

Forman, North Dakota
July 21, 2009

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Jerry Waswick, Bill Anderson, Maurice Orn, and Steve Wyum. Absent: none. Holly Jessen, The Sargent County Teller, was also present.

Motion to approve the July 7, 2009 minutes as corrected. (Anderson/Orn, unanimous)

Approve payment of the following bills and July payroll in the sum of \$148,104.75 (nos. 3461-3522 and 61006-61017). (Anderson/Waswick, unanimous).

60856	Ottertall Power Company	Electricity	923.30
60857-60869	Health District Expenditures		2705.46
60870	SC Treasurer	Paid Under Protest	2759.65
60871-60873	Health District Expenditures		617.97
60874	City of Forman	Water, sewer and garbage	255.30
60875	ND Dept of Vital Records	Birth certificate	7.00
60895	Motor Vehicle Dept.	Title and license	10.00
60896-60902	Health District Expenditures		2435.27
60904-60913	Weed Board Expenditures		14965.63
60914-60915	SC Clerk of Court	Court Trust Fund	1000.00
60916-60929	Human Service Expenditures		13186.35
60930	Adamson Industries Corp.	Equipment	265.95
60931	American Express	Card purchases	1052.64
60932	Best Western Doublewood	Auditor lodging	110.00
60933	Buhl's	Cleaning services	190.25
60934	Burnie's	Supplies	115.00
60935	Dickey Rural Networks	Telephone service	807.68
60936	Farmers Union Oil Co.	Sheriff Travel	509.77
60937	Gall's	Equipment	132.98
60938	Sandra Hanson	Telephone	29.60
60939	Hardware Hank	Supplies	136.61
60940	Gina Hillestad	Travel	118.50
60941	Sherry Hosford	Travel	101.00
60942	ITD	LERMS	150.00
60943	ILG	Continuing Education	195.00
60944	Joan Lee	Travel	64.10
60945	Lexis-Nexis	Printing	283.60
60946	Martinsen's	Supplies and repairs	131.47
60947	ND Assn of Assessing Officers	Dues and registration	195.00
60948	NDACo	Marriage License Program	6.00
60949	ND Newspaper Ass'n	Printing	157.50
60950	ND State Radio Comm.	Teletype Rental	120.00
60951	Donald C Olson	Tree removal	125.00
60952	Ottertall Power Co.	Electricity/Gwinner house	13.23
60953	PEHRC	Job Description	160.00
60954	Quill	Supplies	417.88
60955	The Sargent County Teller	Publishing	489.50
60956	SC Treasurer	Reimbursement for postage, etc.	3111.17
60957	Jerry Waswick	Travel	229.95
60958	West Side Auto Body Shop	Towing charges	100.00
60959	AW Diesel	Repairs	5.67
60960	Arrowhead Transport	Gravel	13486.83
60961	Bernard Mahrer Construction	Gravel	18464.69
60962	Bohnenkamp Construction	Bridge repair	732.75
60963	Brian's Repair	Tire repair	46.00
60964	Butler Machinery	Repairs	786.51
60965	Crandall Const.	Gravel	7695.12
60966	Dakota Improvement	Gravel	1350.00
60967	Ekstrom Repair	Repairs	1104.78

60968	Farm Plan	Repairs	75.95
60969	Forman Repair	Repairs	51.88
60970	Interstate Engineering	Road and Bridge Projects	11886.55
60971	Team Lab Chemical	Base 1 Treatment	1093.00
60972	Mark Sand and Gravel	Gravel	51483.61
60973	Nelson Bulk Oil	Fuel	4120.00
60974	Swanston Equipment	Repairs	82.24
60975	Arca Search	Digitizing county minutes	2000.00
60976	B & K Electric	Air conditioner project	2244.45
60977	Barnes County Corrections	Prisoner Board	1446.00
60978	Comfort Inn	Lodging/911	55.00
60979	CPU	Data Processing Charges	1022.23
60980	Lisa Dawson	Travel	296.90
60981	DRN	911 Contracts	275.00
60982	Dyste's	JDA expenditures	8.57
60983	Forman Drug	Pictures	7.68
60984	ITD	WAN and anti virus	452.20
60985	Jacobson Plumbing	Air conditioner project	2651.00
60986	NDACo	911 contracts	2202.40
60987	ND Insurance Dept.	Building coverage	7566.75
60988	ND Insurance Dept.	Tanks coverage	300.00
60989	ND State Radio	911 Contracts	2753.40
60990	NDACo Resource Group	Technology support	160.66
60991	NDSU	Supplies	35.00
60992	Oakes Community Hospital	Blood Alcohol	19.00
60993	Qwest	911 Contracts	191.88
60994	Radisson Hotel	Extension Lodging	110.00
60995	Richland County Corrections	Prisoner Board	1540.00
60996	Sargent County Insurance	Premium	80.00
60997	Service Master	Clean Sheriff vehicle	150.00

Mike Walstead, courthouse commission reported on the completed air conditioner/heat unit project.

Gina Hillestad met with the Board to discuss the county pay plan. She indicated that some structuring changes have taken place with the human resources consulting services through Public Employment HR Consulting. Jill Snippen has joined the work in human resources consulting to replace Gregory Mangold and she will work out of Cambridge, MN area. The Board feels consistency, reasonable consultant fees and familiarity with the county system warrants continuing with our current consulting service. Gina updated the Board on the pay plan policy regarding new classifications. She read the various changes that have been used to determine new grades and steps between 1999 and 2006. Consistency is the key when it comes to the classifications for the pay plan. Steve Wyum estimated that if the restructured job pay grades are "vertically" raised (same step on both grades) versus raised only to step on new grade that provides a minimal increased cost of \$10,000 per year. Gina also said that nothing has been released for Cost of Living Adjustments (COLA) for 2010. The Personnel Board will meet in early August to discuss and make a recommendation for COLA to the county commission.

Sandy Hanson, Emergency Manager and two representatives from FEMA met with the Board to discuss the dilemma that Sargent County is experiencing with the 2009 emergency. A lengthy discussion followed on policies and procedures and the delays and inconsistencies that the townships and Sargent County have been dealing with for several months. There appears to be two different sets of guidelines being followed. Chairman Steve Wyum requested a meeting with Greg Wilz, State Emergency Director for some explanations to these problems.

Betty Maly, Gwinner Farmers Elevator met with the Board to present an Application for Property Tax Incentives for New or Expanding Businesses. The application requests a

100% 5 year tax exemption to expand an existing business project for one concrete and steel grain storage building - 135 feet by 410 feet including one 55 foot 15,000 bph grain leg and towers and a 15,000 bph receiving and reclaim conveyor. The facility will be used for receiving, drying, cleaning, storing and loading trains at high speeds. Motion to schedule a hearing on this application for August 18, 2009 at 11:00 a.m. and instruct Auditor to have applicant publish the Notice to Competitors of Hearing on Application for Property Tax Incentives. (Orn Anderson, unanimous)

Sparky Engquist, Road Supt. and Damon DeVillers, Interstate Eng., Inc. met with the Board. Sparky informed the Board that \$38,621.66 was the 2008 work on county roads for Keystone Pipeline and the amount for 2009 to date is \$146,444.22. The bill will be submitted to the pipeline for payment. Other projects include milling on 2.5 miles north of Geneseo on County # 14, County # 1 seal coating, culvert work, graveling in northwest, southwest and east portions of the county. Sparky informed the Board that he hired Scott Brandvold, Milnor effective July 20, 2009 for part time work.

Damon DeVillers reported that some of the pipe for Breker Bridge is here but the water is high and flowed over the coffer dam so work is delayed until the water recedes. The project was going smoothly. A detailed damage inspection report was received for the washout of an 11' x 7' structural pipe arch on the Wild Rice River two miles south of Rutland (CER-4125(061), PCN-18306 CMC-4125). The Board must advertise for the Design and Construction Engineering Services as the engineering is eligible for emergency repairs. Next the Board must hire an engineer, a project concept report needs to be completed and then approved, plans and specifications needs to be prepared. The project can either be let at the local level or at the state. Motion to proceed with the above timeline and bid locally as soon as possible. Engineering Solicitation proposals will be opened and considered on August 6th at 9:00 a.m. (Anderson/Waswick, unanimous)

Motion to appoint Shelly Bopp, North Sargent School District (SC Combined District # 2) and Bud Heinert, Milnor School District (SC Combined District #1) to the Sargent County School Reorganization Board for a three year term. (Waswick/Orn, unanimous)

The Board received and read a letter from Rod Olson, Unit II Trial Court Administrator regarding Court-appointed counsel for mental health and sexually dangerous commitment hearings. The Board made a motion that they do not want to make a separate contract but would like to be involved in the counsel selection process. (Anderson/Wyum. Motion carried)

Richland County is nominating their Tax Director, Larry Osborn for an Excellence in County Government Award for an Appointed Official and requested Sargent County's endorsement of the Richland County application for this award. Motion to send a letter of support. (Walstead/Waswick, unanimous)

The Board received notification from the Supreme Court in the matter of the Chambering of a New Judgeship in the Southeast Judicial District that the new Judgeship is designated Judgeship No. 10, with chambers in Jamestown, ND to be filled in the manner provided by NDCC 27-25.

The Board reviewed the State Fire and Tornado Fund renewal of all county buildings covering the period July 1, 2009 through June 30, 2010 and found the coverage adequate. A copy will be sent to Barb Enderson, NDIRF agent.

The Board proceeded to work on the 2010 department budgets.

Meeting adjourned at 4:20 p.m.

STEVEN R WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR