

Forman, North Dakota  
June 21, 2019

The Sargent County Board of Commissioners met at 9:50 a.m. in the Commissioner's Room with the following members present: Bill Anderson; Jason Arth; Lyle Bopp; and Richard Ruch. Absent was Jerry Waswick. Also present was Margie Johnson, State's Attorney Legal Assistant; Jeanne Sexton-Brown, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor. The meeting had been rescheduled from the regularly scheduled date of Tuesday, June 18, to allow Commissioners and other County personnel to attend the funeral services for long-time Water Resource Board member James Bosse which had been held on that date.

The Pledge of Allegiance was recited.

Approve June 4, 2019 meeting minutes as corrected. (Bopp/Ruch, unanimous)

Commissioner Bopp recapped the June 11<sup>th</sup> Social Service Redesign Planning meeting that he, Auditor Maloney & Social Service Director Weber, attended. Motion to approve the request that Ransom, Richland and Sargent Counties form a Zone for the purpose of administering Social Services programs with Richland County as the host county. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

One bid was received for the 2015 Ford Explorer in the amount of \$2,500. Motion to reject the bid. (Ruch/Bopp) Upon roll call vote, motion carried unanimously.

Dan Snider, Colonial Life; arrived at the meeting. He gave a short presentation on a vision program for employees, along with other policies similar to Aflac offerings. The board will review the information and make a decision at a later time.

Jesse Mastenbrook, Sargent County Insurance and Real Estate; arrived at the meeting. He provided insurance renewal quotes for the new year and answered questions from the board. General liability was quoted at \$30,707; Auto was quoted at \$13,707; & Inland Marine was quoted at \$5,207. He also inquired whether the commission thought it advisable to increase the County's general liability coverage. Currently, it sits at 2 million, but can be increased up to 10 million, for a cost of approximately \$500 per 1 million. The board will discuss it & let him know before July 15, the renewal date.

Commissioner Bopp reported that Ransom County has appointed Commissioner Steve Dick to be its representative on a committee to draw up a joint powers agreement between the three counties for the purpose of hiring a Human Resources Director to share between the three counties. Commissioner Bopp still hasn't heard from Dickey County. It was suggested to give Dickey County a deadline of July 15, so each county can move forward with budgeting for the position.

Personal property that has been abandoned on a property in Forman that has been forfeited to the county for non-payment of real estate taxes which has not been picked up as of today will become property of Sargent County. The State's Attorney had sent a letter to the family giving them 30 days to remove any items they wished to retain. Motion to contact Shay Walden and ask him to remove any vehicles, lawn mowers, etc, to get the lot cleaned up, so the house may be scheduled to burn. (Ruch/Bopp) Upon roll call vote, motion carried unanimously.

Additional discussion was held on the proposed plan updates to the Nationwide Retirement Plan. There are two options to choose from. After polling the employees and visiting with our account representative, there was a motion to adopt Option 1. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

One application was received from Christina Ferderer, Gwinner, for appointment to the Social Service Board. Motion to appoint Christina Ferderer to the Social Service Board with term ending December 31, 2019. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Discussion on NDSU Extension's increased monthly phone billing. Based on the resolution adopted December 18, 2018, motion that the extension office's billing should remain at the same rate it was

when the office was housed in the courthouse. This is retroactive to January, 2019. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

Merrill Engquist, Road Supervisor; arrived at the meeting.

Motion to approve Sargent County Road Permit for Dickey Rural Networks for installation of new fiber optic cable facilities along County Road #5 in Section 7-129-55 – Weber Township for approximately 1 mile going east from ND #32 to the Daniel Timmerman farmstead. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Discussion was held on the hydraulic study for culvert installation in Shuman Township Section 1 and Herman Township Section 6 through County Road #12. Mr. Engquist will be in contact with Interstate Engineering regarding this culvert.

An Application for Drainage Work Within County Road Right-Of-Way was received from Stephan Hogness, Milnor; to move an approach to the property line on the East side of Section 9-131-53 – Herman Township. There were questions from the board whether he was moving the existing approach or adding an additional approach. Mr. Engquist will contact him to find out & to talk about whether a culvert will be needed or not.

Motion to authorize the chairman and auditor to sign the Final Certification of Local Match for Project HLC-4100(004) Safety Project. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Mr. Engquist stated that graveling is going well and that by next week, all contractors should be working on their gravel projects for Sargent County.

Discussion was held on marking culvert ends to prevent damage to them. Motion to erect 2 steel posts with reflectors – one at each end – of every new culvert that the county puts in. (Ruch/Anderson) Upon roll call vote, motion carried unanimously.

Motion to accept the signed gravel purchase and stockpile agreement from Enderson Construction for 25,000 tons of Class 13 modified gravel. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

Damon DeVillers, Interstate Engineering, arrived at the meeting. He brought the construction engineering agreement for SC-4100(005) Seal Coat Project. Motion to authorize the chairman and the auditor to sign the construction engineering agreement and forward it on to NDDOT. (Bopp/Ruch) Upon roll call vote, motion carried unanimously. The preconstruction conference for this project is set for Monday, July 1 at 10:30 a.m. at the Interstate Engineering offices in Wahpeton. At this time, approximate start date for the project is July 10<sup>th</sup>.

Mr. DeVillers reported that the bid opening for the Silver Lake Access Road Project was Monday, June 17 at 1:00 p.m. There was only one bid, Haastad Brother, Inc, Hatton, ND, which was \$84,000 over the Engineer's estimate. Motion to reject the bid received and rebid the project with a bid opening date of Monday, July 22. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Ms. Johnson stated that State's Attorney Pfau wanted the board to know that the opioid lawsuit claim was filed last week.

Approve June payroll in the sum of \$219,386.60 (Nos. 16459-16521 & 78916-78923) and the following bills: (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

78756-78764		Weed Control Expenses	1,429.02
78765-78781		Health Unit Expenses	11,777.93
78782	Forman City	Water/Sewer/Garbage	166.31
78783	Ottertail Power Company	Electricity	2,258.80
78784	Ransom County	VSO Salary/Benefits	922.76
78786		JDA-Economic Development	80,000.00
78787-78797		Health Unit Expenses	2,552.78
78805-78818		Weed Control Expenses	22,587.56
78819-78829		Health Unit Expenses	1,571.49
78845	Ameripride Linen	Cleaning Service	150.48

78846	AMS-Alcohol Monitoring	GPS Rental	100.00
78847	Avid Hawk, LLC	Web Services	45.00
78848	Bayger, Vanessa	Sheriff Travel	155.96
78849	Carrot-Top Industries	Courthouse Flags	204.20
78850	Cenex Fleet Card	Gas Purchases	69.15
78851	Code-4 Services	Squad Car Equipment	7,955.06
78852	Counties Providing Technology	Data Processing	1,255.58
78853	Dakota Mailing	Pinwheel Tape	71.16
78854	CHS-Dakota Plains	Gas Purchases	1,158.81
78855	Dakota Water Solutions	Water Jugs	21.00
78856	Dell Marketing	Windows 10 Upgrades	1,474.24
78857	Dickey Rural Networks	Telephone	1,123.82
78858	Farm & Home Publishing	Plat Books	775.00
78859	FP Mailing	Postage Machine Rental	135.00
78860	Gordy's Grill & Fill	Sheriff Car Washes	36.00
78861	Gwinner One-Stop	Sheriff Gas Purchases	331.17
78862	Gwinner Transfer, Inc.	Sheriff Vehicle Maintenance	141.19
78863	Hoag & Sons	Newspapers Bound	107.90
78864	Holiday Inn, Bismarck	Sheriff Travel	253.80
78865	HP Inc.	Computer Monitors	326.00
78866	Information Technology Dept.	WAN Access/Netmotion	617.08
78868	John Deere Financial	Lawnmower Parts	197.39
78869	Johnson Controls	Replace Boiler Elements	110.00
78870	LexisNexis Matthew Bender	Century Codes	142.40
78871	ND Association of Counties	2019 Legislative Wrap-Up	150.00
78872	ND Recorder's Association	2019 Convention Fee	200.00
78873	NDACO	Wireless Access/Computer	8,087.85
78874	Office of Attorney General	SCRAM 24/7	980.00
78875	Paper, Travis	Sheriff Travel	73.70
78876	Pfau, Jayne	Notary Stamps/Licenses/Cell Phone	204.20
78877	Pharmchem, Inc.	Sweat Patch Analysis	114.20
78878	Quill.com	Signs/Office Supplies	153.44
78879	Radisson, Bismarck	T/R/CoC Travel	169.20
78880	Reardon Office Equipment	Copier/Office Furniture	3,937.53
78881	Red River Basin Commission	2019 Pledge	1,512.00
78882	Richland County Corrections	Prisoner Board	4,097.50
78883	Roberts County Detention	Juvenile Detention	420.00
78884	Rufsvold, Stephanie	Tax Dept. Training	250.00
78885	Sargent County Teller	Printing/Publishing	1,008.17
78886	Southside Automotive	Sheriff Vehicle Maintenance	350.42
78887	Toepke, Alison	T/R CoC Travel	239.89
78888	Verizon Wireless	Sheriff MIFI Cards	200.05
78889	Wild Rice Soil Conservation	Extension Office Rent	500.00
78890	A W Diesel	Lowboy Truck Muffler/Clamp	84.15
78891	Big John's CarPro	County Pick-up F250	130.00
78892	Colonial Research	Road Supplies	175.98
78893	CHS-Dakota Plains	Road Oil	44.73
78894	Ekstrom Repair	Starter/Bumper Repair	721.99
78895	Enderson Construction	Culvert Fix Cty. 5 & SE of Havana Gravel & Haul, Cty. 1, 5, & 6	27,894.42
78896	Forman Market	Road Supplies	20.75
78897	JC Supply	Road Asphalt Kits	1,003.30
78898	NDDOT-Financial Management	Pavement Marking Project	3,793.39
78899	Normont Equipment	Snow Wheel Caster System	2,118.00
78900	RDO Equipment	Motor Grader Maintenance	1,616.10
78901	Rutland Oil Company	Road Fuel	3,435.00
78902	Sanford	DOT Drug Testing	11.00
78903	Sargent County Sheriff	24/7 Drug Patch	50.00
78904	SCB Finance	Motor Grader Payments	91,000.00
78905	Team Lab	Fine Road Patch	1,924.50
78906	True North Steel	Culverts	7,000.47

78907	Visto's Carquest	Road Supplies	76.90
78908	Walk-N-Roll	Hub & Round Spindles	877.00
78909	Dickey Rural Networks	911 Trunks Rent	231.00
78910	Forman Drug	Road Supplies	16.73
78911	Jacobson, David	EMS Office Space	150.00
78912	Klapperich, Cindy	Ext-FMS Agent Travel/Supplies	224.91
78913	ND Association of Counties	911 Wireless	657.40
78914	NDSU Ag Communication	Ext-Printed Envelopes	93.00
78915	VISA	Extension Supplies	328.86

The board recessed for lunch at 12:15 p.m.

The board reconvened at 1:36 p.m.

The commissioners proceeded to work on preliminary departmental budgets for the year of 2020 the rest of the afternoon.

Meeting adjourned at 4:05 p.m. setting Thursday, July 11 at 9 a.m. to review the rest of the departmental budgets.

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JASON ARTH – CHAIRMAN

ATTEST:

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PAM MALONEY – AUDITOR