

Forman, North Dakota
May 21, 2024

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Duane Peterson, Human Resources Director; Margie Johnson, State's Attorney Assistant; Tia Bopp, Auditor's Office and Pam Maloney, County Auditor.

Chairman Scott Johnson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Breker/Anderson) Motion carried.

Motion to approve the May 7, 2024 meeting minutes. (Anderson/Bopp) Motion carried.

Motion to authorize the chairman to sign the quote from Midstates Equipment and Supply for crack repair materials at a cost of \$.699/pound and the quote from Borgen for the application of said materials at a cost of \$3.88/pound. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Motion to approve the quote from Crossroads Electric to install an outlet for the Coke machine to be moved from the rotunda to the break room at a cost of \$750. (Bopp/Breker) Upon roll call vote, motion carried unanimously.

Richard Ruch, County Resident, arrived at the meeting at 9:10 a.m.

A brief discussion was held regarding NDPERS moving from a Defined Benefit plan to a Defined Contribution plan.

Motion to authorize the chairman to sign the Sidwell contract for the Land Use Layer Delineation and Soils Layer Update. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

The Drain #12 crossings reimbursement payable to the Sargent County Water Resource Board has been put on hold until the state's attorney can review the Joint Powers Agreement.

Commissioner Anderson questioned why the Treasurer/Recorder/Clerk of Court contest was not on the Primary ballot. The auditor stated that she had checked with the Secretary of State's office, and the contest will be placed on the November General Election ballot, as there wasn't sufficient time for anyone to circulate a petition for their name to be placed on the Primary ballot.

Commissioner Bopp stated that he had visited with the custodian regarding the Forman Community Club's activities on the courthouse lawn Friday, May 17th. If Mr. Weaving gives permission for an activity such as that, a waiver of liability needs to be signed by the entity or organization.

Commissioner Johnson brought up the possibility of giving county employees Friday, July 5th, as a paid day off. No decision was made.

Tim Faber, Road Supervisor, arrived at the meeting at 9:40 a.m.

Discussion was held on Russ Martinson's request to replace the culvert under County Road #14 between Sections 15 & 16 as it is damaged. As it is under the county road, it would be the county's responsibility to replace the culvert.

An update on the Mathias water complaint from the last meeting: some of the commissioners viewed the area of complaint and are confident that nothing the county did is hindering the movement of water. No further action will be taken by the county.

Mr. Faber stated that there have been two part-time road department employees added – Jerry Johnson and Lynn Odegard, both from Milnor, which will be working throughout the summer. In addition to Michael Fettig who started full-time last month, Randy Christensen of Gwinner will be starting June 3rd. Now that the road crew is full again, Mr. Faber was instructed to watch the overtime hours put in by himself and other road department employees.

Approve May payroll in the sum of \$285,915.24 and the following bills. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

86832-86835		Weed Control Expenses	6,019.86
86836-86838		Milnor Ambulance Expenses	531.90
86855	SC Ambulance-Forman Squad	Financial Help	22,600.00
86856	ND Motor Vehicle	2003 Sterling Title	5.00
86857-86871		Health Unit Expenses	2,667.47
86872	ND Dept of Trust Lands	Delinquent Property Proceeds	34,703.64
86874	City of Forman	Water/Sewer/Garbage	213.80
86875	Ottertail Power Company	Electricity	2,930.15
86876	Ransom County	VSO Salary/Benefits	2,577.73
86879-86881		Milnor Ambulance Expenses	775.42
86882	Wex Health Fees	Admin Fee	17.50
86883-86894		Health Unit Expenses	5,097.94
86895-86896		Milnor Ambulance Expenses	330.02
86933	AMS, Inc	GPS Rental	100.00
86934	Avid Hawk	Website Services	45.00
86935	Baymont Inn & Suites-Mandan	Tax Director Travel	481.50
86936	Bismarck Hotel	Human Resources Travel	192.60
86937	Cenex Fleet Card	Health/EMS/NDSU Ext/Sheriff Travel	357.41
86938	Central Grocery	Custodian & Road Supplies	14.57
86939	Code 4 Services	2023 Durango Initial Up-fit	4,809.76
86940	Computer Express	Computer Equipment and Services	2,035.52
86941	Counties Providing Tech.	Conversion/Tech Services	5,703.00
86942	Dacotah Paper	Copier Paper	782.60
86943	Dakota Plains	Tax/Sheriff/Ext/Health/EMS Travel	1,031.93
86944	Dakota Water Solutions	5 Gal Water Jugs	138.00
86945	Dickey Rural Networks	Telephone	933.79
86946	Election Systems & Software	Ballots/Media Burn/Test Deck	3,343.20
86947	Forman Drug	Election & Sheriff Supplies	194.20
86948	Forman Lumber	Courthouse Supplies	335.72
86949	Foster County	Blank Enhanced Voting Ballot Stock	15.00
86950	G&R Controls	Maintenance Contract	4,306.00
86951	Gwinner One-Stop	Sheriff Travel	695.88
86952	Hayen/LaJuana	Tax Director Travel	190.28
86953	Hoselton/Samantha	Tax Director Travel	477.70
86954	Information Tech. Dept.	Adobe Acrobat/Azure/Intune/SSL VPN	1,329.40

86955	Innovative Office Solutions	Tax Director & Custodian Supplies	393.14
86956	J&M Printing	Self-Ink Stamp	56.90
86957	Johnson/Bryan	Travel/Cellphone Reimbursement	472.19
86958	Loffler Companies, Inc.	Copier Overages	29.04
86959	Maloney/Pam	Township Handbook	5.00
86960	ND Ass'n Counties WC	2023 WC Reconciliation	25.49
86961	ND State Auditor's Office	Audit Fees 2020/2021	13,250.00
86962	ND States Attorney's Ass'n	2024 Ass'n Dues	300.00
86963	NDACo Resources Group	Backup/SmartZone May Cost	505.71
86964	Nelson/Caleb	Bathroom/Breakroom Painted	683.35
86965	Office of Attorney General	SCRAM 24/7	150.00
86966	PharmChem, Inc.	Sweat Patch Analysis	63.90
86967	Radisson Hotel-Bismarck	Treasurer Travel	192.60
86968	Richland County Corrections	Prisoner Board Expenses	7,055.00
86969	Schilling/Wyatt	Apx Earpiece/Safety Boots	177.90
86970	Sidwell Co.	SWC-Mapping Services	7,130.00
86971	Southside Automotive	Sheriff 2021/2022 Fords Oil Changes	318.07
86972	Storey Kenworthy	Plastic Ballot Bags	221.03
86973	Taylor Print Impressions	Election Envelopes	4,966.54
86974	The Teller	Publishing Fees	1,058.54
86975	Total Home, Inc	Carpet Installment	8,000.19
86976	Uniform Center	Wold Uniform	300.50
86977	Verizon Wireless	Sheriff MiFi Cards	240.06
86978	Vestis	Cleaning Services	462.10
86979	Walock-Johnson Insurance	Mower Premium	2.00
86980	Weaving/Neil	Wastebaskets	56.98
86981	Wild Rice Soil Conservation	Extension Rent May	550.00
86982	Willprecht/Wendy	Meals & Mileage	59.00
86983	Yagow/Cindy	Clerk of Court Travel	36.00
86984	Aramark	Road Cleaning Services	212.30
86985	Bernard Mahrer Construction	CR#7/Stockpile CG Gravel/CR#3 Bladed	1,012.01
86986	Bobcat of Gwinner	Brushcat Rental	500.00
86987	Faber/Tim	Cellphone Reimbursement	250.00
86988	Fettig/Mike	Work Boots	149.99
86989	General Equipment	2024 Counter Weight	4,950.00
86990	Hansen Lumber	Copy Paper/Notepad	26.43
86991	Jacobson Plumbing	70' 8" PVC Sewer	997.50
86992	Lee's Service Station	Gasoline	66.00
86993	Plunkett's Pest Control	Shop-Pest Control	66.77

86994	RDO Equipment Co.	Cleaning Solvent/Foam Cannon	382.20
86995	Rutland Oil Co	Fuel/Gasoline	4,400.70
86996	SD Local Transportation Program	2023 Road Conference	125.00
86997	Sign Solutions	66" Flaxiguide Sign	596.52
86998	Southside Automotive	Semi Tire/Headlight Repairs/ Battery	871.43
86999	Visto's Carquest	Socket Set/Sockets/Blades/Supplies	579.88
87000	Dickey Rural Networks	911 Trunks Rental	231.00
87001	NDSU Ag Communications	Ext-Wallet Cards/Decals	48.00
87002	Sargent County Treasurer	Ext Postage April 2024	20.48
87003	Seykora/Melissa	Ext Ag Agent Travel	837.94
87004	Visa	Travel/Copy Paper	878.09
87005		Weed Control Expenses	13.40
ACH	J.P. Morgan Bank	Ambulance Travel/Building Maintenance Supplies	1,855.46

Meeting adjourned at 10:10 a.m.

SCOTT JOHNSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR