

Forman, North Dakota  
May 7, 2013

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson, Bill Anderson, Steve Wyum, Mike Walstead and Jerry Waswick. Absent: None Also present was Paige Cary, the Sargent County Teller.

Rob Bundy, Refuge Manager, Tewaukon National Wildlife Refuge, met with the Board and presented a copy of the application he had submitted to the Central Federal Lands Highway Division office in Lakewood, CO, requesting grant funding for an access bridge located at the Wild Rice River crossing on 142<sup>nd</sup> Avenue SE, between 96<sup>th</sup> Street SE and 98<sup>th</sup> Street SE. The estimated total estimated cost of the proposed project is \$530,400, with \$425,000 requested from the Federal Lands Access Program. Also discussed the proposal to mitigate wetlands acres impacted by County road improvement projects to be completed in 2013 with wetlands acres along the north boundary of the County Park at Silver Lake, adjacent to the Klefstad Waterfowl Production area. Mr. Bundy agreed to meet with the Park Board at the site at 1:00 p.m. on May 21, to further discuss the proposed exchange of wetlands acres.

Damon DeVillers, Interstate Engineering and Sparky Engquist, County Road Supt. met with the Board to discuss the results of the April 19, 2013 bid opening at NDDOT, Bismarck. Seven projects were bid for Sargent County and low bidders were determined. NDDOT prepared a resolution for each project. The resolution for each project states that: "Whereas, the bid in the amount of (the amount) from the contractor received in the bid opening of April 19, 2013 for the certain project was the low bid received. Whereas, the bid is considered reasonable. Now Therefore, be it resolved by the Board of County Commissioners of Sargent County to award to the contractor the project and hereby authorized the Chairman of the Board to sign said contract. It is further understood that the County shall reimburse NDDOT for any payments made under this contract, which are not collectible from the Federal Highway Administration." Each project was reviewed and voted on as follows:

CER 4103(059) – County 2 – Kraft Slough with a bid price of \$366,150.10 with Riley Brothers Construction, Inc. Motion to accept bid. (Walstead/Anderson. Roll call: Aye: Wyum, Waswick, Anderson, Walstead. Nay: Jacobson. Motion carried)

CER 4110(058) CER 4110 (059) CER 4135(054) – County Road 1 and 14 at Hamlin Grove with a bid price of \$168,902.75 with H & S Contracting, Inc. Motion to accept bid. (Wyum/Waswick. Roll call: Aye: Waswick, Anderson, Walstead, Wyum. Nay: Jacobson. Motion carried)

CER4110 (064) – County 1 at Hamlin Grove – (Riprap) with a bid price of \$23,724.00 with Gladen Construction, Inc. Motion to accept bid. (Walstead/Anderson. Roll call: Aye: Anderson, Walstead, Wyum. Nay: Jacobson, Waswick. Motion carried)

CER4125 (063) – County 10 – north of Rutland – (Fust Grade) with a bid of \$316,968.56 with Riley Brothers, Construction, Inc. Motion to accept bid. (Wyum/Walstead. Roll call: Aye: Walstead, Jacobson, Wyum, Waswick, Anderson. Nay: None. Motion carried)

CER4125 (064) – County 10 – South of Rutland – (Slope repair) with a bid of \$123,068.62 with Riley Brothers Construction, Inc. Motion accept bid. (Wyum/Anderson. Roll call: Aye: Jacobson, Wyum, Waswick, Anderson, Walstead. Nay: None. Motion carried)

CER4125 (065) – County 10 – North of Rutland – (Box culvert repair) with a bid price of \$148,931.15 with Industrial Builders, Inc. Motion to accept bid. (Walstead/Waswick. Roll call: Aye: Wyum. Waswick, Anderson, Walstead. Nay: Jacobson. Motion carried)

CER4129 (058) – County 12 – South of Cayuga , near farmstead formerly occupied by the late Clifford & Katie Lawrence, with a bid of \$193,496.54, submitted by Riley Brothers Construction, Inc. Motion to accept bid. (Anderson/Walstead. Roll call: Aye: Waswick, Anderson, Walstead, Wyum. Nay: Jacobson. Motion carried)

Motion to authorize the Chairman and the County Auditor to execute the Construction and Maintenance Agreements for CER-4118(054) – 2.5 and 3.5 miles West of Rutland, grade raise, riprap, aggregate surface and incidentals – 0.430 miles; CER-4110(063) – 8 miles North of Rutland, grade raise, riprap, reinforced concrete box culvert, aggregate surface and incidentals – 0.697 miles; CER-4110(062) – 8 miles North of Rutland, grade raise, riprap, reinforced concrete box culvert, aggregate surface and incidentals – 0.139 miles and CER-4125(062) – 6.5 miles North of Rutland, grade raise, riprap, reinforced concrete box culvert, aggregate surface and incidentals – 0.367 miles. (Walstead/Wyum, unanimous)

Motion to advertise for engineering services for the following projects: CER-4103(059); CER-4110(058); CER-4110(059); CER-4135(054); CER-4110(064); CER-4125(063); CER-4125(064); CER-4125(065); CER-4129(058); SC-4129(060). Proposals will be opened on Tuesday, May 21, 2013 at 11:30 a.m. (Walstead/Anderson, unanimous)

Lyle Bopp, States Attorney arrived at 9:30 a.m.

Three Applications for Abatement and Settlement of 2012 Taxes were returned from Milnor City for the following properties: Lot 14, Block 2, Park Lane Addition – The Dairy Dozen; Lot 5, Block 1, Park Lane Addition – Dana Gainor and Lot 20, Block 1, Park Lane Addition – Glenda Bonilla/Darin & Toni Claus. All three properties had mobile home values computed on their taxable valuation. Mobile home valuations may be handled differently than the valuation of structures attached to real estate and the valuations had been computed twice. The abatement will refund the duplicate tax paid for the mobile home. Milnor City approved the abatement. Motion to concur with Milnor City. (Anderson/Wyum, unanimous)

Approve minutes of April 16, 2013 meeting as revised. (Wyum/Walstead, unanimous)

Gina Hillestad and Christine O'Brien arrived at the meeting. Gina introduced Christine as the County's new Deputy Treasurer/Clerk of Court/Recorder. Christine began her job on May 1 and will replace Darlene Colbert, current Chief Deputy Treasurer/Clerk of Court/Recorder when she retires. Motion to authorize Christine O'Brien to sign checks for the Treasurer's office. (Waswick/Anderson, unanimous) Discussion followed on the pay grade and step for this position. Gina reported that Ms. O'Brien's former position in the Social Services Department was Grade 6/step 3, and that the new position is at Grade 8/step 2. County policy provides that the minimum pay step of an employee moving to a new pay grade shall be at the lowest step in the new grade that provides an increase in pay over the previous pay grade and step. The pay of a Grade 8 position at step 2 is higher than the pay for a Grade 6 position at step 3. Gina requested that the pay Step be raised to Step 3. Motion to approve Step 3. Wyum. Motion died for lack of a second. Christine's pay will be based on a Grade 8/Step 2. A misunderstanding about the deadline for submission of employees' time sheets was discussed and cleared up.

Marwood Klein, Sargent County Ambulance, Forman Squad reported to the commission as follows: an application had been submitted for a funding grant from the state; there have been twenty-one runs for the Forman Squad since January 1; that the numbers of volunteer ambulance squad members are dwindling; and, on changes in training hours for EMT, Advanced EMT and Paramedic certification.

Travis Paeper, Sheriff, asked the Board to approve a pilot program for his office in the Courthouse to be open to the public 4 (four) nine hour days (8-12:00 and 12:30-5:00) for a total of 8 ½ hours each day. His Deputy Matron is willing to use one hour of vacation each week to make the total paid hours 35. Chairman Jacobson asked for a straw poll and no commissioners objected to trying out this pilot program.

Scott Mund, Russ Martinsen and Terry Wehlander, Hall Township Supervisors met with the Board to discuss the Conditional Use Permit that the township has with the dairy located in Hall Township. The township has not received the 2012 payment which was due in December, 2012. Lyle Bopp, States Attorney will prepare and send a letter to the dairy regarding the payment and the potential consequences of non-compliance with the Conditional Use Permit. Hall Township Board also inquired about Bridge 135-05.0 located between Sections 25 and 26. The plans have been prepared for the replacement of this bridge, but there are funding and wetlands issues that must first be resolved. Mike Walstead will instruct Sparky to place load limit signs on the bridge.

A vacancy has occurred on the Sargent County Water Board with the death of Roger White, Stirum. An advertisement will be placed in the paper for two weeks for anyone interested in serving on this Board.

Meeting adjourned at 12:15 p.m.

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DAVID L JACOBSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR