

Forman, North Dakota
June 17, 2008

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Maurice Orn, Mike Walstead, Steve Wyum, Jerry Waswick, and Bill Anderson. Others present: Holly Jessen, The Sargent County Teller.

Approve June 3, 2008 minutes as corrected. (Waswick/Wyum, unanimous). Commissioners received the May financial statement.

Approve June payroll in the sum of \$141,030.96 (#'s2074-2135 and 59253-59263) and all bills presented. (Anderson/Walstead, unanimous):

59122 Ottertail Power Co.	Electricity	1035.96
59125 Dakota Micro	JDA/CDBG	118,250.00
59126-59132 Health District Expenditures		3139.35
59133 City of Forman	Water/Sewer/Garbage	133.05
59134-59139 Health Department Expenses		731.48
58140 Sargent County Treasurer	Mogren Abatement	130.14
59142-59157 Human Services Expenses		14,312.78
59158 Alltel	Sheriff's Dept Cell Phone	131.40
59159 Atlantic Tactical	Sheriff's Dept. Equipment	51.94
59160 Sharon Bartz	Election Board	170.92
59161 Mark Bopp	Stump Grinding	195.00
59162 Buhl's	Cleaning Service	159.79
59163 Charlie's Body Shop	2005 Durango Repairs	128.77
59164 Chunky's Standard	Sheriff's Vehicle Maintenance	68.50
59165 Al Colemer	Flowers	126.00
59166 Comfort Inn	Tax Director Travel	318.00
59167 Dickey Rural Networks	Phone Services	715.38
59168 Denise Dockter	Election Board	174.52
59169 Dyste's	Election & Road Supplies	118.24
59170 Election Systems	Primary Election Ballots	1,218.45
59171 Farm & Home Publishers	Rural Directories	1,244.00
59172 Farmer's Union Oil Co	Sheriff Dept. Gas & Road Supplies	1,357.22
59173 Forman Drug	Tax Director Office Supplies	7.29
59174 Forman Repair	Grease	5.90
59175 Gall's	Sheriff's Dept. Equipment	601.90
59176 Gwinner One Stop	Sheriff's Dept. Gas	235.90
59177 Sandra Hanson	Travel	132.39
59178 Hardware Hank	Courthouse Maintenance Supplies	225.80
59179 Hewlett-Packard	Fax Machine & Ink Cartridges	516.00
59180 Gina Hillestad	Travel	180.00
59181 Marlene Hogness	Election Board	150.00
59182 Information Technology Dept	Lerms User Fee	75.00
59183 Joan Lee	Travel	112.10
59184 Martinsen's	Courthouse & Road Supplies	220.11
59185 ND Ass'n of Counties-WC	2007 Worker's Comp Reconciliation	1,108.28
59186 ND Newspaper Ass'n	Analysis of Measures	52.80
59187 Maurice Orn	Canvass Board Travel	15.30
59188 Quill	Auditor/Recorder/Election Supplies	492.98
59189 Roger's Plumbing	Water Fountain Repairs	212.00
59190 Sargent County Recorder	2007 Vital Statistics	6.00
59191 Sargent County Teller	Publishing Fees	810.84
59192 Sargent County Treasurer	Postage/ACH Fees/Checks	3,399.48
59193 Select Inn of Fargo	Recorder Travel	88.18
59194 Streicher's	Sheriff's Dept. Equipment	156.91
59195 Jerry Waswick	May Travel	27.00
59196 Steve Wyum	December 2007 Travel	27.90
59197 A W Diesel Service	#103-107 Repairs	216.73
59198 Berg Auto Supply	Power Washer Repairs	72.35
59199 Bernard Mahrer Construction	Gravel	2,643.34
59200 Butler Machinery	#103 Parts	694.52
59201 Coast-to-Coast	Manure Fork	
36.19		
59202 Ekstrom Repair	Repair Parts	476.65

59203	K & L Sandblasting	Blast & Prime Tractor Rims	62.50
59204	Team Laboratory Chemical	Power Vehicle Wash & Wax/Rust Exterminator	815.50
59205	Midwest Management	Phone Rental	150.00
59206	Nelson Bulk Oil	Fuel	7,345.30
59207	Ray-Mac, Inc	#103 Angle Iron	19.80
59208	RDO Power Plan	#110 Parts	202.96
59209	Computer Professionals	Tech Support	906.07
59210	Dickey Rural Networks	911 Contract	243.00
59211	Information Technology Dept	WAN	453.40
59212	Lisbon Area Health Services	Blood Alcohol Tests	64.00
59213	NDACO	911 Wireless Fees	993.20
59214	NDACO Resources Group	Rep Travel	7.50
59215	Official Payments	Website Quarterly Billing	165.00
59216	Travis A Paeper	Dare Parade Candy	27.53
59217	Qwest	911 Contract	191.88
58218	Richland County Corrections	Prisoner Board	1,925.00
59219	Sargent County Insurance	Insurance Premiums	58.00
59239-59252	Weed Board Expenses		4,674.17

Norm Preble, Tax Director, arrived at the meeting and the Board reconvened as a Board of Review and Equalization. Discussed further apartment house valuations. Approve all local and county changes as presented and recommended by the Tax Director. (Anderson/Wyum) Roll Call: Aye: Walstead, Anderson, Wyum, Waswick & Orn. Motion carried. Motion to set agriculture & residential valuations percentage increase to 100% (Wyum/Anderson) Roll Call: Aye: Wyum, Anderson; Nay: Orn, Walstead, Waswick. Motion failed. Approve residential increase of 1.8%. (Anderson/Walstead) Roll Call: Aye: Walstead, Anderson, Wyum, Waswick & Orn. Motion carried. Approve agriculture increase of 1%. (Wyum/Waswick) Roll Call: Aye: Walstead, Anderson, Wyum, Waswick & Orn. Motion carried. Approve 2% decrease in commercial valuations. (Anderson/Wyum) Roll Call: Aye: Anderson; Nay: Walstead, Wyum, Waswick & Orn. Motion failed. Adjourn "SINE DIE" as a Board of Review and Equalization. (Waswick/Anderson, unanimous)

Norm Preble also asked for approval to change his work schedule in the fall. He will work the same number of hours, but will work 4 days a week instead of 3. The board did not object to this change, but recommended that the office hours be posted on his door for public viewing.

Approve Family Nutrition Program County Support Summary for Extension Service. (Walstead/Anderson, unanimous)

Gina Hillestad reported further on the purchasing card policy after some minor revisions recommended by the personnel board. Approve the purchasing card policy with recommended revisions. (Wyum, Waswick, unanimous)

Lyle Bopp, State's Attorney, arrived at the meeting at 11:15 a.m. Discussed the Brummond Construction bill and was advised to proceed with small claims collection process. Also discussed the Tim Gates overpayment.

Re-appointed George Bishoff to the Sargent County School Reorganization Board for another three year term. (Walstead/Waswick, unanimous)

Advertise sale of surplus air conditioners on sealed bids. After obtaining additional information concerning the age and cooling capacity of the window units, Commissioner Walstead will contact Auditor's Office to write ad. Without objection, the sale will proceed as soon as possible.

Approve certification to the State Treasurer of 806 township road miles in Sargent County. (Anderson/Walstead, unanimous)

The Board reviewed the results of the Official Canvass of the June 10, 2008 Primary Election. Approve certification as follows on county offices: County Commissioner Combined District No. 1 – Bill Anderson-666; County Commissioner Combined District No. 2 – Jerry M. Waswick-720; Director-Garrison Diversion Conservancy District – Jeff Breker-724 (Anderson, Waswick, unanimous)

Commissioner Anderson was appointed by Chairman Orn to welcome those attending the Relay for Life held on the courthouse lawn on Friday, June 20th.

Discussion was held on the Haul Road Permit for Keystone Pipeline. There was concern that they would start hauling before the permit was signed. Lyle Bopp, State's Attorney, was requested to send a letter to Keystone Pipeline informing them that hauling will not begin until road inspections were

done & the permit is signed. (Wyum, Anderson, unanimous) Approve commission chairman to sign haul road permit after Sparky Engquist, Road Supervisor, Steve Wyum, Road Commissioner & Lyle Bopp, State's Attorney, have reviewed and approved the permit (Anderson/Walstead, unanimous)

Approve Relay for Life Committee's request for off-the-ground fire pits/fireplaces on the courthouse lawn, without objection.

Mr. & Mrs. Gerald Coleman met with the board to discuss widening their driveway, which would involve installing a longer culvert. Sparky will deliver the pipe & it will be the Colemans' responsibility to install the culvert and enlarge their approach in compliance with County road specifications.

Sparky Engquist reported on: meeting with pipeline representative to inspect haul roads; graveling roads; and, starting base one projects on County roads #1, #2, #7 and #14. The packers purchased for use with the County's motor graders will be delivered Friday morning & will be ready to go by Tuesday. Without objection, approved agreement with Rodney Mathias that the road superintendent will control the culvert cap on 18" culvert between sections 10/11 in Harlem Township.

Wendy Jacobson, Social Services Director, met with the Board to discuss the temporary clerk position. The person originally hired has resigned and Director Jacobson will be re-advertising for the position with a pay rate of up to \$12/hour. She will also be allowing overtime for some staff to keep up with the heavier caseload. She also requested the commission to send a letter of support to the Head of the Red Safe Communities Coalition. Things the coalition has worked on in the past include: Underage Drinking Prevention Projects, Car Seat Safety Checks, Drunk Driving Messages, Countywide Seat Belt Surveys & many others. Approve letter of support to Head of the Red Safe Communities Coalition. (Wyum/Anderson, unanimous)

Meeting adjourned at 2:30 p.m.

MAURICE ORN – CHAIRMAN

ATTEST:

PAM MALONEY – DEPUTY AUDITOR