

Forman, North Dakota  
May 18, 2021

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Lyle Bopp, Mark Breker, Richard Ruch, and Jerry Waswick. Absent was Jason Arth. Also present was Dave Jacobson, County Resident; Jayne Pfau, State's Attorney; Wendy Willprecht, Emergency Manager/911 Coordinator; Mary Engst, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Chairman Lyle Bopp called the meeting to order.

The Pledge of Allegiance was recited.

Ryan Johnson & Kevin Hamann, representing Gwinner First Responders, arrived at the meeting to discuss the proposed agreement between Gwinner First Responders and Sargent County. There were a few areas that needed to be addressed. Motion to implement a ninety-day termination clause into the proposed agreement. (Ruch/Breker) Upon roll vote, motion carried unanimously. Another area of concern was ownership of the property should the partnership be dissolved. It was agreed that everything Gwinner First Responders owned before the agreement would remain belonging to Gwinner First Responders, and everything purchased after the agreement would be county property. Motion to accept the agreement between Sargent County and Gwinner First Responders adopting Gwinner First Responders as a County Entity with the changes adopted today. (Ruch/Breker) Upon roll call vote, motion carried unanimously.

David Jacobson stated that the tiling site for the County Road #1 Drainage project is still a mess. He said that he didn't think it was too wet to make repairs anymore. The board will discuss it with the road supervisor when he attends later in the meeting. Mr. Jacobson also requested that the board consider the large increases in agriculture land taxes when reviewing the budget this year.

Motion to approve the agenda as amended. (Ruch/Breker) Motion carried unanimously.

Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent, arrived at the meeting to give an overview of the Lead Local training offered by the NDSU Extension Service. This is a training for persons who are aspiring, elected or appointed to serve as members and leaders on councils, board and committees. The six-hour course is Wednesday, July 14 at The Springs Golf Course in Gwinner from 9 am to 3 pm. Ms. Klapperich asked the commission to encourage county employee participation by giving time off and/or sponsoring the \$25 registration fee. Farmers Union has already provided a grant that will pay \$50 of the \$75 fee, leaving \$25 for participants. Motion to grant sponsorships for up to 10 employees contingent on department head approval; and employees will not have to take vacation or a personal day to attend. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Wade Anderson, Weber Township Supervisor, arrived at the meeting to discuss Weber Township road maintenance. Recently, the board terminated an agreement in which the county maintained a portion of a Weber Township road. Mr. Anderson would like the county to continue maintaining the road, as it's a dead head road & the county is already maintaining the extension of County Road #10 that leads to it. Another issue the township is facing is a South Dakota landowner is plugging a culvert, which affects the township roads and also, eventually, County Road #7 east of Havana. Commissioner Waswick suggested that he, along with any other commissioners that could, meet up with Mr. Anderson and tour these areas of concern in Weber Township. Mr. Anderson concurred, numbers were exchanged to set up a time that works for all parties.

Mr. Anderson expressed concern regarding the valuation of a quarter of land. He was instructed to visit with the tax director to get information about this.

Wendy Willprecht, Emergency Manager/911 Coordinator, arrived back at the meeting. Brenda Peterson, Health Unit Administrator, joined the meeting through technology. Ms. Peterson reported that there are currently two active cases in the county and that 55.4% of the county population has at least one shot of the vaccine. She stated that the CDC has recommended that those people fully vaccinated no longer have to mask in public. The commission did not make any changes to the mask mandate on county property at this time. A decision was also made to have the Covid updates once monthly, rather than at every meeting, at the first meeting of the month.

There are Covid funds available to the Health Department that may be used for updates on the health district building. Ms. Peterson was advised to get quotes for the projects that have been discussed to bring to the next health board meeting.

Ms. Willprecht reported that all three county schools have provided in-school instruction throughout the whole school year, thanks to staff, administration and students.

Jill Mulder, Human Resources Director arrived at the meeting.

Ms. Pfau presented 612 Paid Parental Leave Policy for the board's approval. This will make an employee who is a full-time caregiver for a child, eligible for up to eight weeks of leave at base pay, and will give a secondary caregiver two weeks of leave at base pay. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Commissioner Waswick reported that he, Sheriff Paeper & Ms. Mulder had interviewed three applicants for the coroner position. They are waiting on some information from one applicant, before making a final decision.

The commissioners reviewed the amended 718 Drug Testing Policy that Ms. Mulder presented. As all recommended changes were made, motion to approve 718 Drug Testing Policy. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

The commissioners reviewed a new policy 125 Infectious Disease Control in the Workplace that Ms. Mulder presented. Motion to approve the policy with two changes. (Waswick/Breker) Upon roll call vote, motion carried unanimously.

The commissioners reviewed 124 Life-Threatening Illnesses in the Workplace with recommended change from Ms. Mulder. Motion to approve amended 124 Life-Threatening Illnesses in the Workplace. (Waswick/Breker) Upon roll call vote, motion carried unanimously.

Approve Gaming Site Authorization for the American Legion Bullis Post #84, Lidgerwood for Pull Tab Dispensing Device, Electronic Pull Tab Device, and Prize Board Dispensing Device at their site at the Geneseo Bar, Geneseo, from July 1, 2021 through June 30, 2022. (Ruch/Waswick) Upon roll call vote, motion carried unanimously.

Approve Sargent County Road Permits to Dakota Valley Electrical Cooperative to bore under County Road #10; and to Cass County Electric Cooperative to bore under County Road #4. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Approve Gaming Site Authorization for El Zagal Viking Patrol, Inc, Gwinner, for Pull Tab Dispensing Device and Electronic Pull Tab Device at their site at Dilly's Bar and Grill in Stirum from July 1, 2021 through June 30, 2022. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor; and Damon DeVillers, Interstate Engineering; arrived at the meeting. The contracts received from Barga, Inc. were discussed. Motion to approve one contract for Asphalt Rubber Crack Repair on County Roads 4 & 10 in preparation for the sealcoat project to be done this summer; to award Seal Coat Project SC-CVD-4100(021) PCN 23147 to Morris Seal Coat and Trucking as the low bidder with a bid of \$1,081,076.10; and to advertise for an RFP for the Construction Engineering for the Seal Coat Project, as the county will be using federal funds for the project. (Waswick/Ruch) Upon roll call vote, motion carried.

The board discussed the County Road #1 Drainage project that they had discussed with Mr. Jacobson earlier in the meeting. Mr. Faber stated that he had been out to the site last week, and it was still too wet. He requested to rent a track machine to clean it up, as it is a really low area and he is unsure when it will dry out enough to make the repairs. It was decided that Mr. Faber and Commissioner Ruch meet with Mr. Jacobson at the site, to discuss the best course of action.

The commissioner discussed mag chloride application. Mr. Faber stated that it costs approximately \$1.35/gallon for mag chloride and the soybean oil is about twice as much. The commissioners discussed doing test areas with the soybean oil to see how it works & how long it lasts. Discussion was also held to apply mag chloride for safety purposes only, such as intersections, curves, etc. Application near residences would no longer be paid by the county. If the landowner requests it, they will be charged accordingly.

Mr. Faber stated that a turbo went out on the 2008 Ford Diesel Pickup. The commission advised him to get quotes on repairs.

Approve May payroll in the sum of \$221,012.83 (Nos. 19200-19257 & 81992-81999) and the following bills. This is excepting out the invoice for a beacon light from Bobcat of Gwinner, as this item was included with the quote and should not be charged separately. (Waswick/Breker). Upon roll call vote, motion carried unanimously.

81871	ND Dot - Motor Vehicle	Trailer Title	11.50
81872 - 81873		Human Services Expenses	21.81
81874 - 81885		Health Unit Expenses	1,235.89
81887	City of Forman	Water/Sewer	191.36
81888	Ottertail Power Company	Electricity	675.44
81889	Ransom County	VSO Salary/Benefits	1,094.95
81892	Titan Machinery	Tractor	29,000.00
81894 - 81902		Health Unit Expenses	2,639.96
81903 - 81908		Weed Control Expenses	1,296.55
81910 - 81911		Human Services Expenses	21.81
81921	AMS, Inc.	GPS Monitoring	133.80
81922	Aramark	Cleaning Services	121.51
81923	Avid Hawk, LLC	Web Services Package	45.00
81924	B&K Electric, Inc.	Electrical Work-Health Bldg	1,456.50
81925	Cass County Sheriff	Sheriff Service-Delq Tax Notice	28.50
81926	CHI - Lisbon Health	Legal Blood Draw	50.00
81927	Counties Providing Tech.	Tech Support	1,255.58
81928	Dakota Plains	Sheriff Gas Purchases	856.25
81929	Dakota Water Solutions	5-Gal Water Jugs	37.50
81930	Dickey Rural Networks	Telephone Services	947.09
81931	Dooley Enterprises, Inc.	Ammunition	571.01
81932	Forman Drug	Sheriff Office Supplies	17.20
81933	G&R Controls, Inc.	Furnace Annual Maintenance	4,306.00
81934	Hoag & Sons'	Newspapers Bound	149.73
81935	Information Tech. Dept.	Wan Access/VPN/Netmotion	732.70
81936	ND Ass'n of Counties	Continuing Education	105.00
81937	ND Recorders Ass'n	Registrations/Dues	430.00
81938	NDACO Resources Group	Port Switch/Patch Cable	58.58
81939	NDLTAP/UCPTI	Road Dept Continuing Education	100.00
81940	Pfau, Jayne	GoToMeeting/Cellphone/PC	209.97
81941	PharmChem	Sweat Patch Analysis	28.55
81942	Quill.com	Custodian & Office Supplies	528.81
81943	Richland County	NRG Tech Support 12 Months	3,778.56
81944	Sargent County Sheriff Dept.	Delinquent Taxes Notice	1,500.00
81945	Sargent County Teller	Publishing Fees	628.76
81946	Schilling, Wyatt	Prisoner Transport	20.00
81947	Tyler Technologies, Inc.	License Fees	300.00
81948	Verizon	Sheriff MiFi Cards	200.07
		Insurance Premium-Road	
81949	Walock-Johnson	Equipment	185.00
81950	Wild Rice Soil Conservation	Extension Rent May	500.00
81951	Wold, Jon	Prisoner Transport	44.83
81952	A&W Diesel	Service Call/Peterbilt Repairs	678.05
81953	Aramark	Road Cleaning Services	125.22
81954	Beaver Trucking	Gravel #1-2-6-7-8 & Shop	2,164.70
81955	Bernard Mahrer Const., Inc.	Gravel #5-7	457.48
81956	Bixby Body & Glass LLC	Decal Removal	200.00
		Window Replacement/Grapple	
81957	Bobcat of Gwinner	Bucket	2,863.68
81958	Colonial Enterprises, Inc.	Door Parts	907.00
81959	Dakota Plains	Fuel	3,285.69
81960	Halmrast, Cole	Cellphone Reimbursement	25.00
81961	Hansen Lumber & Hardware	Equipment Repairs	103.11
81962	Lee's Service Station	Tires	227.88
81963	Lisbon True Value	Office Supplies	253.01
81964	Michael Todd Company, Inc.	Vests/Lightbar	1,180.46
		Drill Press/Air	
		Compressor/Pressure	
81965	NAPA Auto Parts	Washer/Supplies	6,956.55
81966	Plunkett's Pest Control	Pest Control Program	120.00

81967	RDO Equipment Co.	Payloader Repairs	534.94
81968	Rutland Oil Company	Road Gasoline & Fuel	6,047.00
81969	Southside Automotive	5 Cut Keys	12.45
81970	Swanson, Isaac	April Cellphone Reimbursement	25.00
81971	Dickey Rural Networks	911 Trunk Rental	231.00
81972	ND Ass'n of Counties	911 Fees	725.40
81973	NDSU	Ext-Print & Copy Letterhead	130.00
81974	Sargent County Teller	Ext-Publishing Fees	65.00
81975	Sargent County Treasurer	Ext-Postage	82.30
81976	Seykora, Melissa	Ext-Supplies	26.35
81977	Visa	Ext-Office Supplies	34.75

Meeting adjourned at 12:26 p.m.

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LYLE BOPP- CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR