

Forman, North Dakota
July 20, 2021

The Sargent County Board of Commissioners met at 9:03 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, Richard Ruch and Jerry Waswick. Also present were Margie Johnson, State's Attorney's Legal Assistant; Mary Engst, Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Chairman Lyle Bopp called the meeting to order.

The Pledge of Allegiance was recited.

Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; and, Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent; reported on the activities of the County's Extension Service office personnel from April through June 2021. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Klapperich has been involved with numerous projects involving county residents, including: Human Development/Family Science Education; 4-H Youth Development; Nutrition, Food Safety & Health Education; & Leadership & Civic Engagement. She also acted as NDEAFCS President, worked on the State 4-H website re-design team & attended the Advisory Council summer meeting. She is looking ahead to the Lead Local Workshop, babysitting clinics & 4-H Achievement Days and the County Fair. Ms. Seykora had worked with numerous projects including: Kids, Compost, Crops & Consumption; Progressive Agriculture Safety Day; & Blooms, Bees & Butterflies Workshop. She has also participated in soil conservation meetings, Spring Fever Garden Forums, Advisory Council Meeting, horticulture calls & visits, Grain Safety in-service & Sargent County Ag Alert. Moving forward she will be working on the Sargent County Fair and taking time off after the birth of her baby. The commission thanked them for their service and dedication to the public.

Paige Cary, Terry Dusek, and Sandy Hanson, Sargent County JDA Board members; & Nathan Berseth, Crossroads Community Advisors; arrived at the meeting to discuss their budget and further plans and projects they have in mind. Mr. Berseth stated that there are jobs available in the county, but housing is an issue. They are proposing to build three homes in the county & continue to build as they sell, so there are always three homes ready to be sold. They are also interested in remodels & rehabbing of existing homes within the county. This will increase the tax base, reverse the population and enrollment decline & secure more funding for the schools. Mr. Dusek, Chairman of the SCJDA is requesting that the commission consider budgeting for the full 4 mills available for the SCJDA. The commission will consider the request.

Jill Mulder, Human Resources Director, arrived at the meeting to introduce the Coroner and Assistant Coroner. They are Vicki Berreth, Coroner; & Morgan Blair, Assistant. Brenda Peterson, Health Unit Administrator; and Travis Paeper, Sheriff; also were in attendance. Ms. Berreth & Ms. Blair had questions as they had had their first call the previous night. Ms. Peterson assisted them with the call, for as they were just hired, they have not had time to complete any trainings. Ms. Peterson stated that shadowing the Cass County Coroner's Office for a day might be great training for them. Also, there are online trainings that are necessary for the position. They will be given keys for the county cars & will also be able to house their equipment in the old Veteran's Service Officer office. Commissioner Breker offered his laptop, as he uses his personal laptop only.

Brian Tayer, Sargent County Ambulance-Milnor Squad Coordinator, called into the meeting to discuss the ambulance bids from the last meeting. The squad has not made a final decision, but will let the commission know before the next meeting August 2nd.

Motion to approve the July 6th, 2021 minutes as amended. (Waswick, Ruch) Motion carried unanimously.

No department met with the commission regarding their approved budget.

Dan Bauer, County Resident, arrived at the meeting. He stated that he feels that his rights were violated due to the discussion at the last commissioner's meeting on July 6th. He provided each commissioner with a copy of Marsy's Law. The commission stated that the discussion had nothing to

do with the criminal case, but with Mr. Bauer's actions in the state's attorney's office. The commission's purpose was to protect the county employees.

The committee of Commissioners Jason Arth and Mark Breker, along with Road Supervisor Tim Faber interviewed Interstate Engineering for the Construction Engineering for Project SC-CVD-4100(021) Seal Coat and Patching on Tuesday, July 13. This was the only proposal received, and the only interview done. They are recommending to award the Construction Engineering contract to Interstate Engineering. Motion to award the contract to Interstate Engineering for Construction Engineering on the SC-CVD-41-(021) Seal Coat and Patching project. (Arth/Ruch) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor; & Jamie Thoennes, RDO; arrived at the meeting. Bids for a new excavator were opened. The only bid received was from RDO, Moorhead MN. Motion to accept the excavator bid presented. Roll Call Vote: Yes – Breker & Ruch. No – Arth, Bopp & Waswick. Motion failed. Discussion followed. Motion to reject the bid as the bid came in much higher than anticipated and to bid for a lease/purchase option for an excavator for six months and for one year with the current specifications, but to also bid with a rubber track. Bids to be opened at the next meeting, August 3rd, at 11:30 p.m. (Arth/Breker) Roll Call Vote: Yes – Arth, Bopp, Breker & Ruch. No – Waswick.

Motion to accept the letter of resignation from Cole Halmrast, Road Equipment Operator, and to advertise for a road equipment operator. (Arth/Breker) Upon roll call vote, motion carried unanimously.

Damon DeVillers, Interstate Engineering, arrived at the meeting. He stated that the Drain #7 crossing on County Road #12 needs to be repaired as soon as possible. The culverts are in very poor condition. Several options were discussed, as this crossing is slated to be repaired next summer when the Sargent County Water Resource Board does their drain project. Motion to post a load limit of seven tons on that mile of road to restrict the crossing. (Waswick/Arth) Upon roll call vote, motion carried unanimously. Commissioner Ruch will be attending meetings with the State Water Commission regarding this drain project, so he will convey to them poor condition of these culverts, so maybe the work could commence sooner than next summer.

He also provided quotes for chevron installation on County Road #3 around Jensen Slough and also County Road #12 around the curves on the south side of Lake Tewaukon. Northstar Safety submitted a quote of \$16,398 and 3D Specialties submitted a quote for \$13,879.95. Motion to accept the quote from 3D Specialties to do the signage on these two county roads. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Mr. DeVillers also stated that both FLAP bridge projects will be bid, with the bridge on 145th being the priority.

Mr. DeVillers will be getting contractor quotes for the dirt work, gravel & electrical work for the parking lot.

Mr. DeVillers also provided a report on the bridge on County Road #10 north of NDSH #11. There is some degradation of the north abutment where there are a couple of holes & there is material from the roadway going through the abutment, thus the reason for the holes in the roadway. Mr. Faber stated that the road crew was working on the repairs.

The meeting was recessed for lunch at 12:34 p.m.

The meeting resumed at 1:37 p.m. Commissioner Arth did not return & was not present for the remainder of the meeting.

Approve July payroll in the sum of \$214,969.30 (Nos. 19372-19430 & 82181-82188) and the following bills. (Breker/Ruch). Upon roll call vote, motion carried unanimously.

82138-82147		Health Unit Expenses	1,525.00
82149	Forman City	Water/Sewer/Garbage	199.61
82150	Ottertail Power Company	Electricity/Heating	1,237.24
82151	Ransom County	VSO Salary/Benefits	1,050.17
82154	Sargent County Clerk of Court	Restraining Order Fee	80.00
82155	NDSU Extension	Registration for Lead Local Event	75.00
82156-82169		Health Unit Expenses	9,654.36
82191-82196		Weed Board Expenses	14,583.95
82209	AMS, Inc.	GPS Rental	105.20
82210	Aramark	Cleaning Services	121.51
82211	Arth, Jason	Commission Travel	324.80
82212	Avid Hawk, LLC	Web Services Package	45.00
82213	Canad Inn	Aud/Treas Travel	259.20
82214	Cole Papers, Inc.	Bathroom Supplies	291.60
82215	Counties Providing Tech.	Tech Support	1,255.58
82216	Dakota Plains - CHS	Sheriff Gas Purchases	957.60
82217	Dakota Water Solutions	5 Gal Water Jugs	30.00
82218	Dickey Rural Networks	Telephone Services	1,068.96
82219	Double Tree	Treasurer Travel	172.80
82220	Forman Drug	Auditor's Conference Auction Item	24.00
82221	Forman Lumber	Courthouse Supplies	182.94
82222	FP Mailing Solutions	Postage Machine Rental	135.00
82223	Gordy's Grill & Fill	Sheriff Car Wash	36.00
82224	Gwinner One Stop	Sheriff Gas Purchases	621.36
82225	Information Tech. Dept.	Wan Access/Netmotion	734.05
82226	Lee, Teddie	Auditor Travel	11.20
82227	Loffler	Sheriff Copier Overage	38.40
82228	Maloney, Pam	Auditor Travel	17.50
82229	Mulder, Jill	SHRM Program Registration	219.00
82230	ND-State Radio Communications	LETS Terminal	120.00
82231	Office of Attorney General	SCRAM	370.00
82232	Pfau, Jayne	Office Supplies/Mini Fridge/ GoToMeeting/Cellphone Reimbursement	386.25
82233	PharmChem	Sweat Patch Analysis	114.20
82234	Quill.com	Sheriff/Em Mgr Office Supplies	145.76
82235	Red River Basin Commission	2021 Pledge	1,512.00
82236	Richland County Corrections	Prisoner Board	385.00
82237	Sargent County Teller	Publishing Fees	835.12
82238	Southside Auto	Oil Filters/Brake Pads	171.19

82239	Toepke, Alison	Treasurer Travel	189.06
82240	Tyler Technologies, Inc.	License Fees	600.00
82241	Verizon	Sheriff MiFi Cards	200.09
82242	Walock-Johnson Insurance	Insurance Premium-Auto/Gen/ Scheduled Property	56,735.00
82243	Wild Rice Soil Conservation	July Extension Rent	500.00
82244	Wold, Jon	EMR Training	130.05
82245	A W Diesel	Dump Truck Repairs	4,272.96
82246	Aramark	Road Cleaning Services	125.22
82247	Arth, Jason	Cty #10 Emergency Road Repairs	300.00
82248	Blue Ridge Solutions	Weed Killer Tool/Wash & Wax	2,078.18
82249	Bobcat of Gwinner	Beacon Installation	203.70
82250	Climate Control	Dust Saver Mag Chloride	24,441.75
82251	Ekstrom Repair	Labor/Repair Mack Truck	942.64
82252	Enderson Construction	Haul Clay/Fill Muskrat Runs	4,600.00
82253	Forman Lumber	Shop Supplies	26.92
82254	Halmrast, Cole	Driver's License/Cellphone Reimbursement	30.00
82255	The Home Shop	Fire Extinguishers Inspection	316.70
82256	Interstate Engineering	Engineering Services	4,029.12
82257	J&M Printing	Sargent County Road Maps	125.51
82258	Jake's Feed & Seed	DEF Fluid	516.00
82259	John Deere Financial	Socket Set/Oil Filters	65.64
82260	Lee's Service Station	Blower Motor/Tow Red Chevy Pickup	490.92
82261	Michael Todd & Co.	Safety Shirts/Glasses/Signs	907.25
82262	Mlnarik, John	Protective Footwear Reimbursement	155.85
82263	Plunkett's Pest Control	Pest Control Program	60.00
82264	RDO Equipment Co.	Repair Parts/Small Tools	717.26
82265	Rutland Oil Company	Gasoline/Fuel	5,683.00
82266	Sanford	Drug Testing	111.00
82267	Southside Auto	Tire Repair	72.42
82268	Stock Growers Bank	2015 Motor Grader	136,447.62
82269	Storbakken Sanitation	Roll Off Container	1,289.60
82270	Swanson, Isaac	Cellphone Reimbursement	25.00
82271	Visto's Carquest	Propane/Small Tools	38.35
82272	Wolfe Ford	2008 Ford Repairs	1,835.08
82273	CC's	Ext-Lead Local Event Ad	50.00
82274	Central Grocery	Ext-Water/Storage Bags	31.68
82275	Dickey Rural Networks	911 Trunk Rental	231.00

82276	Forman City	Siren Cost Share	7,742.25
82277	ND Ass'n Of Counties	911 Fees	593.20
82278	ND State Radio	911 Contract	9,870.84
82279	NDSU	Ext-Print & Copy Envelopes	300.00
82280	Sargent County Teller	Ext-Publishing Fees	65.00
82281	Sargent County Treasurer	Ext-Postage	91.22
82282	Teals Market	Ext-Mix Bag Supplies	11.43
82283	Universal Services	Ext-Copier Supplies	833.15
82284	Visa	Ext-Office Supplies/Telephone Services	612.70

Jill Mulder, Human Resources Director; & Travis Paeper, Sheriff; arrived at the meeting. A pet policy was discussed with Ms. Mulder providing information from other counties. After much discussion, motion to prohibit pets in the workplaces in the county unless they are service dogs under the umbrella of the ADA act. (Breker) Motion died for lack of a second.

Discussion was also held regarding children in the workplace. Motion to prohibit children in the workplaces of Sargent County. (Breker/Ruch) More discussion followed & it was decided to ask the Personnel Board to further research this proposed policy along with a pet policy. Motion to table the current motion. (Ruch/Waswick) Roll Call Vote: Yes – Bopp, Ruch and Waswick. No – Breker. Absent and not voting: Arth.

Meeting adjourned at 3:02 p.m.

LYLE BOPP– CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR