

Forman, North Dakota
June 19, 2007

The Sargent County Board of Commissioners met at 9 a.m. with the following members present: Maurice Orn, Mike Walstead, Steve Wyum, Bill Anderson, and Jerry Waswick. Absent: none. Lyle Bopp, States Attorney and Barb Enderson, Sargent County Insurance were also in attendance.

Approve June 5, 2007 minutes as corrected. (Orn/Waswick, unanimous). The Board received the May 2007 financial statement.

The Board considered the proposals to provide service and be designated as agent of record for the County's liability insurance policy with North Dakota Insurance Reserve Fund received from Sargent County Insurance Agency of Forman, and Walock-Johnson Insurance Agency of Milnor, Rutland and Lisbon. Motion to accept the proposal of Sargent County Insurance. (Walstead/Orn. Roll Call. Aye: Walstead and Orn. Nay: Anderson, Wyum and Waswick. Motion failed.) Motion to accept the proposal of Walock-Johnson Ins., Inc. as the agent of record with NDIRF. (Wyum/Waswick). Barb Enderson interjected, questioning whether a conflict of interest existed with Commissioner Anderson having an interest in the building occupied by Walock-Johnson's Rutland office. Commissioner Anderson explained that he did not own an interest in the building, but he was a shareholder in the corporation that owns the building, and put the question of a conflict of interest to the remainder of the Commissioners. Commissioner Orn stated that he thought it might constitute a conflict of interest. Commissioner Anderson relinquished the chair to Vice chairman Orn, and excused himself from the meeting pending consideration of the conflict question by the remaining 4 Commissioners. States Attorney Lyle Bopp opined that a conflict of interest did not exist in that a shareholder in a corporation that owns a building rented by a company submitting a proposal to provide insurance services is not any different than a co-op member considering a proposal to provide materials or services submitted by a co-op. Commissioner Anderson returned to the meeting and resumed the chairmanship of the meeting. Commissioner Wyum noted that Sargent County does retain Sargent County Insurance as agent for the boiler coverage and equipment breakdown. Roll Call. Aye: Anderson and Wyum. Nay: Walstead, Orn and Waswick. Motion failed) The Chairman instructed the County Auditor to re-advertise for insurance proposals. Motion to reconsider the motion to accept the proposal of Sargent County Insurance. (Waswick/Walstead. Aye: Walstead, Orn and Waswick. Nay: Anderson and Wyum. Motion carried. Upon reconsideration, the motion to accept the proposal of Sargent County Insurance to serve as agent of record with NDIRF passed on a roll-call vote. Aye: Walstead, Orn, Waswick. Nay: Anderson and Wyum. Motion carried). The County Auditor was instructed to call for bids for boiler coverage and equipment breakdown in January 2008.

Norm Preble, Tax Director, arrived at the meeting and the Board reconvened as a Board of Review and Equalization. Norm explained the three applications for inundated pastureland (Daro Crandall, Eugene Thompson and Ed Gaukler). Accept the applications as presented. (Waswick/Orn, unanimous) Discussed John Mlnarik farm home exemption form. Approve all local and county changes as presented by the Tax Director. (Walstead/Wyum. Roll call: Aye: Anderson, Walstead, Orn, And Wyum. Nay: Waswick. Motion carried) Tax Director Preble and States Attorney Bopp will work to prepare a procedure that will be implemented for the farm residence exemption for 2008. Norm Preble informed the Board that the valuation of real estate in the county is at 95.6% of the state requirement on agricultural land, 94.1% on residential property and 100% on commercial property. Tax Director Preble recommended a 2% increase in the valuation of agricultural and residential property to remain in compliance with the State's requirements. Motion to approve a 2% increase on agricultural land and residential property for 2007. (Wyum/Waswick. Roll call. Aye: Anderson, Walstead, Orn, Wyum and Waswick. Nay: none. Motion carried. Adjourn "SINE DIE" as a Board of Review and Equalization. (Orn/Walstead, unanimous)

Sandy Hanson, EMS/911 coordinator reported that the state requested an initial damage assessment as of June 14 but approved an extension until June 19. The state is asking for a separation of May and June damages. She read the letter that she is submitting indicating that there is not a separation in the damage arising out of the flood events of May and June in Sargent County, and listed an itemized report of the number of sites and dollar amounts of damage. Mark Breker, SC Water Board and Robert Nelson, Milnor arrived at the meeting. Steve Wyum reported on water issues with landowners to install a tile to remove water from Alkali Lake to relieve the pressure. The Water Board should discuss the tile installation and Mark reported that the Water Board will meet on Thursday evening.

Robert Nelson discussed a blocked culvert problem between Section 7 and 18 in Herman Township. The culvert is located on Co. Road # 1, and it does not allow the water to cross through the road, freely. Sparky Engquist had looked at the problem and agreed that this culvert needs to be replaced due to deterioration. Bill Anderson spoke with Sparky concerning this culvert, and he assured the Board that the culvert will be replaced as soon as time allows. Mr. Nelson made some additional suggestions on desired improvements to the roadway through Hamlin grove.

Reappoint Janet Kiefer, Cayuga to a 3 year term on the Sargent County Human Service Board and Nancy Glarum, Rutland and Stanley Melroe, Gwinner to a 3 year term on the Sargent County School Reorganization Board. (Orn/Waswick, unanimous)

The Board recessed at 12:10 for lunch.

The Board reconvened at 1:08 p.m.

Joan Lee, Recorder/Clerk of Court met with the Board. Also present LaJuana Hayen, Sheriff Travis Paeper and States Attorney Lyle Bopp. Mrs. Lee informed the Board that as of June 11 LaJuana Hayen Was no longer employed as Deputy County Recorder/Clerk of Court by Sargent County. She plans to hire Holly Huckell, a student at Sargent Central as a part-time employee to do some filing, scanning and assist with the installation of the new filing system at \$7.50 per hour, pending the hiring of a new Deputy. The Board did not object to the proposal. Mrs. Lee reported that the new filing system has been delivered and will be installed after July 4. She also indicated that she has advertised for the deputy position and has received several applications

Commissioner Wyum reported that a safety meeting was held at 8:00 a.m. on Thursday, June 7, attended by all of the road department employees as well as Gina Hillestad, Risk Manager, Commission Chairman Bill Anderson and Road Commissioner Steve Wyum. A memo/letter written by the Risk Manager highlighting a complaint for failing to abide by Sargent County's safety reporting policy was reviewed regarding the violation of the Sargent County Safety Policy and the failure of Highway Supervisor Engquist to report the incident to the Risk Manager. Motion to insert this letter from the Risk Manager regarding this incident in Mr. Engquist's personnel file. (Wyum/Orn, unanimous)

Approve payment of June payroll in the sum of \$146,179.33 (#'s 57445-57513), and the following bills, except for the in county meal for Deputy Buckhouse. (Waswick/Walstead, unanimous)

57317 A-Z Body Shop	Deductible	50.00
57318 Ottertail Power Co.	Electricity	899.00
57321 Forman City	Water, sewer & garbage	133.05
57332-57345 Health District Expenditures		1207.26
57347-57361 Human Service Expenditures		17437.33
57362 Alltel	Cell phones	135.93
57363 Cody Bopp	Labor	120.00
57364 Buhl's	Cleaning service	185.62
57365 Al Colemer	Flowers	126.39
57366 Corwin Chrysler Dodge	Guard	22.50
57367 DRT Co-Op	Phone charges	745.11
57368 DOCS	Contract work	170.00
57369 Dyste's	DARE and Risk Manager	81.76
57370 Farmers Union Oil Co.	Gas and supplies	1388.39
57371 Forman Drug	Supplies	12.00
57372 Gall's	Equipment and uniforms	384.24
57373 GMG	Job description and market survey	2150.00
57374 Gwinner One- Stop Inc.	Gas	566.86
57375 Sandra Hanson	Travel and cell phone	350.97
57376 Hardware Hank	Supplies	217.12
57377 Sherry Hosford	Travel and lodging	295.75
57378 ITD	LERMS User fee	75.00
57379 ILG	Registration	80.00
57380 Joan Lee	Travel and lodging	187.90
57381 Lexis-Nexis	Printing	247.55
57382 M & H Gas	Gas	54.24
57383 Minn-kota Communications Inc.	2007 Durango equipment	2917.90
57384 ND Community Corrections Ass'n.	Dues	100.00
57385 Office Depot	Supplies	70.85
57386 Quill	Supplies	405.50
57387 Ray O'Herron Co., Inc.	Uniforms	56.82
57388 SEL Lumber	Horse barn and fence	2882.58
57389 Claude Strege	Oil	39.00
57390 The Teller	Publishing fees	335.48
57391 TON Construction	Roof,fascia,soffits and concrete at fairgrounds	5411.89
57392 Universal Services	Ribbons	25.00
57393 Mike Walstead	Travel	111.72

