

Forman, North Dakota
May 20, 2014

The Sargent County Board of Commissioners met at 10:00 a.m. following the meeting of the Sargent County Park Board. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, of the Sargent County Teller.

Commissioner Bill Anderson and Forman Ambulance Squad Board Member James Peterson updated Board members on the meetings of some members of the Emergency Services Committee and the Forman Ambulance Squad Board on Tuesday, May 6, and Monday, May 19, to discuss the impending shortage of Emergency Medical Tech (EMT) trained ambulance volunteers. Several different alternatives are being considered. The full committee will meet on May 28th to discuss options and make recommendations.

Travis Paeper, Sheriff, provided information to the Board on values of the 2 vehicles that are being considered for trade-in or transfer to the county fleet. After a lengthy discussion, a motion was made to send the 2007 Silver Durango that is currently in the county fleet to the auction; to place a minimum bid of \$4,000 on it; to apply the proceeds to the purchase of the new vehicle for the Sheriff's Department; and, to pay the difference out of the county vehicle line item. (Walstead/Jacobson, unanimous) The total that will be paid for the 2011 Expedition, which shall be transferred to the county fleet shall not exceed \$10,000.

Motion to approve the revised draft of the minutes of the May 6, 2014, commission meeting and April 2014 financial statement. (Waswick/Jacobson. Motion carried)

Board members proceeded to review all bills. Motion to approve the May payroll in the sum of \$156,532.17 (Nos. 9565-9615 and 69415-69428) and the following bills: (Walstead/Anderson, unanimous)

69350	SC Treasurer	Abatement	2,117.81
69357-69360		Weed Board Expenses	232.57
69379	Ransom County	VSO Benefits	855.18
69380-69384		Health Unit Expenses	505.03
69385	City of Forman	Water/Sewer/Garbage	138.30
69386	Ottertail Power Co.	Electricity	2,243.02
69388	NDPERS	Insurance	715.16
69389		Weed Board Expense	290.85
69390-69400		Health Unit Expenses	2,497.25
69410-69414		Weed Board Expenses	179.55
69436-69454		Human Service Expenses	7,797.11
69455	B & K Electric	Tube Ballasts	110.00
69456	Best Western Plus	Sheriff Travel	149.40
69457	Buhl's Inc.	Cleaning Services	120.25
69458	Code 4 Services	Equipment Purchases	2,305.57
69459	Comfort Inn	Tax Director Travel	296.00
69460	Comfort Suites	Sheriff Travel	74.00
69461	Dakota Plains Co-Op	Gas/Oil Purchases	2,403.77
69462	Dickey County	Delinquent Tax Fees	126.25
69463	Dickey Rural Networks	Telephone	958.79
69464	DS Solutions, Inc.	Election Supplies	150.00
69465	Dyste's	Supplies	75.67
69466	Election Systems & Software	Election Ballots	1,209.65
69467	Galls Quartermaster	Uniforms	384.94
69468	Hanson, Elida	Janitorial Duties	75.00
69469	Hanson, Sandra	Tax Director Travel	604.38
69470	Hardware Hank	Supplies	77.49
69471	J & M Printing	Window Envelopes	119.00
69472	Johnson Controls	Air Compressor/Boiler Pump	9,970.00
69473	Kiesler's Police Supply Inc.	Equipment	216.14
69474	Kozok, David	Sheriff Travel & Reimburse	122.50
69475	LexisNexis-Matthew Bender	Century Codes	228.74
69476	Martinsen's Home Center	Supplies	69.27
69477	McLaen's Service	Oil Change/Brake Repairs	945.68
69478	ND County Auditor's Assn.	2014 Dues	200.00
69479	ND Motor Vehicle Dept.	Registration Fee	10.00
69480	ND County Recorder's Assn.	Registration Fee	100.00
69481	Office of State Auditor	Audit Fees (2012-2013)	165.00
69482	Nelson Auto Center	Wheel Cover	51.18

69483	Paeper, Travis	Sheriff Travel	336.24
69484	Quill	Supplies	20.96
69485	Rath & Meyer	County Audit (2012-2013)	9,300.00
69486	Reardon Office Equipment	Copier Contracts	950.00
69487	SC Sheriff's Office	Delinquent Tax Fees	1,169.00
69488	The Sargent County Teller	Printing & Publishing	910.92
69489	Sargent County Treasurer	Postage/ACH Fees-Reimb.	6,313.90
69490	Secure Software Solutions	Soils License Renewal	1,967.00
69491	Streicher's	Ammunition	240.00
69492	Verizon Wireless	Wi-Fi Mobile Cards	160.04
69493	Waswick, Jerry	Commissioner Travel	398.20
69494	White Banner Uniforms	Uniforms	157.24
69495	Al's Metal Work, Inc.	Repairs	513.87
69496	Butler Cat	Repairs	180.04
69497	Ekstrom Repair	Battery& Fuel Pump	197.33
69498	Forman Repair	Battery	138.95
69499	General Equip. & Supplies	Hose Fittings	556.27
69500	Hansen Lumber & Hardware	Fence Posts	188.37
69501	Lyle Signs, Inc.	Flagging Material	531.85
69502	Michael Todd & Co. Inc.	Repairs	919.55
69503	Ray-Mac, Inc.	Repairs	391.04
69504	Sanford	DOT Recertification	90.00
69505	Southside Automotive	Tire Tubes	115.70
69506	Visto's Carquest	Repairs	27.10
69507	Wurth Service Supply	Supplies	74.18
69508	Avid Hawk	County Webpage	45.00
69509	Barnes County Corrections	Prisoner Board	1,950.00
69510	Blawat, Melissa	Ext. Travel	310.24
69511	Comp. Prof. Unlimited, Inc.	Staff Support	1,064.13
69512	Dell Marketing LP	Software	238.80
69513	Dickey Rural Networks	911 Contracts	307.00
69514	Gwinner One-Stop, Inc.	Gas	576.25
69515	Gwinner Transfer	Tires/Oil Change	559.24
69516	Hansen, Candy	Extension Travel	91.00
69517	Information Tech. Dept.	WAN/LERMS	761.60
69518	Janes, Lisa	Cakes	60.00
69519	Klapperich, Cindy	Extension Travel	630.06
69520	Lake Agassiz Reg. Council	2014 Pledge	1,500.00
69521	Lisbon Area Health Services	Blood Alcohol	40.00
69522	NDACo	911 Wireless Fees	387.30
69523	ND Dept. Emer. Services	2009 FEMA Reimb.	20,730.29
69524	ND State Radio Comm.	State Radio Contract	6,007.68
69525	NDACo Resources Group	Tech. Support/Switch	640.00
69526	Oakes Comm. Hospital	Blood Alcohol	50.00
69527	Office of Attorney General	SCRAM 24/7	180.00
69528	Pharmchem, Inc.	SCRAM 24/7	84.00
69529	Public Emp. HR Consulting	2014 Market Survey	2,200.00
69530	Richland County Corrections	Prisoner Board	2,066.51
69531	Riley Bros.	Road repairs-#2-Kraft	8,321.87
69532	SC Treasurer	Postage Reimb.	59.13
69534	Universal Services	Toner	175.30
69535	Visa	Credit Card Purchases/Ext.	461.40

Mike Walstead, Road Commissioner, provided information on cost for GPS units in the county road maintainers. No action taken at this time.

Gina Hillestad, Treasure/Recorder/Clerk of Court informed Board members of the resignation of her deputy Christine O'Brien, who is relocating out of this area. Her last day of work is July 31. Gina will start advertising for the position and hope to have someone hired by mid-June.

Several department heads along with representatives from Minn-kota Communications, Wahpeton gathered to receive information on a proposed new phone system for the county courthouse. The system is a SBX IP Phone System with 12 lines and capability for 40 extensions. Minn-kota provided a quote for 30 phones, the phone system, and labor to install, program and training of \$12,358.50. Motion to purchase the new phone system using Capital Improvement funds. (Waswick/Walstead, unanimous)

Sparky Engquist, Road Supt., Damon DeVillers and Jesse Sedler, Interstate Engineering, Inc. met with the Board. Damon and Sparky reviewed the bid tabulation for the gravel projects. Sparky had computed cost estimates for performing the work by purchasing gravel from local suppliers, having local haulers transport gravel to project sites and having the County Road Department lay the gravel, and those figures were compared to the low bid submitted by Wm. D. Scepaniak, Inc. of Holdingford, MN. A lengthy discussion followed on pros and cons of hiring a contractor to do the entire gravel project versus the county road department doing the 2014 graveling projects. Motion to accept the Base Bid from Wm. D. Scepaniak, Inc., Holdingford, MN; for 13 miles of gravel on County #5 from Brampton east to County Road #10 for a total bid of \$287,838.80. (Jacobson/Waswick. Roll call vote. Aye: Jacobson, Waswick, Anderson, Wyum. Nay: Walstead. Motion carried)

Mike Walstead, Road Commissioner, made a motion to stockpile 25,000 tons of ND Class 13 Modified gravel in each of the Marlow, Storhaug and Jorgenson pits for use on other road projects pointing out that the average price per ton would be \$3.60 versus the contractor bid of \$4.83 per ton for a difference of \$1.23/ton and a savings of \$92,250. Further that the county will keep a 5% retainage fee on each stockpile pit until all the gravel has been removed from such stockpile and the hauling tickets will determine the amount of gravel from each pit. The States Attorney shall draw up a Memorandum of Sale with each contractor. (Walstead/Anderson. Roll call vote: Aye: Anderson, Walstead, Wyum. Nay: Jacobson and Waswick. Motion carried)

Damon DeVillers presented four copies of the Construction Agreement in the amount of \$2,477,196.55 with regard to the Sargent County # 14 road project including the Notice of Award to Central Specialties, Inc., Alexandria MN. Mr. DeVillers reported that the contractor is planning to begin work on the project in mid-July. Motion to authorize the Chairman and County Auditor to sign and execute each document pending examination and approval by the States Attorney. (Anderson/Walstead, unanimous)

Motion to authorize the Chairman and County Auditor to sign and execute the Notice of Award to Wm. D. Scepaniak, Inc. for the gravel project. (Jacobson/Anderson, unanimous)

Damon DeVillers also informed the Board that four of the ER grade raise projects sustained damage to the slopes this Spring from high wind and wave action, and, according to NDDOT, the projects are still open and eligible for additional work. The contractor, Riley Bros., will place riprap on these sites as soon as possible. Damon also reported that the Cayuga project is about 5-6 weeks away from the project start date due to the late Spring and the fact that the aggregate for producing the hot mix paving material is not yet available from the contractor's local supplier.

Motion to approve an Application for ditch cleaning Work within County Road Right-of-Way to C & H Farm, Brampton Farm Service 200 Main, Brampton, ND for ditch cleaning and driveway installation between Section 11 and 12 of Brampton Township on County # 4 road. (Walstead/Waswick, unanimous)

Steve Wyum, Chairman left the meeting at this time. Vice Chairman Mike Walstead presided over the remainder of the meeting.

Jerry Waswick agreed to represent the county commission on the June 16 Primary Election County Canvass Board.

Motion to approve an Application for a permit to conduct public dances for a period of 12 months at the Geneseo Hall. (Anderson/Jacobson, unanimous)

Jerry Waswick requested that the County Auditor contact Marsha Mathias, Vivian Township Clerk regarding a new accounting system for townships and suggest that she contact the accounting company to come to the Sargent County Township Officers meeting for a demonstration of this program to all the townships and that any cost incurred would be the responsibility of the individual township or the township association.

Meeting adjourned at 1:15 p.m.

STEVEN WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR