

Forman, North Dakota
August 16, 2011

The Sargent County Board of Commissioners met at 10:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, and Steve Wyum. Absent: Bill Anderson. Paige Cary, the Sargent County Teller was also present.

Approve August payroll in the sum of \$158,721.86 (Nos. 6085-6153 and 64754-64769) and the following bills: (Walstead/Jacobson, unanimous)

64608	Minn-Kota Comm.	2009 PSIC Grant	16,177.78
64609	ND Game & Fish Dept.	Semi Annual Report	7,259.00
64610	SC Treasurer	2009/2010 Abatements	14,366.65
64621	Ottertail Power Co.	Electricity	1,371.76
64622	ND DES	FEMA Payments	5,192.26
64623	Geffre, Margie	Replacement Warrant	250.00
64624-64634		Health Unit Expenses	2,101.85
64635	Minn-Kota Comm.	2007 PSIC Supplement Grant	7,650.00
64636	City of Forman	Water, Sewer, Garbage	144.30
64637	SC Treasurer	Mahrer Abatement	112.04
64638		Human Service Expense	195.11
64639	Motor Vehicle Division	Title	11.50
64640-64647		Health Unit Expenses	1,670.64
64648-64655		Weed Board Expenses	10,284.45
64669-64682		Human Service Expenses	12,713.26
64683	A-Z Body Shop	Windshield Repair	250.00
64684	Anderson, Jeff	Travel	22.44
64685	Bopp, Cody	Maintenance	325.00
64686	Buhl's	Cleaning Services	152.25
64687	Chunky's Standard	Gasoline	85.00
64688	Dacotah Paper Co.	Copier Paper	368.90
64689	Dakota Plains	Gasoline	1,617.59
64690	Dickey Rural Network	Telephone	801.02
64691	Forman Drug	Printing	8.27
64692	Gwinner One-Stop	Gasoline	1,021.73
64693	Hanson, Casey & Elida	Mowing Services	385.00
64694	Hanson, Sandra	Travel	794.91
64695	Hardware Hank	Supplies	65.02
64696	Information Tech. Dept.	Lerms User Fee	50.00
64697	Institute of Local Govt.	Continuing Education	60.00
64698	Kirk's Ag Repair	Repair Mower	192.21
64699	LexisNexis-Matthew Bender	Century Codes	618.69
64700	McLaen's Service	County Car Repair	431.50
64701	NDAAO	Registration	150.00
64702	Quill	Office Supplies	171.57
64703	R.M. Stoudt	County Car Seat Belt	58.67
64704	Ruch, Richard	Travel	44.88
64705	Sargent County Teller	Printing/Publishing	734.09
64706	Stein's Inc.	Supplies	163.67
64707	Toepke, Allison	Travel	35.70
64708	Universal Services	Office Supplies	103.00
64709	AW Diesel	Equipment Repairs	1,801.03
64710	Al's Metal Work, Inc.	Equipment Repairs	445.86
64711	Bernard Mahrer Const., Inc.	Gravel	16,439.48
64712	Butler Machinery	Hose Assembly	84.19
64713	Carpenter, Kent	Water Pump Repair	770.00
64714	Crandall Construction, Inc.	Gravel	122,238.55
64715	Dyna-Flo	Pump	324.52
64716	Ekstrom Repair	Equipment Repairs	2,093.82
64717	John Deere Financial	Wiring Harness/Fuel Filters	300.49
64718	Johnston Fargo Culvert Inc.	Culverts	2,577.45
64719	Kinetic Leasing	Walk-n-Roll Packer Roller	9,546.00
64720	Kirk's Ag Repair	Maintainer Troubleshooting	35.00
64721	Nelson Bulk Oil Co.	Fuel	6,858.00
64722	Rutland Oil Company	Gauge and Dome	92.59
64723	Arrowhead Transport, Inc.	Gravel	14,355.00

64724	Bernard Mahrer Const., Inc.	Gravel	4,308.99
64725	Computer Prof. Unlimited, Inc	Staff Support	946.00
64726	Dawson, Lisa	Travel	372.60
64727	Dickey Rural Networks	911 Contracts/Database	271.00
64728	Forman Drug	Photo Processing	9.87
64729	Gwinner First Responders	2011 Allocation	6,500.00
64730	Hanson, Candy	Office Supplies Reimbursement	527.25
64731	Hassebroek, Julie	Travel	180.84
64732	Information Tech. Dept.	WAN	467.40
64733	Lisbon Area Health Services	Patient Transactions	40.00
64734	NDACO	911 Wireless	825.60
64735	ND Insurance Dept.	Building Liability	26.52
64736	ND State Radio Communication	911 Wireless Fees	4,762.16
64737	ND Workforce Safety & Insurance	Volunteer Coverage	77.60
64738	NDSU Center for 4-H Development	Registration	40.00
64739	Oakes Ambulance Service	2011 Allocation	11,000.00
64740	Qwest	911 Contracts	191.88
64741	Richland County Corrections	Prisoner Board	440.00
64742	Sargent County Forman Ambulance	2011 Allocation	14,000.00
64743	Sargent County Milnor Ambulance	2011 Allocation	14,000.00
64744	Sargent County Insurance	Premiums	34,325.00
64775	Stein's Inc.	Hand Sanitizer	22.82
64776	Universal Services	Office Supplies	232.20

Approve minutes of August 2, 2011 meeting as corrected and July financial statement. (Wyum/Walstead, unanimous)

Reviewed unfinished business items. The Board received and reviewed the building insurance policy and contents with State Fire and Tornado and recommended no changes to the current coverage.