57394 Jerry Waswick	Travel	50.40
57395 AW Diesel	Repairs	2078.83
57396 Atco	MM-200	360.00
57397 Bernard Mahrer Const.	Gravel	2071.71
57398 Chunky's Standard	Tires	1110.00
57399 Crandall Construction	Gravel	2691.58
57400 Economy Oil	Fuel	4666.68
57401 Farm Plan	Repairs	194.05
57402 General Equipment	Repairs	29.67
57403 General Irrigation	Repairs	26.60
57404 Gwinner Oil Bulk	Repairs	1345.29
57405 Jacobson Implement	S185 Bobcat	21410.75
57406 KC Tire and Auto	Lowboy tires	1618.35
57407 Martinsen's Home Center	Repairs and tools	290.07
57408 Midwest Management	Phone rental	150.00
57409 NDDOT	Bridge Inspections	941.91
57410 Nelson Bulk Oil	Fuel	4791.96
57411 Ray-Mac Inc.	Repairs	21.04
57412 Share Corp.	Citra solve	161.57
57413 Barnes County Corrections	Prisoner Board	55.00
57414 Cass Co. Treasurer	Juvenile Detention	465.00
57415 CPU	Data processing charges	871.22
57416 Lisa Dawson	Travel	248.47
57417 DRT	911 contracts and date base changes	283.00
57418 Downtown Café	Prisoner meal	6.61
57419 ITD	WAN access and anti-virus	407.40
57420 Kelsen's Bakery	DARE	37.50
57421 NDACo	Technical support	167.50
57422 Official Payments	Website	165.00
57423 Qwest	911 contracts	287.82
57424 Really Good Stuff	Homeland Security training	80.84
57425 Richland County Corrections	Prisoner Board	2515.62
57426 Walock-Johnson Ins. Inc.	Premium	47.00
57427-57436 Weed Board Expenditures		4624.14

Gina Hillestad, Risk Manager, met with the Board to review the policy changes proposed for Drug and Alcohol Use and Drug Testing. Also discussed Family Leave and Medical Leave. Motion to adopt Policy 716 (Drug and Alcohol Use and Policy) 718 (Drug Testing) as presented by Alliance Management Consulting with the exception of changing "County Auditor" to "Risk Manager" where it appears in the text of the policies. (Wyum/Waswick, unanimous) The Board will consider the Family and Medical Leave policies at the next meeting.

Merrill Engquist, Road Supt. and Tom Mund, Milnor met with the Board. Mr. Mund is concerned about a borrow area that was established in 1992 during a road project on Co. # 12 north of Cayuga. The problem is in the SW1/4-31-132-53 by a service road to a borrow pit, which was left in place at the completion of the road project and it causes over land flooding. Mr. Mund would like a larger culvert in the approach or a Texas crossing installed in the abandoned service road. Sparky explained the two 18" culverts that are currently in place are too small and feels that the water is high and jeopardizing the roadway. This Board must determine if this water is threatening the integrity of the roadway and it appears it does. The Water Board must be contacted to get correct sizing of the culvert. Mr. Mund has a concern about a culvert that diverts water from the west side of Co. # 12 to the east side of the road into Fedje Lake so that the water crosses back to the west side in the lake. He would like an answer why this culvert is there and he would like it plugged. Mr. Mund also would like to know the exact width of the County's right of way easement on the NW1/4-6-131-53 as there is a volunteer tree situation either on or near the right-of-way. Commissioner Wyum directed the Road Supt. to determine the right of way and make a recommendation on culvert size to the Water Board.

Merrill Engquist reviewed items concerning the road department including FEMA work and Emergency Repair projects, update on 2006 FEMA projects, job titles and duties and 2007 projects. Sparky explained some areas that are flooding over the roadway and public safety issues that need to be addressed. He is working cooperatively with ND Game and Fish, NRCS and landowners on projects on Co. # 12 near Lake Tewaukon and Alkali Lake. Board members questioned Sparky on the bridges in Hall Township, culvert inventory, documentation and record keeping, Alert Code 3 bridges and scour and channel profile inspections and Request for Flood Damage Estimates. Commissioner Wyum recommended that Sparky prepare maps with areas of concern clearly marked.

Authorize Chairman to sign the Origination Agreement for Consumer Payments (direct deposit of payroll) with Sargent County Bank. (Walstead/Orn, unanimous)

Meeting adjourned at 4:50 p.m.

BILL ANDERSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR