

Forman, North Dakota
July 21 2020

The Sargent County Board of Commissioners met at 9:22 a.m. following the Park Board meeting in the Conference Room with the following members present: Bill Anderson, Jason Arth, Lyle Bopp, Richard Ruch, and Jerry Waswick. Also present were Jayne Pfau, State's Attorney, and Pam Maloney, County Auditor. Present through technology were: Mary Engst, Sargent County Teller,

Chairman Waswick called the meeting to order.

Approve July payroll in the sum of \$209,471.72 (Nos. 17998-18056 & 80600-80606) and the following bills: (Anderson/Arth). Upon roll call vote, motion carried unanimously.

80544		JDA Expense	31,739.58
80545	Bayger, Vanessa	Coroner's Travel	65.55
80546	Johnson, Bryan	Sheriff Car Wash	24.00
80547-80556		Health Unit Expenses	5,870.63
80557-80565		Weed Control Expense	34,321.56
80567	Forman City	Water/Sewer/Garbage	198.57
80568	Narum, Ron	Travel/Mileage	33.35
80569	Ottertail Power Company	Electricity	1,035.20
80570	Ransom County	VSO Salary/Benefits	949.45
80572-80578		Health Unit Expenses	2,923.73
80579	Swanson, Isaac	Family Premium Reimbursement	443.40
80580-80583		Health Unit Expenses	327.88
80607-80610		Weed Control Expenses	\$10,762.51
80624	AMS Alcohol Monitoring	GPS Rental Fee	100.00
80625	Avid Hawk, LLC	Web Service	45.00
80626	Brown, Diane	Treasurer Office Supplies	31.87
80627	Counties Providing Tech.	Data Processing	1,255.58
80628	Dacotah Paper Co.	Building Maintenance	71.39
80629	CHS-Dakota Plains	Sheriff/Coroner Gas Purchases	526.37
80630	Dakota Water Solutions	Water Jugs	28.00
80631	Dell Marketing	Sheriff Office Software	795.72
80632	Dickey Rural Networks	Telephone	1,162.57
80633	Election Systems & Software, LLC	Election Supplies	5,805.11
80634	Forman Drug	Sheriff Office Supplies	11.73
80635	Forman Lumber & Fireworks	Grounds Maintenance	4.99
80636	FP Mailing Solutions	Postage Meter Rental	135.00
80637	G & R Controls	Furnace/Radiator Repairs	7,898.85
80638	Gwinner One Stop	Sheriff Travel	252.28
80639	HP Inc.	Sheriff Equipment/Hardware	2,481.51
80640	IBBG Lawn Care & Company	Fair Grounds Maintenance	2,600.00
80641	Information Technology	WAN Access/Netmotion	744.79
80642	ND State Radio	LETS Quarterly Fee	120.00
80643	Pfau, Jayne	States Atty Office Supplies/Phone	340.02
80644	Quill	Court House Office/Maintenance	830.24
80645	Reardon	Sheriff Office Supplies	69.12
80646	Red River Basin Commission	2020 Pledge	1,512.00
80647	Ruch, Richard	Commission Travel	331.20
80648	Sargent County Teller	Printing & Publishing	1,124.54
80649	Seachange	Election Supplies	110.18
80650	Southside Automotive	County/Sheriff Vehicle Maintenance	707.92
80651	Verizon	Sheriff MIFI Cards	200.05
80652	Walock-Johnson Insurance	Insurance	52,025.00
80653	Waswick, Gerald	Face Masks	71.76
80654	Wild Rice Soil Conservation	Extension Rent	500.00
80655	Wolters, Matthew	Scram Refund	96.00
80656	AmeriPride	Cleaning Services	121.32
80657	Butler Machinery	Equipment Repair	903.50

80658	Climate Control	Road Saver Dust Control Liquid	25,202.72
80659	Dakota Improvement Inc.	Road Repair Co. 1	16,274.00
80660	Enderson Construction	Gravel & Hauling Cty. RD # 2, 4, 4A,	53,423.18
80661	ND DOT Financial Management	SC-4100(005) Seal Coat/Overlay	2,992.66
80662	RDO Equipment	JDLINK Renewal/Motor Grader	4,073.33
80663	Rutland Oil Company	Road Gasoline/Fuel	4,125.80
80664	Visto's Carquest	Equipment Repairs	118.83
80665	Dickey Rural Networks	911 Contract	231.00
80666	Hansen, Candy	Extension Office Supplies	17.38
80667	ND Ass'n of Counties	911 Wireless	172.80
80668	ND State Radio	911 State Radio Contract	9,112.32
80669	Sargent County Treasurer	Extension Postage	107.95
80670	Seykora, Melissa	Extension Office Supplies/Travel	291.72

Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; and, Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent; reported on the activities of the County's Extension Service office personnel from April through June, 2020. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Klapperich has been involved with numerous projects involving county residents, including: Human Development/Family Science Education; 4-H Youth Development; Nutrition, Food Safety & Health Education; Community Vitality; and Mass Media and Online Outreach. She is looking ahead to 4-H Achievement Days, Kids Cooking School and professional development conferences. Ms. Seykora had worked with numerous projects including: Natural Resource Management; Farm Business Management; Crop Management; Livestock Management; Horticulture & Forestry; and, 4-H Youth Development. She has also started writing a weekly news column for the Sargent County Teller, participated in several webinars and coordinated the Sargent County Extension Advisory Council Meeting. She is looking ahead to 4-H Achievement Days, Breakout EDU Camp, a horse owner's workshop & a Family Nature Adventure at Tewaukon National Wildlife Refuge. The commission commended them for adapting, improvising & overcoming any obstacles in keeping the extension office as active as possible.

Brenda Peterson, Coroner, arrived at the meeting through technology, to present her yearly coroner report. She reported that she had 13 calls from July 2019 through June 2020. She stated that she has relied on Assistant Coroner, Vanessa Bayger, quite a bit this last year & Ms. Bayger has covered for her when she has been unavailable. She has asked for an increase in her payroll budget to increase Ms. Bayger's hourly rate. Motion to pay the coroner staff at a rate of \$25/hour with the option of taking vacation or leave without pay if the call comes during working hours. (Arth/Anderson) Upon roll call vote, motion carried unanimously. The auditor was requested to make the needed changes to the coroner budget to reflect the increase in hourly rate. The commission thanked Ms. Peterson for her dedication and hard work, and commended her for the good job that is being done in such a difficult position.

Ms. Peterson also reported that there have been 8 Covid-19 cases in Sargent County and all are recovered.

Motion to approve the July 7, 2020 minutes. (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Commissioner Bopp reported that he, along with Commissioner Arth, State's Attorney Pfau, & Ransom County Commissioners Norm Hanson & Neil Olerud, interviewed 3 applicants for the Human Resources Director and were recommending to hire Jill Muldur at a Grade C44 Step 4, as she is very well qualified for the position. Motion to authorize the interviewing committee to offer the position to Jill Muldur at a Grade C44 Step 4. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Commissioner Arth stated that Damon DeVillers of Interstate Engineering will be reporting back to the commission regarding James Martinson's culvert obstruction complaint soon.

The board received a revised easement from Dickey County for road purposes in, on, over and/or across the SW1/2 of Section 19; S1/2 of Section 29; & the N1/2 of Section 30, Twp 131N, Rge 58W – Verner Township. They have applied for & been granted an Emergency Surface Drain Permit No. 5466 from the Office of State Engineer to locate, excavate, construct and maintain a surface drain,

ditch, control structure, outlet and all appurtenant facilities thereto in order to mitigate flooding and damage to County Road #3 in Dickey County. Motion to authorize the chairman and auditor to sign and execute the temporary easement that will last as long as Surface Drain Permit No. 5466 is valid. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

No Department Heads appeared at the time set for budget hearings, except for County Coroner Brenda Peterson, who had discussed her budget issues with the Commission at the time she delivered her annual report, earlier in the meeting.

Some discussion was held regarding other county boards and their meeting spaces and whether or not they are providing the public opportunities to attend their meetings with some form of teleconferencing. Whether or not other Sargent County boards were following Sargent County policy, particularly social distancing, was also discussed. The Sargent County Water Resource Board has been continuing to meet in the Commissioner's Room and it was questioned if that was adequate space for social distancing. The State's Attorney was requested to send a letter to the Sargent County Water Resource Board highlighting the CDC guidelines and Sargent County Covid-19 Policy.

There was discussion, as well, to get better equipment for teleconferencing. The auditor was requested to contact NRG for quotes on equipment for the commissioner's room and the conference room, such as more microphones & a better camera.

Merrill Engquist, Road Supervisor arrived at the meeting to report on county projects. Bridge 41-114-20.1 has been flagged and will be repaired by the road crew. The new maintainer and packer are working well. The graveling is almost done in the Crete area and they will be starting to gravel in the NE & SW areas in the county. County Road #14 graveling will begin the 1st week in August, according to the contractor.

Discussion was held regarding drainage & repair work on County Road #1 on the west end of the county. The state's attorney was directed to send letters to the landowners requesting an easement so the problem can be taken care of.

Mr. Engquist also reported that the road crew will begin working on culvert repairs and replacements. The Taylor Township box culvert will be installed mid-September.

Mr. Engquist informed the Commissioners of his intention to retire at the end of the year. The Commissioners requested that he submit a written notice of his intention to retire, including the approximate date of his intended retirement. Motion to advertise for a road supervisor. (Ruch/Arth) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 12:16 p.m.

JERRY WASWICK – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR