

The Sargent County Board of Commissioners met at 10:05 a.m., following the meeting of the Sargent County Park Board, with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, Steven Wyum and Bill Anderson. Absent: None. Also present was Paige Cary, the Sargent County Teller and Travis Paeper, Sheriff.

Lisa Dawson, Extension Office introduced Melissa Blawat as the newly hired Sargent County Extension Agent. Ms. Blawat graduated from the University of Minnesota at Crookston in 2012 and began her duties at Sargent County on June 18th. The Board extended a hearty welcome to Ms. Blawat.

Approve minutes of the June 5, 2012, commission meeting as corrected. (Waswick/Jacobson, unanimous) Board members also received a copy of the May 2012 financial statement.

Travis Paeper met to explain prisoner board bills from Essentia Health and Cass County. The Board recommended that a restitution claim should be sought to be included in any criminal judgment from the courts in those cases in which extraordinary expenses are incurred by the taxpayers of Sargent County for the benefit of a prisoner. Also discussed the transfer of a 2009 Dodge Durango from the Sheriff's Dept. to the County for official use by County employees & officials, and reimbursement of the Sheriff Department's budget for the value of said vehicle. Police Commissioner Wyum will inspect the car and recommend an appropriate level of reimbursement for consideration at the July 10 meeting.

Approve June payroll in the sum of \$156,978.73 (Nos. 7145-7200 and 66150-66169) and the following bills: (Wyum/Walstead, unanimous)

66000-66006		Health Unit Expenses	1,634.34
66012	NDPERS	Insurance Policy	379.52
66013-66018		Weed Board Expenses	12,022.33
66039	Dental Services Corp.	Dental Insurance Premium	26.10
66040	Ransom County	VSO Benefits	802.28
66041-66045		Health Unit Expenses	366.98
66046	City of Forman	Water/Sewer/Garbage	131.30
66047	Ottertail Power Company	Electricity	990.28
66048	NDDOT	Government Plates	10.00
66049	NDDOT	Sheriff Plates	11.50
66050-66057		Weed Board Expenses	14,814.63
66072-66081		Human Services Expenses	5,825.20
66082	Adamson Industries, Corp.	Equipment Purchases	1,189.85
66083	Advantage Pest Control	Courthouse Sprayed	110.00
66084	Bopp Law Office	St Atty. Phone and Rent	411.98
66085	Bopp, Cody	Janitorial Duties	105.00
66086	Bryant, Rick	Travel	113.54
66087	Buhl's	Cleaning Services	179.96
66088	Coleman, Darlene	Primary Election Board	300.00
66089	Colemer, Al	Flowers	338.80
66090	Crandall, Lois	Primary Election Board	300.00
66091	Dakota Plains Co-op	Gas	791.21
66092	Dickey Rural Networks	Telephone	850.86
66093	Downtown Café	Election Board Lunch	52.00
66094	Dyste's	Supplies	68.07
66095	Forman Drug	Supplies	10.20
66096	Hardware Hank	Supplies	612.58
66097	Hillestad, Gina	Travel	520.13
66098	Information Tech. Dept.	Lerms User Fee	50.00
66099	John Deere Financial	Equipment	13.80
66100	Kozok, David	Travel	89.00
66101	Kulzer, Beverly	Canvass Board Travel	26.71
66102	Larson, Renee	Primary Election Board	300.00
66103	Lee, Joan	Primary Election Board	300.00
66104	McLaen's Service, Inc.	County Car Expense	313.60
66105	Minn-Kota Communications	Conference Phone Repair	365.00
66106	ND Newspaper Assoc.	Analysis of Measures	167.04
66107	Quill	Office Supplies	66.34
66108	Reardon Office Equipment	Copier Contract	195.00
66109	Sargent County Sheriff's Dept.	Delinquent tax paper services	1,430.00

66110	Sargent County Teller	Printing/Publishing	691.76
66111	Stein's	Supplies	64.81
66112	Toepke, Alison	Travel	103.23
66113	Universal Services	Computer Supplies	55.00
66114	Verizon Wireless	WiFi Cards	320.08
66115	Walstead, Donnell	Canvass Board Travel	20.05
66116	Wyum, Steve	Canvass Board Travel	11.10
66117	Backer's Welding	Fuel Tank Labor	60.00
66118	Bargen Inc.	Crack Repair	27,750.00
66119	Crandall Construction	Gravel	9,922.65
66120	Ekstrom Repair Shop	Equipment Repairs	4,511.80
66121	Enderson Construction, Inc.	Gravel	10,807.80
66122	Farmland Co-op	Tires	104.00
66123	Jacobson Implement	Bobcat	25,007.43
66124	Lesmeister Gravel	Hauling gravel	616.00
66125	Midwest Management, Inc.	Phone-Semi-Annual Rent	150.00
66126	Rutland Oil Co.	Fuel	5,890.00
66127	Welton's Tire Service	Tires	46.00
66128	Barnes County Corrections	Prisoner Board	390.00
66129	Cass County Government	Prisoner Board	2,586.14
66130	Century Link	911 Contracts	191.88
66131	Chunky's Standard Service	Sheriff's Vehicle Service	879.80
66132	Computer Professionals Unlimited	Staff Support	983.84
66133	Dickey Rural Telephone	911 Contracts & Updates	247.00
66134	Essentia Health	Prisoner Board	11,574.50
66135	Gwinner One-Stop, Inc.	Gas	1,625.77
66136	Hassebroek, Julie	Travel	371.62
66137	Holiday Inn Express	Travel	277.20
66138	Information Tech. Dept.	WAN	454.40
66139	Kozok, David	Travel	10.00
66140	Lake Agassiz Regional Council	2012 Pledge	1,500.00
66141	ND Workforce Safety & Insurance	Community Service	85.62
66142	NDSU Extension Admin.	Printing/Publishing	24.30
66143	Office of Attorney General	SCRAM 24/7	740.00
66144	Peterson, Brenda	Travel	105.45
66145	Reardon Office Equipment	Copier	4,932.95
66146	Richland County Corrections	Prisoner Board	2,854.78
66147	ND Secretary of State	Election Equipment Mtc.	2,278.88
66148	Universal Services	Copier Supplies	175.30
66149	VISA	Credit Card Purchases-Ext.	153.71

Sparky Engquist, Road Supt. and Damon DeVillers, Interstate Engineering, Inc. met with the Board to discuss proposed road repair projects.

Proposals had been requested to provide Preliminary Services for several ER projects – 2 on County # 3, 1 on County # 12, and 1 on County # 10. Proposals were received from Interstate Engineering, Inc. to provide preliminary engineering services for the Emergency Relief Projects. Motion to accept the proposal from Interstate Engineering, Inc. (Walstead/Wyum, unanimous)

Motion to approve the Construction Engineering Services Agreement between NDDOT and Sargent County for Microsurfacing and Incidentals of CMC 411 – Sargent County 4 from ND 13 North 3 miles and authorize the Chairman and Auditor to execute this contract. (Walstead/Wyum, unanimous)

Several bridges in Sargent County with foundations of unknown construction and condition are documented on a list at NDDOT, and that department needs information regarding the condition of the unknown foundation on scour critical areas. Interstate Engineering, Inc. conducted this inspection in the past, but it could be completed by the county road department, if time permits. The report is due at ND-DOT no later than July 10, 2012. Motion to authorize Interstate Engineering, Inc. to conduct the inspection. (Wyum/Waswick, unanimous) Damon DeVillers, Interstate Eng. will put together a cost analysis of this project and provide it to the Board. Motion carried.

The Board recessed for lunch at 12:00 noon.

The Board reconvened at 1:00 p.m. with Marwood Klein and Brian Tayer, Ambulance Coordinators for Sargent County present.

Brian and Marwood updated the Board on ambulance issues including grant applications for new equipment, purchasing a new ambulance for Milnor Ambulance and application for staffing grants from the state.

The Board of Review and Equalization reconvened at 1:30 p.m. with Robert Lotzer, Milnor and Sandy Hanson, Tax Director present. Ms. Hanson provided printouts for the Board to review on several properties in the county. Joe Jacobson, Kansas City, KS called in to the Board of Equalization via conference call to discuss the reappraisal on his property that was reviewed and acted on at the June 5th meeting. After further review and discussion, during which board members discussed the procedures used to arrive at the new appraised values, the uniformity of criteria and procedures considered and the values of comparable properties within the County, the Board determined that the previous decision was equitable and will stand.

Robert Lotzer, Milnor met to continue the discussion on the reappraisal of his property located on 10 Old Highway 13 on the edge of Milnor in Milnor Township. Mr. Lotzer requested that the valuation of his property conform to the decision of the Milnor Township Board to reduce the valuation recommended by VAI. The minutes of the Milnor Township Equalization meeting stated that the township board agreed to reduce the value of the Lotzer property to \$146,400, the amount of an appraisal from Robert Veland of Wahpeton that had been commissioned by Mr. Lotzer. Appraisals of comparable residential properties that had been prepared using the methods and procedures of Vanguard Appraisals, Inc. (VAI) were presented by Sandy Hanson and the Board reviewed. The original appraisal by VAI was a total of \$239,700. Discussed at the June 5th meeting was an adjustment for property location, however, location was not a criteria considered by VAI in determining the valuation of any residential property in Sargent County. The valuation of the Lotzer property, including the residence and accessory buildings, was adjusted to \$227,300.00, based on economic obsolescence factors. Motion to approve the value of \$227,300 for parcel #12-4079000. (Wyum/Jacobson, unanimous)

Sandy Hanson presented information on the agricultural land values. NDSU estimated the 2012 Ag land for Sargent County at \$709.86 per acre and the 2011 abstract for the county shows \$521.00 per acre in Sargent County. The ND State Board of Equalization approved the tolerance for 2012 assessments to 90 to 100 percent of market value for residential, commercial, and agricultural. Sandy computed various increases to Ag land valuation in order to bring it into compliance with the state's requirements, and recommended a 30% increase in all agricultural land in Sargent County. This would bring the land to 95.41%, within the tolerance range set by the state Board of Equalization. If this Board does nothing the state would automatically set the values at 100 percent. Motion to approve the recommendation by County Director of Tax Equalization Sandy Hanson and increase the valuation of all Ag land in the county by 30% as required by State law. (Wyum/Jacobson, unanimous)

Several township boards of equalizations had made changes to the valuations of residential property that had been reappraised by VAI. Sandy has reviewed these properties and recommended the changes as listed by the townships. Hall Township Board of equalization reviewed the township's recommendations as well as the Tax Director's recommendations as follows:

Parcel 06-2358001 - township approved a value of \$40,000, with no objective reason stated for the adjustment. VAI and Tax Director - \$42,000

Parcel 06-2467000 – township approved a value of \$15,000, with no objective reason stated for the adjustment. VAI and Tax Director - \$18,000

Parcel 06-2422000 – township approved a value of \$25,000, with no objective reason stated for the adjustment. VAI and Tax Director - \$30,200

Parcel 06-2471000 – township approved a value of \$35,000, with no objective reason stated for the adjustment. VAI and Tax Director - \$47,400.

Commission, acting as a Board of Equalization, reviewed the information on hand and, due to several factors, including the fact that no interior inspections of the properties in question had been allowed, a motion was made to override the valuations recommended by the township, and approve the values as determined by VAI and recommended by the County Director of Tax Equalization. (Wyum/Jacobson, unanimous)

All the Changes in True and Full Value as shown on the Supplement Abstract for all the cities and townships in Sargent County were reviewed and explained by Sandy. Motion to accept all valuations and changes as presented by the Tax Director. (Jacobson/Walstead, unanimous)

Commercial property values were also discussed, and Sandy noted that, with the sales and comparables she has reviewed, the commercial property is at 98.9% of the tolerance level and recommends that no change be made for 2012 taxes. Motion to accept the recommendation of no change based on sales and appraisals. (Jacobson/Waswick, unanimous)

The Board of Review and Equalization adjourned "SINE DIE" at 4:13 p.m.

Motion to reappoint Teresa Brummond to the Sargent County Social Service Board for a three (3) year term starting July 1, 2012. (Wyum/Waswick, unanimous).

Motion to reappoint Shelly Bopp, North Sargent School District and appoint Brian Bussman, Milnor School District) to the Sargent County School Reorganization Board for a three year term. (Waswick/Walstead, unanimous)

Approve Township Road Mileage Certification to the State Treasurer certifying 809 miles of township roads in Sargent County. (Walstead/Jacobson, unanimous)

The Board reviewed the results of the Official Canvass of the June 12, 2012 Primary Election. Approve certification as follows on county offices: County Commissioner at Large - Jerry M Waswick – 834; Bill Anderson – 785; Richard Ruch – 589 and Director-Garrison Diversion Conservancy District – Jeff Breker – 997. (Wyum/Walstead, unanimous)

Approve amended Retail Beer and Liquor License for 2012 to Paul and Jennifer Lugert, Geneseo Bar, Geneseo. (Jacobson/Wyum, unanimous)

The Office of the State Court Administrator, Supreme Court, contacted the Sargent County Commission requesting a decision on providing clerk of district court services for the county. A motion to enter into a funding agreement with the state for the 2013-2015 biennium's providing that Sargent County will receive reimbursement for providing clerk services based on .68 fulltime equivalent, with a monthly reimbursement from the North Dakota Supreme Court to Sargent County of \$4,355. Authorize Chairman to execute said agreement. (Jacobson/Walstead, unanimous)

There being no further business to come before the Commission, the meeting adjourned at 4:45 p.m.

BILL ANDERSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR