

Forman, North Dakota
May 19, 2020

The Sargent County Board of Commissioners met at 9:05 a.m. in the Conference Room with the following members present: Bill Anderson, Lyle Bopp, Richard Ruch, and Jerry Waswick. Also present were Jayne Pfau, State's Attorney and Sharon Halmrast, Chief Deputy Auditor. Present through technology were: Mary Engst, Sargent County Teller; Jessica Peterson, Mark Bopp, Paige Cary, Nathan Berseth.

Chairman Waswick called the meeting to order.

Sandra Hanson and Terry Dusek arrived at the meeting to present the commission with a Job Development Authority update. They reported on the recently completed Gwinner Spec home project. This home has been sold with a closing date of April 15th, 2020. Paige Cary spoke telephonically on the ND Career Builders Program noting it was designed to recruit talent through a partnership of businesses, colleges, and students and proves to be a valuable resource for businesses and industry in North Dakota including Sargent County. JDA continues to work with Crossroads Community Advisors Inc., representative, Nathan Berseth. Berseth has a wealth of valuable information to guide the JDA with all their projects. Dusek reported on the new ownership of the grocery store in Milnor and spoke on the re-opening of the grocery store in Forman. The commission thanked the JDA for their continuing work on all projects in Sargent County. JDA State's Attorney representation was tabled waiting on further information.

Motion to approve May 5 & May 12 minutes as presented (Anderson/Bopp). Upon roll call vote, motion carried unanimously.

Sargent County has received five applications for the Human Resource Director position, Commissioner Bopp will contact Ransom County and together they will set up interviews with applicants.

Motion to approve the maintenance contract for the courthouse heating system with G & R Controls. (Bopp/Anderson). Upon roll call vote, motion carried unanimously.

Motion made to accept and sign the Joint Powers Agreement on Drain #11 between Sargent County Water Resource District and the County of Sargent. (Anderson/Ruch) Roll Call Vote: Yes – Anderson, Ruch, & Waswick. No - Bopp. Motion carried.

Motion to proceed with the purchase of laptop computers for the commission. (Bopp/Anderson). Upon roll call vote motion carried unanimously.

Motion made to send a letter to the North Dakota Highway Department to assist us with year round weight enforcement on county roads for the year 2020. (Ruch/Anderson). Upon roll call vote motion carried unanimously.

Motion made to accept and sign the Joint Powers Agreement on Drain # 12 between Sargent County Water Resource District and the County of Sargent. (Anderson/Ruch) Roll Call Vote: Yes – Anderson, Ruch, & Waswick. No - Bopp. Motion carried.

Commissioner Jason Arth joined the meeting through technology at 11:00 A.M, along with Brenda Peterson and Joyce Chapin, Sargent County Health Department, Cindy Klapperich, Extension; Vanessa Bayger, Sheriff's Deputy Matron; and Alison Toepke, Treasurer/Recorder/Clerk of Court.

Wendy Willprecht, Emergency Manager, arrived to give the commission a COVID-19 update. It was stated that the Four Seasons Healthcare facility would be holding an in-house testing of all residents and staff today, May 19 at 11:00 A.M. Schools wellness center/playground open. Mass gatherings allowed with a 50% capacity of occupancy allowed. Brenda Peterson updated on the Covid-19 cases in the county. The three previous cases of the virus were reported as recovered. There are currently no active cases in Sargent County. Discussion was held on the re-opening of the courthouse to the public and the return of county employees to work within the courthouse. No decision was made at this time.

Motion was made to amend the Sargent County COVID-19 policy as read by State Attorney, Jayne Pfau, regarding recommended travel guidelines for county employees. (Anderson/Bopp). Upon roll call vote motion carried unanimously.

Commissioner Bopp presented information on sneeze guards to be used in county offices and the courthouse. Acrylic shields with stands will be available in a 24” x 36” size to be used either vertically or horizontally. Shields can also be hung from suspended ceilings. Each department can decide what is needed for their space. Motion made to order acrylic shields as needed by each department. (Anderson/Bopp) Roll Call Vote: Yes – Anderson, Arth, Bopp & Waswick. No – Ruch. Motion carried.

Alison Toepke informed the commission of a correspondence received from Judge Cruff referring to his requirements in the court proceedings held here in Sargent County. He is requesting all persons in his courtroom to wear face coverings. Discussion was held. Motion made to require any person in court or those required to be present in court to wear a face covering and this requirement to be added to the county COVID-19 policy. (Anderson/Bopp). Roll Call Vote: Yes – Anderson, Arth, & Bopp. No – Ruch & Waswick. Motion carried.

Merrill Engquist, Road Supervisor, arrived at the meeting. Rick Hoistad, local resident, and Dennis Fliehs representing Taylor Township, joined the meeting through technology. Hoistad discussed roads in the township that were not allowing access to farmland because of drainage issues. Engquist will also take care of disposal of a culvert that was previously removed and is still located in a field blocking usable farmland.

Motion to hire a contractor to install concrete box culvert on FEMA site #3 in Taylor Township (Arth/Anderson). Upon roll call vote, motion carried unanimously.

Other projects were discussed by commission and Engquist informed them road restrictions are off.

Engquist informed commission of a request by Dickey County to allow drainage to temporarily travel 1200 feet in our county ditch located in Verner Township. Motion made to approve Dickey County’s request for temporary drainage.(Bopp/Anderson). Upon roll call vote, motion carried unanimously.

Approve May payroll in the sum of \$193,325.7 (Nos. 17776-17826 & 80345-80351) and the following bills: (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

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| 80318-80325 | | Heath Unit Expenses | 1,826.05 |
| 80327 | Forman City | Water/Sewer/Garbage | 191.57 |
| 80328 | Ottertail Power Company | Electricity | 2,961.41 |
| 80329 | Ransom County | VSO Salary/Benefits | 976.66 |
| 80331-80336 | | Health Unit Expenses | 3,119.58 |
| 80337 | | JDA Expense | 60.38 |
| 80338-80341 | | Health Unit Expenses | 5,472.01 |
| 80362 | AMS Alcohol Monitoring | GPS Rental Fee | 228.60 |
| 80363 | Arth, Jason | Commission Travel | 368.30 |
| 80364 | Avid Hawk, LLC | Web Service | 45.00 |
| 80365 | Bold Print | Human Service Expense | 25.00 |
| 80366 | Cass County Sheriff’s Dept. | Sheriff Service | 28.50 |
| 80367 | Counties Providing Tech. | Data Processing | 1,255.58 |
| 80368 | CHS-Dakota Plains | Gas Purchases | 246.42 |
| 80369 | Dakota Septic Service | Wash Stand/Porta Potty Rental | 400.00 |
| 80370 | Farm & Home Publishers | Plat Books | 930.00 |
| 80371 | Forman Lumber & Fireworks | Court House Maintenance | 93.53 |
| 80372 | G & R Controls, Inc. | Furnace Repairs | 11,121.58 |
| 80373 | Gordy’s Grill & Fill | Sheriff Carwashes | 36.00 |
| 80374 | Gwinner One Stop | Sheriff Travel | 242.61 |
| 80375 | Information Tech Dept. | WAN Access/Netmotion | 747.55 |
| 80376 | Interstate Engineering | Multi-Hazard Mitigation Plan | 15,083.57 |
| 80377 | John Deere Financial | Lawnmower Maintenance | 426.81 |
| 80378 | La Quinta | Sheriff Travel | 172.80 |
| 80379 | Law Enforcement System | Finger Print Cards | 26.00 |
| 80380 | Minn-Kota Communications Inc. | EMS Phone | 324.50 |
| 80381 | Morton County Sheriff’s Office | Sheriff Service | 35.00 |
| 80382 | Northern Plains Label | Election Stickers | 30.60 |
| 80383 | Oakes Times | Printing/Publishing | 20.25 |
| 80384 | Peterson, Brenda | Coroner’s Supplies | 977.49 |
| 80385 | Pfau, Jayne | Telephone/Office Supplies | 153.00 |
| 80386 | Quill | Office Supplies | 392.82 |
| 80387 | Ransom County Gazette | Printing/Publishing | 90.00 |
| 80388 | Richland County Corrections | Prisoner Board | 2,282.50 |
| 80389 | Sargent County Insurance | Utility Trailer Insurance | 33.00 |

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| 80390 | Sargent County Teller | Printing/Publishing | 895.44 |
| 80391 | Sargent County Treasurer | Postage/ACH Fees/Misc. | 6,194.78 |
| 80392 | Sidwell | GIS Data Capture | 19,116.96 |
| 80393 | Southside Auto | County Car Expense | 1,065.03 |
| 80394 | Streicher's | Sheriff Deputy Uniform | 53.00 |
| 80395 | Tents & Events Rental, Inc. | Covid-19 Mass Testing | 5,549.27 |
| 80396 | Verizon | Sheriff MIFI Cards | 200.05 |
| 80397 | Waverly's | Hanging Flower Baskets | 39.98 |
| 80398 | Zimhelt, Patsy | Office Supplies | 5.54 |
| 80399 | Ekstrom Repair | Road Equipment Repair | 100.00 |
| 80400 | Enderson Construction | #12 & #6 Culvert Repairs/#14 Road Repairs | 10,274.99 |
| 80401 | Green Iron Equipment | Road Equipment Parts | 21.04 |
| 80402 | Hansen Lumber | Road Supplies | 117.97 |
| 80403 | NDDOT | Bit Seal Coat | 315.52 |
| 80404 | Southside Automotive | Tire Repair | 76.75 |
| 80405 | True North Steel | Culverts | 12,932.41 |
| 80406 | Dickey Rural Telephone | 911 Trunks | 231.00 |
| 80407 | Klapperich, Cindy | Ext. Travel/Merchandise | 91.12 |
| 80408 | ND Ass'n of Counties | 911 Wireless | 457.00 |
| 80409 | NDSU | Ext-Office Supplies | 12.00 |
| 80410 | Sargent County Treasurer | Ext-Postage | 94.80 |
| 80416 | | Weed Control Expense | 11.50 |
| 80422 | | Weed Control Expense | 344.40 |
| 80424 | | Weed Control Expense | 174.32 |

Meeting adjourned at 12.00 p.m.

JERRY WASWICK – CHAIRMAN

ATTEST:

SHARON HALMRAST– CHIEF DEPUTY AUDITOR