

Forman, North Dakota
June 6, 2006

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Anderson, Mike Walstead, Steve Wyum, Maurice Orn and Jerry Waswick. Absent none.

Approve May 16, 2006 minutes as corrected. (Anderson/Wyum, unanimous)

Mark Breker, Chairman, SC Water Resource Board met with the commissioners to discuss two bridges (131-17 and 132-18). There is some wash out damage and wing wall/abutment erosion to the bridges and need repair. Steve Wyum reported that Sparky Engquist, road supervisor, will take a look at both bridges.

Jerry Waswick reported on the railroad/street crossing in Gwinner City. Municipalities under 5000 do not deal with these projects; they go directly to the county. Typically the county pays 10% of the railroad crossing and NDDOT suggested that the county cost share with the railroad and the city. Currently there is nothing in the county budget. Jerry will continue with further research.

Gina Hillestad, Personnel Board presented a job classification for the Deputy Matron, Sheriff's Dept. for assuming the duties of the community service program. Discussion followed on the recommendation by the consultant and the Board agreed that Sheriff Travis Paeper should be involved in the decision making for this position. The Board agreed to contact the consultant after approval and ask that a new job description be prepared.

Charissa Rubey discussed gravel and maintenance on County Road # 14 and reported that the condition of road was improved since her visit with the Board in May. She asked when several problem areas will be permanently fixed. The blacktop portion north of Geneseo is deteriorating and she believes that it needs to be dug up and repaired. The Board members assured her they would make every effort to address these problem areas, as they are doing on all county roadways. Mrs. Rubey also informed the Board of possible grant funding for future pavement monies on this roadway and provided information on several possible grants that may be available. Sandy Hanson, local grant coordinator, will be contacted as well as the state to see where the county would benefit on these grants.

The Board of Review and Equalization proceeded to organize for 2006. Norm Preble, Tax Director, John Mlnarik, Forman, Mike Campbell, Sargent Central Supt. and Lyle Bopp, States Attorney, arrived at the meeting. Mr. Preble presented the proposed changes by the townships and cities for 2006 and also the proposed changes at the county level. The Board reviewed the changes and discussed recommendations. John Mlnarik is opposing the inclusion of his residential structure as he feels he is an active farmer according to the state guidelines. He has submitted the application for property tax exemption of a farm residence. Further discussion on changes at the local level followed with a phone call to Craig Speich, Hall Township Supervisor. Mr. Speich explained that township changes were made based on valuation of 3 quarters of land being higher than surrounding land values. The township did look at adjacent land values before making these recommendations. Motion to accept the recommendation of the County Tax Director in regard to local and county changes with the exception of John Mlnarik farm residence and that structure continue to be exempt. (Anderson/ Wyum. Further discussion followed that the county Tax Director should prepare a step by step procedure for farm exemption. Roll Call: Aye: Walstead, Wyum, Anderson, Waswick. Nay: None. Abstain: Orn. Motion carried). The average estimated values of various properties in the county were also discussed and based upon legal requirements imposed upon Sargent County by state law and recommendation of County Tax Director approve increase of agricultural land of 5%, residential property increase of 12%, and commercial property no change. (Anderson/Walstead. Roll call: Aye: Walstead, Orn, Wyum, Anderson, Waswick. Nay: None. Motion carried). Norm Preble also reviewed inundated applications submitted from three individuals. Norm is recommending a 25% decrease in these lands due to land under water. Approve the three applications for inundated pastureland in accordance with state law provisions for inundated lands. (Wyum/Anderson, unanimous) Mr. Preble presented another application for 20 acres of inundated cropland and he is recommending that this be denied. Approve recommendation based on cropland classification (Anderson/Walstead, unanimous). Adjourn "SINE DIE" as a Board of Review and Equalization. (Orn/Anderson, unanimous)

The meeting recessed for lunch.

The Board reconvened after the Park Board meeting at 2:10 p.m.

Travis Paeper, Sheriff met with the Board to inform the Board that the 2006 Durango has been delivered and he is driving it. He was unable to trade-in the 2003 Durango on the agreed upon amount and the Board discussed converting it to a county vehicle. Motion to retain the 2003 Durango as a county vehicle and sell the 1999 Crown Victoria and the 1996 Chevrolet Blazer. (Wyum/Anderson, unanimous) Gina Hillestad returned to the meeting. Travis reviewed the additional duties of community service coordinator for the Deputy Matron. The Board discussed the Job Classification and Pay Plan Policy and moved to change the Promotion Increase section to read: If the employee's salary prior to promotion increase exceeds the new pay grade Step One, the employee shall be placed on a minimum of the nearest step of the new salary grade, which provides an increase. Any amount above that step must be approved by the Board of Commissioners. (Wyum/Walstead, unanimous). Motion to promote Brenda Peterson, Deputy Matron from Grade 5/Step 9 to Grade 6/Step 9 effective June 1, 2006. (Wyum/Anderson, unanimous)

The Personnel Board discussed personal days and stated that the current policy has 2 personal days per year and some dispute about whether they are 8 or 10-hour days. They recommend it should be left as is and not changed. Following further discussion, the States Attorney will be asked to draft a revision for personal days. The Flex plan limit of \$75 per month was addressed and the Personnel Board proposed \$100 per month. Approve increase Flex account from \$75 to \$100 per month effective August 1, 2006. (Walstead/Orn, unanimous) The Personnel Board would like to revise the sibling spouse definition in the County Personnel Policy in the funeral leave section to include all brother/sister-in-laws. Tabled. The Personnel Board is working on an incentive policy for the ambulance and fire department volunteers.

The 2006 Refuge Revenue Sharing Act anticipated payment for 2006 from US Dept. of the Interior Fish and Wildlife Service for Sargent County is \$17, 317 on 10,801 acres.

Approve the contract with Cass County Juvenile Detention Center for 2007 at a rate of \$155 per day. (Anderson/Walstead, unanimous)

Approve Joint Powers Agreement and Joint Resolution for the Sheyenne Valley Correctional Center and authorize Chairman and County Auditor to sign. (Walstead/Orn, unanimous)

Approve County Township Road Mileage Certification to the State Treasurer certifying 822 miles. (Walstead/Orn unanimous)

Grant permission to the County Treasurer's office to write off two uncashed checks that are more than two years old. (Check No. 25796, dated 10/31/03 to Citicorp Trust Bank for \$5.00 and No. 47597, dated 10/22/03 to Hrdlicka's Radiator Shop for \$17.00). (Anderson/Walstead, unanimous)

Approve Sunday Alcoholic Beverage Permit to Stir'Um Up Bar and Grill for twelve months. (Orn/Anderson, unanimous)

Meeting adjourned at 4:10 p.m.

JERRY M. WASWICK – CHAIRMAN

ATTEST:

SHERRY HOSFORD – AUDITOR