Discussed renewing the Emergency Drainage permit # 3523 and recommended review prior to the September 6, 2011 meeting.

A resolution regarding increased appropriation and an advance allocation of the April 2012 Road Distribution to the non-oil counties was reviewed and a motion to approve the resolution as voted on at the Southeast County Commissioners Association quarterly meeting in Forbes, ND on July 7th. (Wyum/Walstead, unanimous)

The City of Milnor approved cancellation of costs associated with the 2007 originally published and certified Final Special Assessment list for the City of Milnor Street Improvement District No. 01-06. Milnor City made adjustments to correct a clerical error made at the time of the assessments. Milnor City requests that the County not assess any additional costs than the special assessments that were to have been originally placed on Parcel 25-7720000 and have now been correctly placed on that property and removed from Parcel 25-7720002, that being the true and correct assessment of each property, as determined by the Special Assessment Commission to the best of their judgment. Motion to concur with Milnor City on correcting the special assessment penalty and interest. (Wyum/Walstead, unanimous)

Lyle Bopp, States Attorney arrived at this time.

Approve Pledge of Assets as presented by Gina Hillestad, Treasurer/Recorder/Clerk of Court, showing \$2,625,000 at First National Bank, Milnor, and \$5,877,385 at Sargent County Bank, Forman ND, which is adequate for July 2011. (Wyum/Jacobson, unanimous)

Approve Games of Chance Permit # 2011-02 to Cogswell Gun Club, Cogswell, ND for a raffle on September 11, 2011 at Cogswell Gun Club Trap Grounds, Cogswell, ND. (Walstead/Jacobson, unanimous)

Gina Hillestad, member of the Personnel Board presented the 2011 Market Survey Report and Recommendation by Public Employment HR Consulting.

The Personnel Board recommended an annual Cost of Living Adjustment (COLA) for 2012. Based on the Consumer Price Index of 3.9% and Employment Cost Index of 1.2%, the recommendation is for a 2.6% COLA.

A meeting of County officials with membership in the North Dakota Association of Counties (NDACo) was called for the purpose of selecting a delegate and alternate to represent Sargent County

at conventions of the Association from October 1, 2011 to September 30, 2013. The County Commissioners and Sherry Hosford, Auditor; Gina Hillestad, Treasurer/Recorder/Clerk of Court; and Lyle Bopp, States Attorney were all present and are all County Officials granted membership in the NDACo. Other county officials that are members of NDACo and not present were the Sheriff, Social Service Director, and Tax Director. Sherry Hosford nominated Gina Hillestad as Delegate and Mike Walstead as Alternate. Mike Walstead seconded the motion. Motion carried. Ms. Hillestad and Mr. Walstead will serve a two-year term as the NDACo Delegate/Alternate for Sargent County.

The Board recessed for lunch.

The Board reconvened at 1:00.

Sparky Engquist, road supervisor and Damon DeVillers, Interstate Engineering, Inc. met with the Board and presented an update on Emergency Repair projects and funding. Discussed the road project by Kraft Slough and approved proceeding with the project when funding is secured. Damon, Sparky and road commissioner Mike Walstead were authorized to concur with each other on project information. (Wyum/Jacobson, unanimous)

County No. 4 project, which was bid earlier this year and rejected for excessive pricing to micro-surface the roadway, was discussed. Mr. DeVillers feels the oil prices are going to drop and also in November the contractors will be looking to line up work for the next year. Instructed Damon DeVillers, Engineer to submit the project to the state for rebid in November 2011.

Richard Ruch, Cogswell arrived at the meeting to discuss the roadway out to the pipeline pumping station. He informed the Board that the company will be building up a dike around the site which will require transporting many truckloads of dirt out of the area. Sparky Engquist will contact the pipeline contractors to inquire about using the dirt to building up the county road.

The Board proceeded to work on the 2012 budget. Travis Paeper, Sheriff, met to explain specific line items on his budgets and discussed vehicle purchase for his department and trade-in versus county fleet.

Motion to approve a COLA contingency for 2012 salaries equal to 2.6%, the amount recommended by the SC Personnel Board. (Wyum/Walstead, unanimous)

Discussed a longevity plan for county employees. No action.

Motion to approve an additional \$32,000 for salary contingency in the 2012 budget. (Jacobson/Wyum, unanimous)

Meeting adjourned at 5:00 p.m.

JERRY WASWICK – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR