

Forman, North Dakota  
July 3, 2018

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David Jacobson, Sherry Hosford, Mike Walstead, Jason Arth, and Bill Anderson. Also present was Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve June 19, June 25 and July 2, 2018 meeting minutes as corrected. (Arth/Jacobson, unanimous)

Commissioner Walstead stated that he, along with Commissioner Anderson and State's Attorney Bopp, had interviewed three potential candidates for the Emergency Manager/911 Coordinator position. Upon the recommendation of the interviewing committee, motion to offer the position to Wendy Willprecht, Forman, at a Grade 11/Step 1 effective when Ms. Willprecht is available to start. (Anderson/Jacobson) Upon roll call vote: Yes – Arth, Jacobson, Anderson and Walstead. No – Hosford. The auditor was requested to send letters to those unsuccessful candidates thanking them for their application and for their interest in Sargent County.

Dennis Miller and Steve Nicolai, Dunbar Township Supervisors, arrived at the meeting. Dunbar Township is requesting cost share for the replacement of a washed out culvert on Section 33. It is expected to be a 48" x 50' culvert through the Township road located approximately 2.8 miles east of Forman. They are waiting on a hydrology study from Interstate Engineering to make sure that the culvert is properly sized to meet North Dakota Stream Crossing Standards. The Sargent County Water Resource Board has approved the cost share request, pending receipt of the hydrology study. Motion to approve the cost share request, 1/3 each to township, county and water resource board, contingent upon the receipt and recommendation of the hydrology study. (Jacobson/Hosford) Upon roll call vote, motion carried unanimously.

The commissioners discussed salary raises for county employees. Motion to approve a 1% COLA increase for 2019, based upon the average of the Consumer Price Index (CPI) and Employment Cost Index (ECI), rounded up to the nearest whole number. (Anderson/Jacobson) Upon roll call vote, motion carried unanimously. 16 County employees will be eligible for a 2½% wage or salary step increase due to longevity during 2019, and the Market Survey currently being conducted by the County's Pay Plan Consultant may result in additional adjustments.

Lyle Bopp, State's Attorney, arrived at the meeting at 9:45 a.m.

Mr. Bopp brought back information regarding the school re-organization board. The commission had asked at the last meeting whether the board was still needed and whether the number of members on the re-organization Board could be reduced. NDCC states that the County Commission SHALL appoint a school re-organization board that is equal to the number of County Commissioners, so therefore, State Law requires that the Board must be appointed and that the number of board members must remain at five. The County Auditor was directed to advertise for two more weeks for school re-organization board members.

Motion to approve and authorize the chairman to sign the Court Services Contracts with the District Court Administrator pertaining to municipal cases originating in Gwinner City. (Jacobson/Anderson) Upon roll call vote, motion carried unanimously.

Motion to approve the appointment of Brenda Peterson, Forman, to the school re-organization board for a 3 year term, term ending on June 30, 2021, upon the recommendation of Pam Maloney, Superintendent of Schools Designee. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Damon DeVillers, Interstate Engineering; and, Merrill Engquist, Sargent County Road Supervisor; arrived at the meeting. Mr. DeVillers updated the commissioners on the shared bidding for the safety project with Richland County. The project had been rebid on June 22, and the bids came in \$100,000 under the engineer's estimate. Red River Striping was the low bidder. The commissioners should expect some correspondence from Richland County in the near future with the bid results. Mr. DeVillers also reported that a scour and channel profile had been done on the Hamlin Bridge and a copy of the report was provided to the auditor for the files. Mr. DeVillers also updated the board on some wetland mitigation from Federal Highway Administration flood mitigation projects stemming back from 2011-2012. He also reported that the company doing the cultural resources study for the Silver Lake Access Road SRF Project is waiting for permits from U.S. Fish and Wildlife before the study can commence. He also mentioned that Bituminous Paving is setting up a hot mix plant in a nearby gravel pit & would be available to provide material if the county needed any hot mix. Mr. DeVillers will contact the company to get in touch with Commissioner Walstead to get a quote on paving the back parking lot at the courthouse.

Meeting adjourned at 11:00 a.m.

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MIKE WALSTEAD – CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR