

The Sargent County Board of Commissioners met at 10:00 a.m. following the Sargent County Park Board meeting. The following members were present: David Jacobson, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present was Lyle Bopp, State's Attorney; Jayne Pfau, Assistant State's Attorney; Paige Cary, The Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent: Commission Chairman Jerry Waswick. In the absence of Chairman Waswick, Commission Vice-Chairman Bill Anderson served as Chairperson of the meeting.

Jesse Mastenbrook, Sargent County Insurance Agent, arrived at the meeting. He reported that he and the county auditor are working on updating the information for the insurance renewal due in July. He presented claim information from 2015 and also for the current year. The commissioners thanked him for the report, & requested that he attend annually to update the Commission on insurance information and claims.

Donna Eklund, county resident, arrived at the meeting.

Approve minutes of the June 7, 2016, commission meeting as corrected. (Hosford/Jacobson, unanimous)

Approve June payroll in the sum of \$182,156.33 (Nos. 12238-12295 and 73233-73246) and the following bills: (Walstead/Jacobson, unanimous)

73199-73205		Health Unit Expenses	2,756.11
73206	Forman City	Water/Sewer/Garbage	164.45
73207	Ottertail Power	Electricity	1,183.75
73208	Ransom County	VSO Salary/Benefits	834.59
73209-73222		Health Unit Expenses	2,049.05
73263-73274		Human Service Expenses	1,798.41
73275	AMS Alcohol Monitoring	Daily Monitoring Fees	148.20
73276	Avid Hawk, LLC	Web Services	45.00
73277	Bryant, Rick	Sheriff Car Wash	9.00
73278	Butler, Joe	Courthouse Shrubs/Statue	67.54
73279	Code 4 Services	Sheriff Car Equipment	6,743.65
73280	Computer Prof. Unlimited, Inc.	Data Processing	1,255.58
73281	Crandall, Lois	Primary Election Board	339.72
73282	Dahlstrom Funeral Home	Coroner Expense	200.00
73283	CHS/Dakota Plains	Gas Purchases	627.13
73284	Dakota Water Solutions	Water Jugs	28.00
73285	Dickey Rural Networks	Telephone	960.21
73286	Forman Drug	Envelopes	1.39
73287	Gwinner One-Stop	Sheriff Gas Purchases	954.17
73288	Gwinner Transfer	Sheriff Tire Purchase/Disposal	287.04
73289	Hanson, Sandra	Tax Travel	29.43
73290	Hardware Hank	Courthouse Yard Maintenance	460.71
73291	Holiday Inn	Treasurer/Recorder Travel	320.40
73292	HP Inc.	Computer/Court Grant	681.01
73293	Information Tech. Dept.	WAN Access/Lerms	587.55
73294	Intergraph Corporation	I Mobile CC/ Fees	891.00
73295	Johnson, Bryan	Sheriff Travel	896.10
73296	Klapperich, Cindy	Soundboard	35.97
73297	Larson, Renee	Primary Election Board	318.12
73298	Law Enforcement Systems	Case File Envelopes	169.00
73299	Lee, Joan	Primary Election Board	341.88
73300	Main Stay Suites	Sheriff Travel	890.00
73301	Maloney, Pam	MICR Toner Cartridge	278.91
73302	NDACO	Continuing ED	45.00
73303	NDACO-Worker Comp.	2015 WC Reconciliation	3,583.12
73304	ND Newspaper Association	Analysis of Measures	64.80
73305	ND State Auditor's Office	Audit Fees 2014-2015	165.00
73306	NDACO Resources Group	Scanner/Court Grant	1,068.96
73307	NDLTAP-UGPTI/NDSU	Road Training	600.00
73308	NDTOA	Shipping Fee	5.00
73309	Nelson Home Center	Supplies	563.25
73310	Office of Attorney General	Scram 24/7	1,105.00
73311	Paeper, Travis	Sheriff Travel/Car Wash	109.19

73312	Peterson, Brenda	Sheriff Travel	118.80
73313	Pharmchem, Inc.	Sweatpatch Kit/Analysis	1,308.00
73314	Quill.com	Office Supplies	211.56
73315	Rath & Mehrer P.C.	Audit Fees 2014-2015	8,000.00
73316	Reardon Office Equipment	Office Supplies/Chair Repair	114.43
73317	Red River Basin Comm.	2016 Pledge	1,197.50
73318	Sargent County Teller	Printing/Publishing	848.92
73319	Smith, William E	Canvas Board	26.80
73320	Stein Chemical, Inc.	Courthouse Maintenance	481.20
73321	Sundquist, Colleen	Primary Election Board	320.28
73322	Suntek Concrete Engraving	Courthouse Steps Repair/Seal	175.00
73323	Teal's Market	Election Cost	74.99
73324	Verizon Wireless	Sheriff MIFI Cards	160.04
73325	Walstead, Mike	Canvas Board	30.04
73326	Watch Guard Video	Sheriff Car Equipment	5,020.00
73327	Wyum, Sheila	Canvas Board	34.36
73328	Arrowhead Transport, Inc.	Gravel/ County Road #4	2,873.51
73329	Buhl's Inc.	Cleaning Services	215.40
73330	CHS/Dakota Plains	Gas & Oil Purchases	1,454.92
73331	Ekstrom Repair Shop	2003 GMC Repair	210.15
73332	Enderson Construction	Gravel Haul Fee County Rd # 1	7,216.38
73333	Forman Market	Road Supplies	18.57
73334	Forman Repair	Zerks	10.00
73335	General Irrigation	Shop Supplies	256.29
73336	Hanson Lumber & Hardware	Shop Supplies	39.77
73337	John Deere Financial	2-Grader lease Payments	41,313.93
73338	Laker Chemical	Fine Road Patch	1,318.50
73339	Nelson Bulk Oil	Road Fuel	2,780.47
73340	RayMac Inc.	Angle Iron	22.62
73341	Rutland Oil Company	Road Gas Purchase	1,386.00
73342	SC Sheriff Department	Drug Testing	55.00
73343	SC Water Resource District	40% Cost Share/Drain #11	25,399.31
73344	Visto's Carquest	Road Shop Supplies	144.60
73345	Comfort Inn, Bismarck	911 Travel	80.00
73346	Dickey Rural Networks	911 Contract	243.00
73347	Hanson, Sandra	911 Travel	253.16
73348	Klapperich, Cindy	FCS Agent Travel/Dues/Supplies	324.70
73349	NDACO	911 Contract/Conference Fee	942.70
73350	SC Auditor	Extension Wan Access	240.00
73351	SC Treasurer	Extension Postage	125.17
73352	Seykora, Melissa	Extension Travel/Supplies	380.24
73353	VISA	Extension Office Supplies	285.20

Merrill Engquist, Road Supervisor; and Damon DeVillers, County Engineer, Interstate Engineering; arrived at the meeting. Mr. Engquist informed the board that the Road Department's 2003 GMC pickup has been damaged in a deer/vehicle collision. The adjustor believes that the repair estimate is likely to exceed the book value of the pickup, and that it will be totaled out. Mr. Engquist proposes that the Road Department buy back the salvage title, repair the pickup & continue using it.

Mr. Engquist reported that the North Dakota Game & Fish Department had approached him regarding the access road to Alkali Lake. There is money available to do some grading and graveling. The county would hire and pay a contractor to come in & do the work and then be reimbursed from the Game & Fish Department. On the basis of the information provided, the commissioners have no opposition to this, but would need a contract stating that the county would be reimbursed for all funds expended. Additionally, as other projects of a similar nature, at Buffalo Lake and at Kraft Lake, have been coordinated by the County Park Board, it was suggested that the information be forwarded to the Park Board for consideration at the July meeting. Mr. Engquist also reported that he had been informed of grant monies available for replacement of old and damaged docks. The commissioners requested that the auditor put this matter on the park board's July agenda.

Mr. Engquist stated that County Road #14 is almost ready for Mark Sand and Gravel to come in & do the road paving project. There is slope work yet to be done, with dirt to be hauled in for that purpose, & extensions put on some culverts. Mark Sand & Gravel was planning to start the County #14 paving work on Monday, June 20, but was delayed by rain in Minnesota and is now planning to start work on the project either next week or in the week after the 4<sup>th</sup> of July.

The graveling projects in the county have been started, but there is some concern about black dirt in one of the gravel stockpiles that one contractor may have applied to one stretch of County Road. Mr. DeVillers is planning to check on this stockpile after the meeting today.

The commissioners asked if County Road #14 north of Geneseo has been maintained as was discussed at the June 7 commission meeting. Mr. Engquist said that when the Road Crew is done preparing County Road #14 south of Geneseo for the paving project, they will be ready to address the road problems on County #14 north of Geneseo.

Mr. Engquist also stated that the Road Department employees are replacing the faded out road signs as time allows.

Mr. DeVillers recommended the commission accept Mayo Construction's bid for the Milling, Hot Bituminous pavement preservation Overlay & Incidentals of Sargent County #4 from ND/SD border north to Sargent County #5 (4 miles), as they had the low bid of \$684,362.00. Some discussion was held whether or not to accept the base bid along with the alternative of a seal coat. Motion to accept the base bid from Mayo Construction contingent upon determining whether or not remaining CNOA project funds from 2014 and 2015 could be used (Walstead/Hosford) Roll Call Vote: Yes – Anderson, Jacobson, Walstead, and Hosford. No – None. Absent – Jerry Waswick. Motion carried.

Meeting recessed for lunch at 12:15 p.m.

Meeting reconvened at 1:20 p.m.

Lyle Bopp presented a revised "Application for Drainage Work within County Road Right-of-Way" form for the commissioners to review. After review and discussion, it was decided to add "No work under this application is to be started until the application is approved and the permit is issued" in bold letters on the front of the form. Motion to approve the form with the revision. (Hosford/Jacobson, unanimous)

Discussion on the Silver Lake Dam Embankment Seepage Investigation Report received from the North Dakota State Water Commission. It was decided to wait & see what happens after the NRSCS interns clean out the willows and other vegetation in the area of the leak to obtain more complete information about the problems causing the seep.

More discussion was held on the ND Public Employees' Retirement System (PERS) Retirement program. The auditor was instructed to prepare a spreadsheet to see how much money it would cost the county with the 1.26% increase in the County's contribution to PERS that enrollment in the State retirement system would require. The board will review this at the next meeting.

Commissioner Walstead reported on the Hwy/Rail Crossing Diagnostic that had been requested by Sargent County and the City of Rutland. He stated that an inspection group consisting of himself, Mr. Jim Styron of the ND DOT and 2 representatives of the DMV&W Railroad had started in Havana and worked their way to the northeast, along the line owned by the South Dakota Rail Authority checking each County Road rail crossing as they came. Mr. Styron will write a report on each of the 6 County Road rail crossings, as he agrees there should be some crossing safety improvements at the crossings in Havana and Rutland. There is no Federal or State cost sharing money available for crossing safety improvements at this time, but there will be a 10% county cost share responsibility when there is Federal or State money available for crossing improvements.

States Attorney Bopp reported that there has been no determination received in the Jacobson unemployment compensation appeal since the telephone hearing held on June 9<sup>th</sup>.

More discussion was held on the field approach that appears to be a possible hazard in the county road right-of-way north of Brampton. The State's Attorney is still checking right-of-way in this area to determine if the county has jurisdiction and authority to require the landowner to correct the problem. He has also discussed the situation with the resident who reported the potentially dangerous condition of the approach.

Two applications were received: from Terry Euscher, Gwinner; and, from Nancy Glarum, Rutland; agreeing to accept re-appointment to the County School Re-Organization Board. Motion to re-appoint Terry Euscher and Nancy Glarum to the County School Re-Organization Board with terms ending June 30, 2019. (Hosford/Jacobson, unanimous)

Two applications were received: from Janet Kiefer, Cayuga; and, from Joanne Anderson, Havana; for appointment to the Social Service Board. Motion to re-appoint Janet Kiefer to the Social Service Board with term ending June 20, 2019. (Jacobson/Walstead, unanimous)

Motion to authorize the chairman and the state's attorney to sign the County Federal Aid Contract and the County Federal Aid Contract Bond with Gladen Construction for Project BRO-0041(012) (Hall Township Bridge Project). (Walstead/Jacobson, unanimous)

Commissioner Hosford reported that Sheriff Paeper has submitted a COPS grant for an additional officer. He will be adding this to his 2017 budget and will know mid-September if he has received the funding. This would be an additional cost of approximately \$49,000 for the county, spread out over three years. The fourth year, the county would assume all costs for an additional officer.

Commissioner Hosford also encouraged the board to attend a public comment meeting regarding a proposed study of the Shortfoot Creek Watershed area to be held in Geneseo on June 28 at 1:30 p.m. as future plans, or the lack of plans, for the management of this watershed area could affect County Roads in the area, including portions of the recently paved stretch of County Road #14.

Acknowledged receipt of the complaints filed by Wendy Jacobson with the North Dakota Department of Labor and Equal Employment Opportunity Commission (EEOC). State's Attorney Bopp stated that the County has 20 days to file a response, and that he and assistant Jayne Pfau have been working on it.

Meeting adjourned at 2:30 p.m.

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BILL ANDERSON – VICE-CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR