

Forman, North Dakota
June 22, 2021

The Sargent County Board of Commissioners met at 8:00 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, and Jerry Waswick. Absent was Richard Ruch. Also present were Tim Faber, Road Supervisor; Isaac Swanson, Assistant Road Supervisor; Cole Halmrast, Loy Justesen, & John Mlnarik, Road Department Employees; Jill Mulder, Human Resources Director; Jayne Pfau, State's Attorney; and, Pam Maloney, Sargent County Auditor. Mary Engst, Sargent County Teller, was present through technology.

Chairman Lyle Bopp called the meeting to order.

Richard Ruch arrived at the meeting at 8:20 a.m.

The commissioners and Ms. Mulder reviewed three different sections of the county policy with the road department: 306 Vacation Benefits; 310 Sick Leave Benefits; & 706 Attendance and Punctuality. There have been several instances where these policies have not been followed in recent weeks. Ms. Mulder has created different forms for the supervisor & the assistant supervisor to keep track of these areas. Communication between the employees is critical in order to get projects completed during the short summertime timeframe. All absences must be approved by the supervisor. Mr. Justesen stated that it would be nice if projects could be planned out in advance, and noted on a white board so everyone would be aware of expectations in the coming days or weeks.

The commissioners thanked the road department for coming in & to keep them informed of any areas of concern.

The commissioners reviewed 2022 department budgets for the rest of the meeting.

Meeting adjourned at 11:45 a.m.

LYLE BOPP– CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR