

Forman, North Dakota
June 3, 2014

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L. Jacobson; Bill Anderson; Steve Wyum; Mike Walstead; and, Jerry Waswick. Absent: None. Also present were: County Auditor Sherry Hosford; and, Paige Cary with the Sargent County Teller.

Barb Enderson, Sargent County Insurance, met with the Board to provide an update on the North Dakota Insurance Reserve Fund, the insurer that provides liability, inland marine and automobile insurance coverage to the county. Barb reviewed the county's current policy coverage and limits, and indicated that the liability limit is currently at \$2,000,000. Commissioner Anderson inquired about the possibility of acquiring additional liability coverage, and asked Barb to inquire about the availability of an umbrella policy.

Sandy Hanson, Tax Director arrived at the meeting. The Board of Review and Equalization proceeded to organize for 2014. Sandy provided a handout with 2013-2014 Ratio Adjustment figures on commercial and residential properties. The net increase in True and Full Value for Residential property is \$3,326,889 and a decrease of \$1,671,154, which computes to 94.5% comparison and within the parameters of the state tolerance to residential properties. The net increase for Commercial Property is \$57,460 and a decrease of \$647, which computes to 99.9% comparison to 2013 and within the parameters of the state tolerance for commercial properties. Motion to approve the recommendation of no changes to residential and commercial properties within the cities and townships, pursuant to the recommendation of the Tax Director, as both are within state tolerance. (Anderson/Walstead, unanimous) Sandy also presented the commercial sales for 2014.

Sandy next presented 2014 county average value per all cropland/agricultural acreage as set by the ND State Tax Commissioners Office. The State Board of Equalization has made the decision to allow a 10% tolerance on agricultural lands from the 100% value as set by the State Tax Commissioner. According to Ms. Hanson's computation the county average for Sargent County would require a 12% increase across the board for all agricultural lands which would equal an average of \$816.17 per acre or 94.85% of the 2014 value as determined by the State of North Dakota. Motion to approve the recommendation of a 12% increase on all agricultural lands in Sargent County. (Waswick/Jacobson, unanimous)

Sandy presented 2014 residential and commercial property information for all townships and cities in Sargent County. She informed the Board of a property located in Vivian Township and owned by Rodney Hanson (Lots 3-4 and E1/2 of SW1/4-30-132-57) and explained the process of placing a value on the structure. Sandy has not been allowed to go onto the property to inspect and measure the structure so she has placed a value on the structure based on a visual inspection. She read her notes which have been sent to the landowner concerning the matter, and reported that no response has been received from the landowner as of this date. The State Tax Commissioner's office has informed the Tax Director that the structure and grounds must be classified as Residential, Commercial or Agricultural, appraised and assessed accordingly. After a lengthy discussion a motion was made to approve the recommendation of the Tax Director to value the structure as residential with a value of \$3,600. (Jacobson/Anderson. Motion carried)

All changes that were made by each township and city including the values adjusted by the county on residential property based on market values were reviewed and a motion made to accept the changes as presented by the Tax Director. (Walstead/Anderson, unanimous)

The Board of Review and Equalization adjourned "SINE DIE". (Anderson/Walstead, unanimous)

Commissioner Bill Anderson and County Emergency Manager Sandy Hanson reported to the Board on recent EMS Advisory Board meetings to suggest methods for addressing concerns about adequate staffing for the County's 2 ambulance squads. A planning meeting has been scheduled for Wednesday, June 11, and the Advisory Board will have a more complete report at the June 17th commission meeting.

Motion to approve the revised draft of the minutes of the May 20, 2014, commission meeting (Walstead/Waswick, unanimous)

Sparky Engquist, Road Supt. met with the Board to inform the members that Road Commissioner Walstead, States Attorney Bopp and he had interviewed a candidate for the Equipment Operator position opening in the road department. Sparky recommended hiring Paul Shearer, Forman, based on his mechanical knowledge, equipment experience and computer knowledge, at a Grade 6/Step 5. Discussion followed and comments were made about the applicant's qualifications and previous work experience, as well as about hiring at a Step 5. Motion to hire Paul Shearer on a 90 day probationary status at a Grade 6/Step 4. (Walstead/Anderson. Motion carried) the start date will be June 16 or 17.

Reviewed an Application for Drainage work within County Road Right of Way from Gerald Bosse, Cogswell to remove black soil that has built up over the years as the result of farming practices along the south side of Section 7-129-56, from the bottom of the ditch adjacent to County Road # 5. Mr. Bosse had paid for and replaced 2 culverts in 2012 as the existing culverts were plugged and not working. Motion to grant permission for the work to be done as described in the application, said work to be done in accordance with special provisions required. (Jacobson/Walstead, unanimous)

Motion to approve Sunday Permit for the Sale of Alcoholic Beverages at CDPB, LLC, Coteau des Prairie Lodge, 9953 141st Ave SE, Havana ND, for twelve months. (Anderson/Jacobson, unanimous)

After requesting and receiving input from the County Auditor, approve payment of the following bill: (Anderson/Waswick, unanimous)

69554 Nelson Auto Center 2014 Ford Interceptor (Sheriff's Dept.) \$13,911.00

Meeting adjourned at 12:00 noon. Board members and Department Heads attended a course on Reasonable Suspicion presented by the Village Business Institute (the county's Employee Assistance Program provider) at 1:00 p.m. in the Conference Room on the second floor of the Courthouse.

STEVEN WYUM - CHAIRMAN

ATTEST:

SHERRY HOSFORD - COUNTY AUDITOR