

Forman, North Dakota
May 19, 2015

The Sargent County Board of Commissioners met at 10:10 a.m. following the park board meeting with the following members present: Mike Walstead, David L Jacobson, Bill Anderson, Sherry Hosford, and Jerry Waswick. Also present were County Auditor Pam Maloney and Paige Cary, the Sargent County Teller.

Approve minutes of May 5, 2015 meeting as corrected. (Hosford/Anderson, unanimous)

Lyle Bopp, State's Attorney, arrived at the meeting at this time.

Marwood Klein, Forman Ambulance Coordinator met with the commission to report on Forman Ambulance Squad activity. Marwood has taught several CPR/First Aid courses throughout the county. He is still looking for opportunities for Trent Mahler, Assistant Squad Leader of the Forman Squad, to present some training events in the area. At present, Marwood reports, the Forman Ambulance Squad is adequately staffed and equipped to perform its duties, but is always looking for additional volunteers. It would definitely be advantageous to have more drivers on the roster, Marwood stated, so that only one EMT would be needed for each shift. The Commissioners thanked Marwood for the report, and commended him and all of the members of the Forman Ambulance Squad for their work on behalf of the people of Sargent County.

Kent Sundseth, Tewaukon National Wildlife Refuge, met with the board to discuss mitigation acres. The board requested that Mr. Sundseth consult with County Engineer Damon DeVillers regarding 4 projects that were recently completed, as Damon would have the information needed. He also stated that the Breker-Bundy Bridge #129-19 project is moving forward, and that construction is slated to begin after July 15. He also reminded the commissioners of the refuge field tour that they are invited to attend on September 1 of this year.

Merrill Engquist, Sargent County Road Supervisor, met with the board. The new blade will be delivered Wednesday morning, May 20th. Motion to authorize the chairman to execute and sign the purchase agreement and contract with RDO pending review and approval by the state's attorney. (Anderson/Waswick, unanimous) Tom Manley, road department employee who is the account manager, will provide training to the commissioners on the GPS system in the new blades at a time to be scheduled. Some spot graveling will begin as soon as conditions allow. The stockpiles of gravel ordered in the Thorp Pit & the Marlow Pit have been started and the priority gravel projects will commence soon. Commissioners requested that trouble spots on the roads be flagged further back from the site and some even to be double-flagged to provide drivers with more warning and response time.

Orville Nelson, a member of the Sargent County Historical Society Board, provided the commission with the Historical Society's 2014 Annual Financial Report. The Historical Society is planning to hire some help to conduct the business at the museum during the summer months. Motion to accept the report and extend thanks to the members of the Sargent County Historical Society for the great work in preserving the heritage of the people of Sargent County. (Anderson/Jacobson, unanimous)

Lyle Bopp, State's Attorney, discussed the final draft of the Sargent County Fire Emergency Proclamation that had been approved at the May 5, 2015, meeting. The final draft language included ordinance provisions restricting open burning, with a violation resulting in a possible Class "B" Misdemeanor charge and conviction. Conviction of a Class "B" Misdemeanor carries a penalty of up to 30 days of imprisonment and a fine of \$1,500.00. Motion to approve the language of the final draft of the Sargent County Open Burning Resolution and Ordinance as presented by States Attorney Bopp. (Waswick/Anderson) Motion carried. (approved Resolution and Ordinance attached to official minutes)

Discussion was held on mowing the courthouse lawn. The custodian will take over the duties, as lawn mowing and grounds maintenance are in the custodian's job description, instead of hiring other individuals for the job.

Discussion on letter from Dakota Plains regarding a propane summer fill and/or a propane heating contract. There was no objection to the suggestion that the County get a summer fill, but not to contract at this time.

Motion to approve Sunday Permit for the Sale of Alcoholic Beverages at CDPB, LLC, Coteau des Prairie Lodge, 9953 141st Ave SE, Havana ND, for twelve months. (Anderson/Jacobson, unanimous)

Motion to approve an Application for a permit to conduct public dances for a period of 12 months at the Geneseo Hall. (Anderson/Jacobson, unanimous)

Discussion regarding a social services employee requesting leave without pay. If there isn't anything addressing this in the North Dakota Human Services personnel policy, then Sargent County's non-social services policy would be used. The auditor was instructed to ask the director if this was addressed within the social services personnel policy and to proceed with the ruling there.

The auditor was instructed to advertise in the official newspaper for two positions on the Sargent County Planning Commission; two positions on the Sargent County School Reorganization Board; and one position on the Sargent County Social Service Board.

Board members proceeded to review all bills. Motion to approve the May payroll in the sum of \$180,161.05 (Nos. 10806-10858 and 71303-71317) and the following bills: (Anderson/Hosford, motion carried)

71235		Weed Board Expenses	11.50
71236	Ransom County	VSO Salary/Benefits	762.32
71237	SC Treasurer	Abatements	566.41
71238-71245		Health Unit Expenses	1,015.36
71246	Forman City	Water/Sewer/Garbage	149.65
71247	Ottertail Power	Electricity	2,184.24
71249-71267		Health Unit Expenses	7,402.90
71286-71302		Human Services Expenses	13,752.21
71318	Bopp Law Office	Telephone & Rent	411.98
71319	Buhl's, Inc.	Cleaning Services	244.30
71320	Cass County Sheriff's Dept.	Delinquent Tax Service	48.50
71321	Cenex Fleetcard	Tax/Human Services Travel	20.98
71322	Code 4 Services	Radio Repair	195.34
71323	Comfort Suites	Sheriff Travel	158.00
71324	Dakota Plains	Gas Purchases	24.06
71325	Dakota Water Solutions	Water Jugs	30.00
71326	Dickey Rural Networks	Telephone	905.68
71327	Doc's	Snow Removal	260.00
71328	Forman Drug	Batteries	19.96
71329	Gall's, Inc.	Belt Trauma Kit, Etc.	299.85
71330	Gwinner One-Stop, Inc.	Sheriff Gas Purchases	565.97
71331	Hardware Hank	Supplies	109.80
71332	Hillestad, Gina	Clerk/Treasurer Travel	302.25
71333	Kozok, David	USB Cables	79.96
71334	LaQuinta Inn & Suites	Sheriff Travel	74.70
71335	Lee's Service Station	Oil Change	67.00
71336	ND Newspaper Association	Extension Ad	181.80
71337	ND State's Attorney's Association	2015 Dues	450.00
71338	NDACo Resources Group	Computer Supplies	75.84
71339	Paeper, Travis	Weed Trimmer	78.99
71340	Peterson, Brenda	Sheriff Travel	115.19
71341	Quill.com	Office/Custodian Supplies	304.03
71342	Reardon Office Equipment	Office Supplies/Copier Lease	282.63
71343	SC Sheriff Department	Delinquent Tax Service	1,247.00
71344	SC Teller	Printing/Publishing	274.58
71345	Stein's Inc.	Tissues/Towels	162.72
71346	Verizon Wireless	WI-FI Mobile Cards	160.04
71347	AW Diesel	Truck Repairs	3,965.06
71348	Butler Machinery	Repair Parts	151.88
71349	Carton Excavating	#14 Culvert/#3 Emergency Work	3,035.00
71350	Dakota Plains	Diesel Fuel/ Gasoline	4,357.29
71351	Ekstrom Repair	Repair Parts	237.46
71352	Hansen Lumber	Sign Posts	52.29
71353	John Deere Financial	Grease Gun/Zerks	312.00
71354	ND Association of Counties	Onsite Drug Testing	389.53
71355	NDDOT	Road Repairs	3,278.34
71356	Parts Supply	Speed Sensor	21.49
71357	R & A Contracting	County Shop Roof Repair	6,500.00
71358	SC Water Resource District	Shortfoot Creek Water Study	
		Cost Share	1,467.96
71359	Southside Automotive	Tires	927.99

71360	Superior Lamp Inc.	Lights	348.66
71361	Visto's Carquest	Bolts/Nuts/Bit	47.52
71362	AMS	Daily Monitoring Fees	35.10
71363	Avid Hawk, LLC	Web Services	45.00
71364	Candlewood Suites	Extension Travel	224.10
71365	Comp. Prof Unlimited, Inc.	Data Processing	1,106.70
71366	Dakota Plains	Sheriff Gas Purchases	437.47
71367	Forman Market	Supplies	58.69
71368	Hansen, Candy	Extension Travel	129.95
71369	Information Tech Dept.	WANS/LERMS	607.55
71370	Klapperich, Cindy	FCS Travel	328.10
71371	Lake Agassiz Regional Council	2015 Yearly Pledge	1,500.00
71372	NDACo	911/Wireless	421.80
71373	ND State Radio	State Radio Contract	5,988.78
71374	NDSU Agriculture Comm.	Envelopes	189.00
71375	Office of Attorney General	SCRAM 24/7	1,930.00
71376	PharmChem Inc.	Sweat Patch Analysis	125.00
71377	Reardon Office Supply	Office Supplies	9.99
71378	Richland County Corrections	Prisoner Board	1,815.00
71379	SC Treasurer	Extension Postage	43.08
71380-71384		Weed Board Expenses	804.50

Meeting adjourned at 12:35 p.m.

MIKE WALSTEAD - CHAIRMAN

ATTEST:

PAM MALONEY - AUDITOR