

Forman, North Dakota
June 21, 2005

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Anderson, Ray Brockman, Mike Walstead, Steve Wyum and Jerry Waswick. Absent none. Also present Lyle Bopp.

The Board proceeded to review bills and moved to approve the following bills and June payroll in the sum of \$92,537.63. (Brockman/Anderson, unanimous)

Weed Board expenditures		12589.86
Social Service Board expenditures		12836.52
52515 Roslyn Amerman	Travel	17.00
52516 Barnes County Corrections	Prisoner Board	100.00
52517 Amoco	Sheriff Travel	251.35
52518 Brian's Repair & Auto Parts	Durango service	73.81
52519 Scott Buckhouse	Underage overtime	330.00
52520 Buhl's	Cleaning service	174.60
52521 Cellular One	Sheriff's Dept. phones	274.09
52522 Chunky's Standard Service	Tires and service	329.00
52523 Computer Software Assoc.	Labels	30.25
52524 Corwin Chrysler Dodge	Guard	28.00
52525 Dacotah Paper	Cleaning supplies	56.19
52526 Dakota Precision Fabricating	AC Frames	1445.00
52527 DOCS	Spraying fairgrounds	100.00
52528 Doran's Repair	Demolition and cleanup lots in Cayuga	4000.00
52529 Dyste's	Supplies	42.98
52530 Economy Oil Inc.	Sheriff's travel	194.57
52531 Farmers Union Oil Co.	Sheriff's travel	488.42
52532 Forman Drug	Supplies	16.95
52533 Gall's	EZ Jim & Wedge Set	26.48
52534 Geffre's Greenhouse	Flowers	139.20
52535 Gwinner One Stop	Sheriff's travel	425.42
52536 Sandra Hanson	Travel & phone	112.77
52537 Hardware Hank	Supplies	50.07
52538 ILG	Continuing Education	30.00
52539 Key Four	Note cards	50.00
52540 KW Service	Repairs	124.45
52541 Joan Lee	Travel	16.32
52542 Lexis Nexis	Printing	230.45
52543 Lisbon Area Health Services	Blood Alcohol	87.00
52544 Martinsen's Home Center	Main St. Building roof replacement	5221.12
52545 McLeod USA	Long distance phone calls	177.35
52546 Merrick & Schaar P.C.	Mental health hearing	90.00
52547 Oahe Windshield, Inc.	Car & pickup windshield replacement	500.00
52548 Otis Elevator	Phone installation in elevator	485.00
52549 Travis Paeper	Underage Overtime	330.00
52550 Norm Preble	Travel	52.36
52551 Richland County Corrections	Prisoner Board	90.00
52552 SC Treasurer	Reimbursement for stamps, postage, etc.	3682.32
52553 The Teller	Publishing fees	274.23
52554 Viking Office Products	Paper and supplies	250.47
52555 Jerry Waswick	Travel	111.52
52556 White Banner	Sheriff uniforms	139.00
52557 ATCO	Paint remover	175.30
52558 Bernard Mahrer Const.	Gravel and oil mix	1291.27
52559 Crandall Const.	Gravel	6657.30
52560 Farm Plan	4020 repairs	59.99
52561 Gwinner Oil Bulk	Fuel	3206.27
52562 KC Tire & Auto	Tires	265.22
52563 Kem-Pro Industrial	Graffiti Guard	331.59
52564 Martinsen's	Repairs and upkeep	79.83
52565 NDDOT	BRO-0041(007)	2747.82
52566 Titan Machinery	Repairs	342.25
52567 Zep Mfg.	Repairs	91.54
52568 CPU	Data Processing Charges	747.19

52569 DRN	911 Contracts	275.00
52570 Electronics Communications	Gwinner Fire/Ambulance Extender	5190.00
52571 Forman Drug	Envelopes	1.86
52572 Julie Hassebroek	Travel	462.36
52573 ITD	WAN Access and anti-virus	404.00
52574 Marwood Klein	Contract work	894.37
52575 Lisa Knox	Travel	66.30
52576 Milnor School	DARE Bus trip	97.95
52577 NDACo	Wireless 911	1017.00
52578 ND Dept. of Ins.	Premium	192.00
52579 NDSU Extension Food & Nutrition	Poster set	25.00
52580 NDSU	Computer	835.00
52581 North Sargent School	DARE Bus trip	110.00
52583 Office Max	Office supplies	227.79
52584 Official Payments	County website	165.00
52585 Travis Paeper	DARE Instructor salary	500.00
52586 Qwest	911 Contracts	287.82
52587 Sargent Central	DARE bus trip	270.00
52588 Universal Services	Supplies	8.50

Approve June 7, 2005 minutes. (Waswick/Wyum, unanimous)

The Board reconvened as Board of Review and Equalization with Norm Preble, Tax Director and Laverne Colby present. Norm presented handouts of proposed changes on the local level and county level. Mr. Colby inquired about the addition of the farm home assessment in SE1/4-33-132-55. Mr. Preble informed him that if the person living in the home is not actively engaged in farming, the home is taxable according to NDCC 57-02-08(15). 2005 local changes were discussed as presented in the handouts. The total county taxable increase is \$91,859. Approve and accept all local changes. (Anderson/Waswick, unanimous) Valuations for agricultural and residential property are not within the percentage tolerance allowed by the state. Norm recommended a 10% increase for each of those classifications, which would place these at 97% of the state tolerance level. Reluctantly increase the valuation of agricultural land and residential lots and structures 8.9% for 2005 to comply with state minimum requirements. (Wyum/Waswick, unanimous) Adjourn "SINE DIE" as Board of Review and Equalization.

Sandy Hanson, EMS, met with the Board to discuss water problems in the county. She had information on the weekly report that rain and hail has been received, toured areas and looked at the lodging grain and standing water and estimated crop damage to be from 30-50%. She discussed an emergency declaration that she prepared for the county commissioners to consider for Sargent County. Approve Emergency Declaration and declare a state of emergency and hereby orders the activation and utilization of the Sargent County Emergency Management Operation Plan to monitor the situation, to work with necessary agencies for damage assessments and support appropriate relief actions and mitigation measures of local, state and federal government to limit the hardships and impact of this emergency upon the citizens of Sargent County. (Wyum/Brockman, unanimous) Sandy received information on the wireless 911 project. Most cell phones equipped with GPS chips can be physically located when dialing 911, greatly aiding dispatchers and emergency responders. NDACo has determined that they are in a position to refund excess revenues and lower future county and city contributions. Refunds will be based on the relative amounts of wireless 911 funds remitted to NDACo for the period July 2004-June 2005. Effective July 1, 2005, NDACo will request 40% of whatever we receive from wireless carriers for project expenses instead of \$.50 of the dollar. She discussed the outdoor warnings systems and how the training will be delivered to the public. Sandy also explained the upcoming exercise scheduled in Crete later this month.

Quentin Hoistad, Park Board arrived at the meeting and Sandy Hanson explained a grant, which she has written for Silver Lake Park. It has been initially approved and additional information for the improvements is needed. This is a 50/50 grant with a minimum of \$30,000. After discussion, the Sargent County Commission supports the application of the Sargent County Park Board for a grant from ND Parks and Recreation Land and Water Conservation Fund for a total project cost of approximately \$32,000 and recommend that the Sargent County Park Board and grant administrator Sandy Hanson proceed with the grant process. (Anderson/Waswick, unanimous)

Tammy Schillinger, ND Parole and Probation presented information on the county Community Service Program from July 1, 2004 to June 30, 2005. There were a total of 54 individuals assigned to community service for a total of 1040.25 hours. The total hours assigned from other counties were 124 for total dollars in Sargent County \$8493. Tammy presented the annual Joint Powers Agreement between ND, by and through the Dept. of Corrections and Rehabilitation and Sargent County for a fee of \$3,600. Approve agreement. (Brockman/Wyum, unanimous)

Patty Carlen, SC Recorder, met with the Board to discuss the new marriage license fee. The State Legislature approved allowing the county fee to be increased from \$6 to \$30. This increase takes place on 7/1/05. Approve marriage license fee as authorized by law. (Anderson/Waswick, unanimous) Patty is also concerned about the technology contract with the county and NDACo. There have been some problems with computer and excess time and she wanted the Board to be aware of these problems.

Karen Anderson, Havana arrived at the meeting at 1:50 p.m.

The Treasurer's Office asked for cancellation of check more than 2 years old. The check is No. 25552 payable to Andrew Harris and dated 1/22/03. They have attempted to contact him by phone and letter and had no response from Mr. Harris. Authorize Treasurer's office to send the \$10.90 to Unclaimed Property. (Brockman/Wyum, unanimous)

Approve reappointment of Rick Hoistad, District No. 3 and Wade Anderson, District No. 4 to the SC Planning Commission. (Anderson/Wyum, unanimous) Motion to reconsider the appointments. Based on individuals living in same district (#4). (Anderson/Wyum, unanimous) Instruct Auditor to advertise for individuals in District Nos. 1,3,4 and notify current members of the change in district numbers.

Approve reappointment of George Bishoff, Cogswell, Combined District No. 2 to the Sargent County School Reorganization Board for a three-year term. (Waswick/Brockman, unanimous)

Discussed use of the Sargent County Fairgrounds by Forman City for Car Fest Days and instructed Lyle Bopp to request proof of insurance from the City of Forman and have them sign a Facility Use Agreement.

Approve Road Permit to Dickey Rural Communications, Inc. to replace a cable by boring under County #10, 76' north of 101 St SE between Section 25-129-55 and 30-129-54 (Weber Township). (Waswick/Anderson, unanimous)

Sparky Engquist, road supervisor, discussed road department issues including dust control, preparing County # 4 and # 10 for paving, completing a bridge check and making repairs, proceeding with Bridge # 118-20 on Co. # 5. The road department plans to start chipping the roads on July 25th, along with crack filling and leveling. The test projects by Crete are started and will be ready for chipping the end of July. Karen Anderson inquired about the bridge by Edwin Anderson's (No. 137-23) south of Geneseo and Sparky replied that it is under water. When conditions are right and the road dept. has the time, they will make repairs. Karen also asked about the bridge by Lois Brakke (129-24.1) and Sparky indicated this is the same as the prior bridge. She also asked about completing the swing away mailbox holders, a yield sign in Havana, wild turkey signs, rumble strips south of Geneseo, back sloping on the south side of the road by Anderson's. Steve Wyum indicated that good road conditions have been especially challenging to maintain this year. Winter frost receded roadbeds very late in spring and soft grades were slow to firm up and stabilize. Excessive rainfall has compounded road maintenance consequently the road crew work schedule has been prioritized thus far to operate all four road graders when possible.

The Board discussed the upcoming road project for county No. 10 north of Rutland. Approve following resolution: WHEREAS, the bid in the amount of \$207,780.30 from Central Specialties received in the bid opening of June 17, 2005 for Project SC-4125(58) was the low bid received. WHEREAS, this bid is considered reasonable. NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sargent County will award to Central Specialties the contract for said project and hereby authorized the Chairman of the Board to sign said contract. It is further understood that the County shall reimburse the NDDOT for any payments made under this contract, which are not collectible from the FHA. (Wyum/Anderson, unanimous)

NDACo provided the Board the Technology Plan for Sargent County. A licensing review was performed, a listing of all hardware in the county and an outline of main technology opportunities for consideration. Each department will receive a copy of the plan and asked for their comments.

Sherry Hosford, Auditor, reviewed a depreciation schedule for equipment insured through NDIRF. The Board agreed to insure electronic equipment at actual cash value. The amount to insure will be determined by the balance to depreciate. Some items, fully depreciated, will not be insured based on this decision. The heavy road equipment will continue to be insured at actual cash value. The salvage value of the equipment will be computed and insured at no less than 35% of new cost or purchase price.

The Board called Joe Kramer, NDACo to discuss minute scanning and an alternate proposal for completing this project. Joe agreed to put some information together for the July 19 meeting.

Meeting adjourned at 5:00 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR