

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Bill Anderson and Steven Wyum. Absent: Jerry Waswick. Also present was Paige Cary, the Sargent County Teller.

Approve minutes of the July 2, 2013 commission meeting as presented. (Walstead/Wyum, unanimous)

Approve July payroll in the sum of \$169,752.11 (Nos. 8489-8547 and 68061-68078) and the following bills: (Anderson/Wyum, unanimous)

67887		Human Service Expense	396.07
67914		Weed Board Expense	160.00
67915	Ransom County	VSO Benefits	716.34
67917-67930		Health Unit Expenses	4,492.57
67931	City of Forman	Water/Sewer/Garbage	161.30
67932	Ottertail Power Co.	Electricity	983.75
67933-67941		Health Unit Expenses	1,623.68
67942-67950		Weed Board Expenses	5,425.22
67967-67982		Human Service Expenses	14,671.58
67983	AmericInn	Treasurer Travel	138.60
67984	B & K Electric	Electrical work	422.76
67985	Buhl's Inc.	Cleaning Services	150.75
67986	Dakota Plains Co-Op	Gas/Oil	4,828.70
67987	Dickey Rural Networks	Telephone	976.58
67988	Dyste's	Supplies	25.62
67989	Gwinner Transfer	Oil Change	40.34
67990	Hanson, Sandy	Cell Phone Reimbursement	140.00
67991	Hardware Hank	Supplies	21.36
67992	Hillestad, Gina	Treasurer Travel	60.00
67993	The Home Shop	Fire Extinguisher Inspection	147.00
67994	Information Tech. Dept.	Lerms User Fee	87.00
67995	Liberty Business Systems, Inc.	Postage Machine Ink	89.10
67996	McLaen's Service	Vehicle maintenance	773.35
67997	NDACo	Continuing Education	170.00
67998	ND Newspaper Association	Printing	173.10
67999	ND State Radio Comm.	State Radio	120.00
68000	O'Brien, Chris	Office Supplies	34.99
68001	Peterson, Brenda	Uniform Reimbursement	105.95
68002	Quill	Office Supplies	90.96
68003	The Sargent County Teller	Printing & Publishing	430.94
68004	ND Secretary of State	Election Equipment Maintenance	1,436.35
68005	Shoplet.com	Office Supplies	91.91
68006	Suntek Concrete	Building Maintenance	125.00
68007	Uniform Center	Uniforms	152.97
68008	Universal Services	Toner	221.50
68009	Verizon Wireless	Wi-Fi Mobile Cards	360.00
68010	Walstead, Mike	Travel	382.51
68011	Waswick, Jerry	Reimbursement	74.96
68012	AW Diesel	Equipment Repairs	1,386.90
68013	Bernard Mahrer Const., Inc.	Gravel	29,795.55
68014	Butler Machinery Co.	Bolts/Lock washer	42.06
68015	Crandall Construction	Gravel	7,068.60
68016	Dyste's	Supplies	10.09
68017	Ekstrom Repair	Equipment Repairs	585.73
68018	Enderson Construction	Gravel	114,570.65
68019	Forman Repair	2 -12 Volt Batteries	363.90
68020	Interstate Engineering	Engineering Services	6201.00
68021	Jacobson Implement	Bobcat	25,918.95
68022	Kirk's Ag Repair	Repair Air Conditioner	135.00
68023	Team Laboratory Chem. Lab.	Road Patch	1,298.00
68024	Martinsen's Home Center	Supplies	402.77
68025	ND Dept. of Transportation	Microsurfacing	3,715.11
68026	ND Insurance Dept.	Tanks Coverage	300.00
68027	Nelson Bulk Oil	Fuel	6,439.93
68028	Visto's Carquest	Equipment Repairs	533.23

68029	Avid Hawk	County Webpage	60.00
68030	Blawat, Melissa	Travel	636.69
68031	Century Link	911 Contracts	191.88
68032	Computer Prof. Unlimited	Staff Support	1,023.19
68033	Dawson, Lisa	Travel	274.03
68034	Dell Marketing	Computer Software	477.60
68035	Dickey Rural Networks	911 Contracts & Database	267.00
68036	City of Forman	Hall Rent	35.00
68037	Gwinner One-Stop	Gas	602.39
68038	Hardware Hank	Office Supplies	4.98
68039	Hewlett-Packard Company	Computer Equipment	2,032.00
68040	Information Tech. Dept.	WAN	454.40
68041	NDACo	911 Wireless Fees	12.75
68042	ND Insurance Dept.	Building and contents Coverage	4,239.50
68043	ND State Radio Comm.	State Radio Contract	7,207.20
68044	NDSU	Envelopes	93.00
68045	Office of Attorney General	SCRAM 24/7	600.00
68046	Pharmchem, Inc.	SCRAM 24/7	105.00
68047	Richland County Corrections	Prisoner Board	2,537.65
68048	Universal Services	Toner	175.30
68049	Visa	Credit Card Purchases/Ext.	176.77

Jerry Waswick arrived at this time.

Motion to approve the June financial statement. (Wyum/Waswick, unanimous)]

Mike Walstead reported that he had attended the July 8 meeting of the Milnor City Council, and that Milnor City had agreed to pay ½ of the total cost of the Main Street/County # 10 repairs in Milnor City. Mike will be attending a pre-construction conference for the project. Mike also reported that he had been contacted by a Water Board member regarding replacing the culvert in the legal drain that passes through Milnor City which crosses Main Street/County #10. The Water Board is obligated to pay 60% of the expense and the county 40%, pursuant to State law.

The Board discussed Bridge 129-24.1 located between Section 21 and 22-129-54 LTL in Tewaukon Township. Interstate Engineering Inc. prepared a hydraulic study and presented two options for replacing this bridge. The Board will ask Damon DeVillers to prepare cost estimates for these two options for the Board to consider at the next meeting.

Damon DeVillers, Interstate Engineering, Inc. and Sparky Engquist, Road Supt. met with the Board to discuss road projects. Damon presented Preliminary Engineering Services Agreement for CER-4111(069) – 0.5 miles North of ND 11 by Cogswell on SC # 4 and CER-4129(059) – 5 miles South of Cayuga on SC # 12. Motion to approve the agreements (Wyum/Waswick, unanimous)

Damon explained the non-oil producing county project selection criteria guide regarding House Bill 1358 of the 63rd Legislative Assembly which has provided \$280.0 Million for the 53 counties in North Dakota for 2013-2015 Biennium. Approximately \$2.7 million of this amount is projected for allocation to Sargent County. The funding may be used for Ninety (90%) of the cost of the approved project(s) not to exceed the funding available for that county. The Board will prepare a list of projects for consideration in the next biennium.

Bruce Speich, DeLamere met with the Board to inquire about the schedule for the culvert boring through County # 14. The location of this site is a crossing on Co. # 14 on the east side of Section 9 in Hall Township. He also requested permission to complete another boring, at his own expense, to extend the drain tile for a tile field drainage system through County #14 so the water may be discharged on land that he owns. Mr. Speich will complete the county road right-of-way application for the roadbed boring project.

David Lunneborg, Milnor met with the Board to discuss several stream crossing culverts in Crooked Creek, located on Shuman Township roadways. He is concerned about the additional water that will be flowing through the new reinforced concrete box culverts soon to be installed on Crooked Creek where it crosses County #1 and County #10 after it leaves Buffalo Lake. He is concerned that the existing culverts through the Township road grades downstream will not be capable of handling the water properly. The township must complete hydraulic studies on each crossing to be certain that any proposed changes in culvert size through the Township roads meet the statutory minimum standards for Stream Crossings. The Water Board and county may cost share on thirty-six (36) inch culverts or larger if the hydraulic study is completed, however, there is no legal obligation for either the Water

Board or the County Road Department to cost share with the Township. The best option would be to establish a legal drain and implement a comprehensive water resource management plan in this area.

Sandy Hanson, Tax Director, presented four applications for tax abatements, one omitted property and two inundated land applications for consideration by this Board. Gary and Abbi Myers, Gwinner were present and had filed an Application for Abatement of Taxes on Parcel 31-9724000, situated in the City of Gwinner's Renaissance Zone. The ND Dept of Commerce approved a property tax exemption for the rehabilitation of their home at 511 5th St NW in Gwinner for July 2012 through June 2017. The Myers are asking for a refund of their 2012 taxes which was approved by Gwinner City. Concur with the city. (Anderson/Waswick, unanimous). Jason Kottke, Milnor filed an Application for Abatement of Taxes for 2012 on Parcel 06-2413000 stating that 75 acres of his land was assessed both as residential and agricultural and request that only 5 acres be assessed as residential and the remaining 70 as agricultural. Hall Township approved the request. Motion to concur with Hall Township. (Walstead/Waswick, unanimous). Dennis Goltz, Havana filed an Application for Abatement of Taxes on Parcel 22-6521001 for the years of 2011 and 2012 for the reason that the value of a house and other structures was placed on the wrong parcel. Sandy Hanson has visited with Mr. Goltz and reported that the newly appraised home value will be placed on Parcel 22-6521000 which is owned by Jason Goltz. The correct values will be calculated based on the new soils values for 2012 and the new residential appraisal. Weber Township approved the request. Motion to concur with the Weber Township Board. (Wyum/Anderson, unanimous)

Two applications were received for Classification as Inundated Agricultural Land. The Board proceeded to consider each application as follows: Parcel 22-6553000 for 10.00 acres and Parcel 22-6392000 for 37.95 acres from Milton and Danene McLaen. Approve both parcels as according to Tax Director Hanson they meet the criteria for inundated lands. (Wyum/Waswick, unanimous). Parcels 20-6097000 for 17.12 acres; Parcel 20-6102000 for 50.86 acres; Parcel 20-6117000 for 21.97 acres; Parcel 20-6149000 for 109.54 acres and Parcel 20-6159000 for 36.08 acres from Gerald and Judith Ringdahl. Approve all parcels as according to Tax Director Hanson they meet the criteria for inundated lands. (Anderson/Walstead, unanimous)

Approve a Sargent County Road Permit to Jerry's Backhoe Service to bore a three inch hole under 89th St SE in Section 27-131-58 (County #2) for the installation of a rural water line, as per conditions set forth in the county permit. (Anderson/Walstead, unanimous)

Damon DeVillers, Interstate Engineering, Inc. presented proposals to supply engineering services for several projects. The Board proceeded to accept and review Requests for Proposals for Construction Engineering services on the following projects: CER-4110(062); CER-4110(063); CER-4125(062); CER-4118(054). Interstate Engineering, Inc., Wahpeton, ND, Kadrmass, Lee and Jackson, PC, Valley City, ND and Moore Engineering, Inc., West Fargo, ND were contacted for proposals. One proposal was received from Interstate Engineering, Inc. Accept the proposal. (Anderson/Wyum, unanimous)

The Board reviewed a request from NDACo to enter into a Joint Powers Agreement with the other 52 Counties and NDACo for Public Administrator Support Services.

Authorize the Chairman and County Auditor to sign and execute any forthcoming documents regarding the North Dakota Federal Lands Access Program (NDFLAP) 142 SE (1) – Breker Bridge Replacement. This bridge is located in Tewaukon Township, where 142nd AV SE crosses the Wild Rice River. (Walstead/Wyum, unanimous)

The Board recessed at 12:00 noon for lunch.

The Board reconvened at 1:00 p.m.

Lisa Dawson, Sargent County Extension Office provided budget numbers to increase the support staff hours in that department from 3 days a week to 4 days a week. The cost to increase the hours for this position would be approximately \$2,500 through 2013. Motion to approve this increase on an interim basis for the balance of 2013 and review the Extension budget for 2014 at the time of budget hearings. (Wyum/Waswick, unanimous)

Travis Paeper, Sheriff met with the Board to ask permission to remodel the Sheriff's front office to include new carpet, new cabinetry, countertop, pony wall and door. Approximate cost of the project is \$12,000. After further discussion, the Board asked Sheriff Paeper to research funding sources and report to the Board on August 6th on the source of the funds that the Sheriff proposes to utilize for this project.

The Board attended a Pre-Construction Conference with Riley Brothers Construction Co. of Morris MN, conducted by Damon DeVillers, Engineer, Interstate Engineering for the following projects:

CER-4103(059), CER-4110(062), CER-4110(063), CER-4118(054), CER-4125(062), CER-4125(063), CER-4125-(064) and 4129(058). In addition to Mr. DeVillers and the 5 Sargent County Commissioners, those attending the conference were: Jesse Sedler of Interstate Engineering; Sparky Engquist, Sargent County Road Supervisor; Kevin Gorder, ND DOT; Bob Marone, foreman for Riley Brothers; Shaun McNally, project manager for Riley Brothers; Willie Schacher, ND DOT; James Rentz, president of Riley Brothers; Paige Cary, Sargent County Teller; and, Gerry Adolph, Skyview Co.

Meeting adjourned at 2:30 p.m.

DAVID L JACOBSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR