

Forman, North Dakota
July 19, 2016

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Jerry Waswick, David Jacobson, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present was Paige Cary, The Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Approve minutes of the July 5, 2016, commission meeting as corrected. (Walstead/Hosford, unanimous)

Lyle Bopp, State's Attorney; and Jayne Pfau, Assistant State's Attorney; arrived at the meeting.

Motion to adopt the Electronic Communications Device Policy resolution as presented as a result of discussions with employees & Verizon Wireless and a desire to have a uniform reimbursement policy for the use of personal ECD's for those eligible employees (said resolution being attached to these minutes: (Anderson/Walstead)

Motion to amend paragraph #11 in the resolution to read: The eligibility for reimbursement and the reimbursement rates established by this resolution shall be in effect from and after January 1, 2017, except for County Commissioners, who shall not be eligible for reimbursement until January 1, 2019. (Anderson/Walstead) Roll Call Vote: Yes – Walstead, Anderson & Waswick. No – Jacobson & Hosford. Motion to amend paragraph #11 passes.

Motion to amend the resolution to leave the current reimbursements as is. (Jacobson, died for lack of second)

Roll Call Vote: Yes – Walstead & Anderson. No – Jacobson, Hosford & Waswick. Motion to adopt resolution failed.

Sandra Hanson, Tax Director/911 Coordinator/Emergency Manager, arrived at the meeting. An Application for Abatement of Taxes was received from Steve & Janell McLaen, Forman, requesting abatement of taxes on a residence on the NE1/4 10-130-55 that is no longer livable. The applicants request that the value of the residence be changed to salvage value. The residence is in the process of some rehabilitation and will go back on the tax rolls as the work is done. The Rutland Township Board of Supervisors has approved the abatement application. Motion to concur with Rutland Township. (Walstead/Anderson, unanimous) Ms. Hanson also commented that FEMA auditors will be coming in August to audit 2011 FEMA monies.

Donna Eklund, county resident, arrived at the meeting.

Motion to adopt the following resolution. (Anderson/Walstead)

A motion was made by Commissioner Anderson for Sargent County to affirm to North Dakota Public Employees Retirement System that Sargent County is formed pursuant to N.D.C.C § 11-01-01 & 11-01-42 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Defined Benefit Retirement Plan and offer the plan to all eligible employees of the agency. The motion was seconded by Commissioner Walstead. Roll Call Vote: Yes – Anderson & Waswick. No – Jacobson, Walstead & Hosford. Motion to adopt resolution failed.

Motion to adopt the following resolution. (Hosford/Anderson)

A motion was made by Commissioner Hosford for the Sargent County Sheriff's Department to affirm to North Dakota Public Employees Retirement System that the Sargent County Sheriff's Department is formed pursuant to N.D.C.C. § 11-10-02 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Law Enforcement Defined Benefit Retirement Plan and offer the plan to all eligible employees of the Sargent County Sheriff's Department. The motion was seconded by Commissioner Anderson. There was some discussion on whether it is possible to adopt the Law Enforcement Plan if the county hadn't adopted the Main Plan. Motion tabled until the next meeting.

Motion to appoint Sandra Hanson to the Planning Commission. Term ending June 14, 2020. (Anderson/Walstead, unanimous)

Commissioner Hosford reported that Alison Peterson has resigned as County Health Administrator with her last full day being August 5th, but she will continue to work on an hourly basis to finish up some work and help train her successor.

Motion to authorize the chairman and the auditor to sign the Construction Engineering Contract with Interstate Engineering for Project BRO-0041(012) (Hall Township Bridge Project). (Walstead/Jacobson, unanimous)

Road Supervisor Merrill Engquist arrived at the meeting. He stated that Mark Sand and Gravel has started the first phase of the road paving project on County Road #14.

Graveling projects are still in the process of completion throughout the county.

The commissioners asked if County Road #14 north of Geneseo has been maintained as was discussed at the June 7 commission meeting. Mr. Engquist reported that they have done some maintenance, but are still working on it. Dust control application will also be starting this afternoon and then continuing throughout the county as mag-chloride is available and graveling projects are completed.

There was more discussion on some stockpiled gravel that had black dirt/organic material/weeds in it. The Road Commissioner, States Attorney and County Engineer will confer on the County's options, and will contact the supplier about the material. County gravel specifications provide that road gravel shall contain no deleterious materials, and both black dirt and organic material are considered to be deleterious material rendering gravel unsuitable for use on a road surface.

Approve July payroll in the sum of \$178,369.43 (Nos. 12354-12407 and 73389-73403) and the following bills: (Anderson/Hosford, unanimous)

73354-73359		Weed Control Expenses	11,436.51
73360	ND Motor Vehicle Dept.	Title Transfer	10.00
73361-73362		Weed Control Expenses	227.07
73363-73370		Health Unit Expenses	4,607.22
73371	Forman City	Water/Sewer/Garbage	279.95
73372	Ottertail Power Co.	Electricity	1,025.61
73373	Ransom County	VSO Salary/Benefits	1,239.16
73375-73388		Health Unit Expenses	6,015.90
73404-73416		Human Service Expenses	2,881.13
73417	Ameripride Linen	Cleaning Services	60.35
73418	AMS Alcohol Monitoring	Daily Monitoring Fees	117.00
73419	Avid Hawk, LLC	Web Services	45.00
73420	Barnes County Corrections	Prisoner Board	1,040.00
73421	Butler, Joe	Landscape Blocks	32.89
73422	Calif. Professional Mfg. Inc.	Coroner Supplies	414.62
73423	Computer Express	Install GPS-Sheriff Car	88.95
73424	Computer Prof. Unlimited, Inc.	Data Processing	1,375.58
73425	Dakota Plains	Gas Purchases	660.79
73426	Dakota Water Solutions	Water Jugs	28.00
73427	Dickey Rural Networks	Telephone	916.25
73428	Election Systems & Software	Primary Election Cost	5,204.80
73429	Enderson Construction	Crushed Rock Courthouse	252.50
73430	Ferderer, Denise	Tax Travel	29.16
73431	Forman Market	Courthouse/Election Supplies	3.80
73432	FP Mailing Solutions	Postage Machine Lease	135.00
73433	Gwinner One Stop	Sheriff Gas Purchases	542.61
73434	Gwinner Transfer	Sheriff Vehicle Oil Change	41.91
73435	Hanson, Sandra	Cell Phone Reimbursement	140.33
73436	Hardware Hank	Supplies	299.82
73437	The Home Shop	Fire Extinguisher Inspection	170.45
73438	Information Tech. Dept.	WAN Access/Lerms	587.55
73439	Johnson, Bryan	Car Wash	12.00
73440	Kozok, David	Sheriff Travel	17.18
73441	M&S Construction	OH Doors- Fairground	4,000.00
73442	Maloney, Pam	Auditor Travel	10.50
73443	MinnKota Communication	Battery Back-up	110.00
73444	NDEMA	Dues/Registration	85.00
73445	ND Insurance Dept.	Insurance Coverage	4,334.24
73446	ND State Radio	LETS Terminal	120.00
73447	NDACO Resource Group	Software Licenses	153.48
73448	Nelson Home Center	Supplies	119.93

73449	Office of Attorney General	Scram 24/7	1,105.00
73450	Pharmchem, Inc.	Sweat Patch Analysis	500.00
73451	Quill. Com	Office Supplies	187.19
73452	Reardon Office Equipment	Office Supplies	28.74
73453	Richland County Corrections	Prisoner Board	3,952.93
73454	Sakry Plumbing Inc.	Courthouse Repairs	111.91
73455	Sargent County Teller	Printing/ Publishing	2,203.29
73456	SC Treasurer	Postage/ Bank Fees	6,641.15
73457	Sky Dancer Hotel	Treasurer/Auditor Travel	387.50
73459	Verizon Wireless	Sheriff MIFI Cards	160.04
73460	Walstead, Mike	Commission Travel	268.92
73461	Bernard Mahrer Construction	Gravel Haul Only	13,081.42
		Cty. #3 & Cty. #5	
73462	Dakota Plains	Diesel Fuel	2,573.81
73463	Ekstrom Repair	Equipment Repair	172.81
74364	Enderson Construction	Gravel Haul Only	37,262.14
		Cty.#1,#2,#3 A	
74365	Hansen Lumber & Hardware	Road Supplies	55.95
73466	Interstate Engineering	Engineering Services	52,938.83
73467	Lee's Service Station	Road Pickup Tires	542.60
73468	Michael Todd & Co.	Mini Light Bar	185.62
73469	ND Insurance Dept.	2017 Tanks Coverage	150.00
73470	Normont Equipment	SNO Wheels	1,400.00
73471	Southside Automotive	Tire Repairs	232.62
73472	Visto's Carquest	Road Supplies	232.32
73473	Bank of ND	Economic Development	3,685.15
73474	Dickey Rural Networks	911 Contract	243.00
73475	Forman Drug	Latex Gloves	6.30
73476	Forman Market	Extension Supplies	9.77
73477	NDACO	911 Wireless	425.10
73478	ND State Radio	State Radio Contract	6,314.88
73479	SC Treasurer	Extension Postage	12.11
73480	VISA	Extension Supplies	9.98

The commission acknowledged receipt of the referee's decision regarding Wendy Jacobson's claim for job insurance benefits. The claimant is eligible for unemployment insurance benefits according to his decision. The commission instructed the state's attorney's office to file a request for a bureau review of this decision.

The commission also acknowledged receipt of a letter from Vogel Law firm informing the County that the Vogel Firm has been retained to represent Diane Nockleby concerning claims for damages arising out of a motor vehicle collision involving the county weed control spray truck. The letter and Notice of Claim were given to the States Attorney, and will be sent on to NDIRF.

Meeting adjourned at 12:15 p.m.

JERRY WASWICK – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR