is currently preparing the gravel contracts to be mailed out to the contractors.

Discussion on the Silver Lake Embankment Seepage Investigation Report received from the North Dakota State Water Commission. The Sargent County Water Resource Board has reviewed the report and has requested a meeting with the commissioners to discuss it further. The commission agreed to meet with the water board on June 16, 2016 at 8:00 a.m.

Chairman Waswick appointed a selection committee to review construction engineering proposals & interview those engineering firms that submitted proposals for the Hall Township Bridge Project. Those appointed are Commissioners Mike Walstead & Dave Jacobson; and, State's Attorney, Lyle Bopp. Meetings and interviews will be scheduled soon, so a recommendation can be made at the next commissioner's meeting on June 7.

Approve minutes of the April 5, 2016, commission meeting as corrected. (Walstead/Hosford, unanimous)

Remove #2770 – black chair from Sargent County inventory to be placed on silent auction. (Jacobson/Walstead, unanimous)

Approve Gaming Site Authorization for El Zagal Viking Patrol, Inc, Gwinner, for a site in Dilly's Bar'N'Grill, Stirum, ND, from July 1, 2016, through June 30, 2017. (Jacobson/Hosford, unanimous)

Approve Township Road Mileage Certification to the State Treasurer certifying 781.50 miles of township roads in Sargent County. (Jacobson/Anderson, unanimous)

Motion to approve an Application for a permit to conduct public dances for a period of 12 months in the Green Lantern Hall at the Geneseo Bar & Grill under the condition that all activities contemplated in the application complies with all applicable provisions of state law. (Anderson/Hosford, unanimous)

Discussion on the proposal to offer a staff development opportunity to county employees put forward by Cindy Klapperich, NDSU Extension Family and Consumer Science (FCS) Agent. It would be based on the concepts of Stephen Covey's work, "7 Habits of Highly Effective People". The commissioners authorized her to move forward with the proposal.

Commissioner Anderson offered the following resolution and moved its adoption, seconded by Commissioner Walstead:

WHEREAS, the bid in the amount of \$809,373.70 from Gladen Construction Inc., 40739 US Highway 71, Laporte, MN 56461, received in the bid opening of May 13, 2016 for Project BRO-0041(012) (Hall Township Bridge Project) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners that Sargent County will award to Gladen Construction Inc., the contract for Project BRO-0041(012) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

This is to certify that the above resolution was adopted and passed at a meeting of the Board of County Commissioners of Sargent County during a regular meeting in the Sargent County Courthouse on May 17, 2016. Roll call vote, voting AYE were Anderson, Walstead, Hosford, Jacobson and Waswick. There were no NAY votes.

More discussion on the west Courthouse (elevator) entrance/parking lot repairs. Additional information has been received concerning ADA requirements, but we are still waiting on another contractor's quote. Tabled until the next meeting.

Approve May payroll in the sum of \$183,713.18 (Nos. 12119-12186 and 73184-73197) and the following bills: (Anderson/Jacobson, unanimous)

73049		Weed Control Expense	10.80
73061-73069		Health Unit Expenses	898.54
73070	Forman City	Water/Sewer/Garbage	171.95
73071	Ottertail Power	Electricity	2,295.42
73072	Ransom County	VSO Salary/Benefits	918.84
73073	WM D. Scepaniak, Inc.	Gravel Cty.4	26,142.17
73074-73084		Health Unit Expenses	2,299.08
73096-73106		Human Service Expenses	2,613.26
73107	American Business Solutions	Check Stock	487.02
73108	AMS Alcohol Monitoring	Daily Monitoring Fees	183.30
73109	Avid Hawk, LLC	Web Services	45.00
73110	Bryant, Richard	Coroner Transport	306.58
73111	Buhl's Inc.	Cleaning Services	236.10
73112	Cass County Sheriff Dept.	2013 Tax Sheriff Service	28.50
73113	Cass County Treasurer	Juvenile Detention	3,689.00
73114	Cenex Fleet Card	Gas Purchases	37.28
73115	Computer Express	Printer & Install	380.92
73116	Computer Prof. Unlimited, Inc.	Data Processing	1,255.58
73117	Dacotah Paper Co.	Copier Paper	600.00
73118	Dakota Plains	Gas Purchases	595.31
73119	Dakota Water Solutions	Water Jugs	55.00
73120	Dickey Rural Networks	Telephone	943.91
73121	Doc's	Lawn Spraying	80.00
73122	DS Solutions	Election Test Decks	150.00
73123	Election Systems & Solutions	Election Ballots	1,466.05
73124	Forman Drug	Batteries	9.98
73125	Hardware Hank	Supplies	80.69
73126	Information Tech. Dept.	WAN Access/Lerms	587.55
73127	John Deere Financial	Lawn Mower Repair	867.69
73128	Johnson, Bryan	Prisoner Meal	7.79
73129	Kozok, David	Sheriff Travel	24.46
73130	LexisNexis- Matthew Bender	Century Code	235.74
73131	CHI Lisbon Health	Blood Alcohol	80.00
73132	Minn-Kota Communication	Phone System Repairs	
324.30			
73133	NDACO	Webinar/Marriage Licenses	48.00
73134	NDDOT Motor Vehicle	Sheriff Vehicle Registration	11.50
73135	ND Recorders Association	2016 Conf. Registration	120.00
73136	Nelson Auto Center	2016 Ford Interceptor	23,714.65
73137	Office of Attorney General	Scram 24/7	1,320.00
73138	Peterson, Brenda	Sheriff Travel	183.60
73139	Pharmchem Inc.	Sweat Patch Analysis	625.00
73140	Quill.com	Office Supplies	44.69
73141	Reardon Office Equipment	Copier Usage Charges	249.27
73142	Richland County Corrections	Prisoner Board	6,545.00
73143	Safariland, LLC	Sheriff Supplies	765.00
73144	SC Sheriff Office	2013 Tax Sheriff Services	1,517.00
73145	Sargent County Teller	Printing/Publishing	826.76
73146	Toepke, Alison	Treasurer Travel	201.32
73147	Verizon Wireless	Sheriff MIFI Cards	160.04
73148	Waswick, Jerry	Commission Travel	246.94

73149	Al's Metal Works	Equipment Repairs	732.06
73150	Carlson-McCain	SC Bridge-PCN20039	1,490.40
73151	Dakota Plains	Road Fuel	1,264.82
73152	Dunbar Township	1/3 Culvert Cost Share	2,082.53
73153	Enderson Construction	Sprague Lake Bridge	1,341.60
73154	Interstate Engineering	Rd Projects #2, 10, &14	56,730.68
73155	Lyle Signs	Road Signs	1,892.78
73156	Manikowski Well Drilling	Ball Valve	88.00
73157	NDDOT Financial Division	Bridge Inspection	38.72
73158	Nelson Home Center	Road Supplies	35.23
73159	Quill.com	Road Time Clock	311.09
73160	SC Water Resource	Cost Share Culverts Dr. #2	4,430.60
73161	Southside Automotive	2003 GMC Pickup Repair	2,955.32
73162	Visto's Carquest	Grease Fittings	41.86
73163	Crossroads Community Advisory	JDA Contract 15/16	21,000.00
73164	Dickey Rural Networks	911 Contract	271.00
73165	Hardware Hank	Extension Supplies	14.83
73166	Lake Agassiz Regional Council	2016 Support	1,500.00
73167	NDACO	911 Wireless	710.40
73168	NDSU Ag. Dept.	Poster Graphics	34.00
73169	SC Treasurer	Extension Postage	64.40
73170	VISA	Extension Supplies	471.15
73180-73183		Weed Board Expenses	404.88

Meeting adjourned at 12:15 p.m.

JERRY WASWICK - CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR