

Forman, North Dakota
June 15, 2021

The Sargent County Board of Commissioners met at 9:10 a.m. with the following members present: Lyle Bopp, Richard Ruch, and Jerry Waswick. Absent was Jason Arth and Mark Breker. Also present was Mary Engst, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Chairman Lyle Bopp called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda as amended. (Waswick/Ruch) Motion carried unanimously.

Motion to approve the June 1, 2021 minutes as corrected. (Ruch/Waswick) Motion carried unanimously.

Commissioner Ruch reported that the County Road #1 Drainage Project area still needs to be harrowed down & seeded to grass.

Jayne Pfau, State's Attorney, arrived at the meeting.

Kristine Radke, Walock-Johnson Insurance, arrived at the meeting. She provided the commissioners with the building policies for the county and the park. The premiums have increased 14% from previous years. She stated that there is also a special event coverage available for about \$200-300 for non-county events that are held out at the fairgrounds. She also requested physical addresses for all spaces that the county rents for office space and/or uses for ambulance housing.

There was a brief discussion regarding the county getting a credit card for employees to use. This will be discussed at a future meeting.

Jill Mulder, Human Resources Director arrived at the meeting. She provided some recommended changes to Policy 306 Vacation Benefits. After much discussion, the decision was tabled as the auditor offered to provide further information on how many employees this would/could affect.

Tim Faber, Road Supervisor, arrived at the meeting.

There was also discussion regarding the sick leave policy. There is some concern that there are employees abusing it. It has also been brought to the commissioner's attention that, instead of requesting time off for vacation or personal leave, the employees are just telling the supervisor that they will be gone. Policy dictates that the employees must ask for time off and the supervisor has the authority to grant or deny the request. This is especially important if the supervisor has certain projects he wants completed and then he finds out that the employee has chosen to take time off. It was decided that the commissioners, along with Ms. Mulder and Ms. Pfau, will meet with the road department next Tuesday, June 22 at 8:00 a.m. to discuss policy.

Mr. Faber also reported that he had hired Enderson Construction to haul clay on County Road #4 to fill in muskrat runs.

Motion to close at noon Friday, July 2nd to give employees a longer Independence Day weekend. (Waswick/Bopp) Roll Call Vote: Yes – Bopp and Waswick. No – Ruch. Absent and not voting: Arth and Breker. Motion carried.

Motion to approve the following resolution and to authorize the chairman to sign: (Waswick/Ruch) Upon roll call, motion carried unanimously.

SARGENT COUNTY DROUGHT EMERGENCY DECLARATION

WHEREAS, Sargent County has suffered damages to pasture land, crops, feed and water supplies for livestock and general reserves in general; and

WHEREAS, the potential for rural fires due to dry vegetation and crops is a significant threat to the health, safety and well-being of county citizens; and

WHEREAS, severe adverse economic impacts on Sargent County agribusiness and infrastructure has been caused by these drought conditions which have been impacting the county since the spring of 2021; and

WHEREAS, these impacts constitute an imminent threat of widespread severe losses, damages and hardship to the economy of Sargent County in excess of available County resources; and

WHEREAS, Governor Burgum has declared a drought-related emergency in Executive Order 2021-08; and

WHEREAS, all portions of Sargent County are deemed in either moderate or severe drought by the U.S. Drought Monitor; and

WHEREAS, under N.D.C.C. 37-17.1-10, the Chairman of the Sargent County Board of County Commissioners has the authority, as principal executive officer of the county under the statute, declare a local disaster and/or emergency.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners declare a drought emergency and orders the activation and utilization of the Sargent County Emergency Plan, its procedures, attachments and appendices, to monitor the situation, develop and maintain a damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the impact of this drought emergency upon the citizens of Sargent County.

Dated at Forman, North Dakota this 15th day of June, 2021.

Motion to approve an Application for Special Permit to Sell Alcoholic Beverages at a Special Event at Designated Premises from The Schoolhouse Bar in DeLamere. They are having a car show and an outdoor band on July 15 & 16, 2021. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Motion to follow current CDC guidelines regarding mask wearing and to post new signs on the doors to the courthouse. Fully vaccinated people are no longer required to wear a mask, but those not vaccinated should still wear a mask in public spaces. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Motion to call for bids for one 2021/2022 ambulance. All interested bidders may obtain specifications by writing or calling the Sargent County Auditor's Office. Bids are to be mailed to or otherwise deposited with the County Auditor in sealed envelopes plainly marked "Bid for Furnishing New Ambulance" up to 10:00 a.m. July 20, 2021 at which time the board will meet and publicly open and consider all bids submitted. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Approve June payroll in the sum of \$217,857.00 (Nos. 19309-19371 & 82119-82126) and the following bills. (Waswick/Ruch). Upon roll call vote, motion carried unanimously.

81991	NDACO Resources Group	Internal Hard Drive	260.00
82000-82010		Health Unit Expenses	7,001.41
82013	City of Forman	Water/Sewer/Garbage	191.36
82015	Ottertail Power Company	Electricity/Heating	1,286.03
82016	Ransom County	VSO Salary/Benefits	984.46
82030	AMS, Inc.	GPS Rental	100.00
82031	Aramark	Cleaning Services	121.51
82032	Avid Hawk, LLC	Web Services Package	45.00
82033	Bernard Mahrer Const., Inc.	Sand	1,191.44
82034	Buckhouse, Scott	Spring Spraying/Courthouse Lawn	175.00
82035	Carrot-Top Industries, Inc.	U.S. Flag/Support Troops Logo	339.91
82036	Central Grocery	Supplies	11.97
85037	Counties Providing Tech.	Tech Support	1,255.58
82038	Dacotah Paper Co.	Towel Rolls	142.78
82039	Dakota Plains	Gas Purchases	1,220.76
82040	Dakota Water Solutions	5 Gal Water Jugs	37.50
82041	Dell Marketing	Windows Server Licenses	2,439.00
82042	Dickey Rural Networks	Telephone Services	1,292.78
82043	Gordy's Grill & Fill	Sheriff Car Wash	24.00

82044	Gwinner One Stop	Sheriff Gas Purchases	700.39
82045	Information Tech. Dept.	Wan Access/Netmotion	732.70
82046	John Deere Financial	Mower Blades	54.87
82047	Johnson, Bryan	Prisoner Transport	252.02
82048	Lee's Service Station	Oil	63.00
82049	Loffler	Copier Maintenance Contract	189.38
82050	Maloney, Pam	Continuing Education	50.00
82051	MidStates Wireless	Siren	364.23
82052	Mulder, Jill	Zoom Meeting	40.00
82053	ND Ass'n of Counties	2021 Leg Wrap Up Online	100.00
82054	NDACO Resources Group	Refurbished SDRAM Module/Adapter	916.68
82055	Paeper, Travis	Fuel	34.00
82056	PharmChem	Sweat Patch Analysis/Patch Kits	748.25
82057	Quill.com	Custodian & Office Supplies	148.76
82058	Sargent County Teller	Publishing Fees	441.12
82059	Sargent County Treasurer	GIS Web Application	2,265.28
82060	Sidwell	Web Application	4,977.00
82061	Verizon	Sheriff MiFi Cards	200.11
82062	Walock-Johnson	Building Insurance Premiums	7,524.00
82063	Wild Rice Soil Conservation District	Extension Rent June	500.00
82064	A W Diesel	Snowplow Repairs	1,028.22
82065	Aramark	Cleaning Services	125.22
82066	Beaver Trucking	Gravel #2-#3-#4-Fairgrounds- Stockpile	5,873.40
82067	Bobcat of Gwinner	Bobcat Parts	194.86
82068	Crossroads Electric	Shop Renovations	1,514.50
82069	Halmrast, Cole	Cellphone Reimbursement	25.00
82070	John Deere Financial	Tractor Repairs	793.98
82071	Lee's Service Station	Oil Changes	74.00
82072	Lisbon True Value	Cable Ties/Chains/Snow Fence	205.06
82073	NAPA Auto Parts	Sockets/Equipment Repairs	452.23
82074	Plunkett's Pest Control	Pest Control Program	60.00
82075	RDO Equipment Co.	Motor Grader & Pay loader Repairs	3,524.85
82076	Rutland Oil Company	Fuel/Gasoline	9,446.20
82077	SCB Public Financial	Lease Payments	122,148.03
82078	Southside Auto	Equipment Repairs	631.07
82079	Sturdevant's Auto Parts	Chainsaw/Parts	2,643.77
82080	Swanson, Isaac	Cellphone Reimbursement	25.00
82081	Team Lab	Fine Road Patch	2,644.50
82082	Visto's Carquest	Small Tools	154.67
82083	Walk-N-Roll	Hub & Square/Round Spindle	1,659.59
82084	Dickey Rural Networks	911 Trunk Rental	231.00
82085	Klapperich, Cindy	Ext-FCW Agent Travel	98.56
82086	City of Milnor	911-Siren Costshare	11,097.90
82087	Sargent County Treasurer	Ext-Postage	82.49
82088	Seykora, Melissa	Ext-Supplies & Travel	397.68
82089	Visa	Ext-Office Supplies	838.41
82090	Waswick, Jerry	Commissioner Travel	195.74
82092-82106		Health Unit Expenses	5,809.97
82127-82133		Weed Control Expenses	1,907.14
82134-82136		Human Services Expenses	152.36

The commissioner will meet next Tuesday, June 22 at 8:30 a.m. to review departmental budgets.

Meeting adjourned at 12:21 p.m.

LYLE BOPP– CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR